

APPLICATION FOR PLACEMENT OF HUD-CODE MANUFACTURED HOMES

APPLICATION NO. _____ DATE _____

The undersigned, in accordance with the codes of the City of Port Isabel, hereby applies for a permit for placement of a HUD-Code Manufactured home herein described below:

OWNER INFORMATION:

Name: _____ Phone: _____
(Please print)

Address: _____

Location of Home: _____

HOME IDENTIFICATION:

Manufacturer: _____

Make or Model: _____

Hud Label or Texas Seal No. _____

Serial No. _____ Date of Mfg.: _____ Wind Zone: _____

Box Size: Length (excluding tongue): _____ Width: _____

INSTALLER INFORMATION:

Company Name: _____

Company Address: _____

City _____ State _____ Zip. _____

Telephone: _____

Installer Name: _____ Registration No. _____
(Please print)

Signature

Date

**CERTIFICATE OF OCCUPANCY PERMIT APPLICATION
 JURISDICTION OF THE CITY OF PORT ISABEL**

(Applicant must fill out only numbered items)

Application # : _____ Date: _____

PERMIT FEE: \$ 50.00

1. Applicant: _____ Phone: _____
2. Owner: _____ Phone: _____
3. Mailing Address: _____
4. Street Address: _____
5. Lot: _____ Block: _____ Subdivision: _____
6. Use of building: _____
7. New business occupancy: yes _____ no _____ Change of use from (describe) _____

NOTICE: THIS PERMIT IS NOT TRANSFERABLE

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of occupancy will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating occupancy use or performance. (Re: City Ordinance Nos. 605 and 484)

 Signature of Operator or Authorized Agent

 Date

 Signature of Operator or Authorized Agent

 Date

THIS SECTION FOR OFFICIAL USE ONLY

Type of Const.: _____ Occupancy Group: _____ Division: _____
 Bldg. Size total sq. ft.: _____ No. of stories: _____ Max. Occp. Load: _____
 Fire Zone: _____ Use Zone: _____ No. of dwelling units: _____
 Fire Sprinkler required: yes / no Off street parking spaces: _____ Covered: _____ Uncovered: _____

SPECIAL APPROVAL	REQUIRED	RECEIVED	NOT REQUIRED
ZONING			
HEALTH DEPT			
SOIL REPORT			
BLDG. INSP.			
ELECT INSP.			
PLUMB. INSP.			
OTHER (SPECIFY)			
MOBILE HOMES			

When properly validated your Certificate of Occupancy # is: _____ Receipt # _____
 Permit Validation: Check/Money Order/Cash: _____

Placement of mobile homes and HUD-Code manufactured homes.

- (1) Placement shall be made in a manner that there is no overhang over a water surface.
- (2) Placement shall be in a fixed position, with wheels removed.
- (3) Mobile homes and HUD-Code manufactured homes shall meet the required wind zone category for the city, be firmly anchored to the ground so they do not become a destructive object during hurricanes, high wind or flooding, and shall be installed at the required elevation and tied down, pursuant to the provisions of state law.
- (4) There shall be no aluminum wiring in the electrical system.
- (5) Connections to the water and sewer shall be performed by a state licensed plumber.
- (6) The connection to electrical power shall be performed by a licensed electrician.
- (7) (a) Prior to placement, the owner must obtain approval for the placement location from the Building Department by fully completing an application for placement of HUD-Code manufactured home which shall include:
 1. The name of the home manufacturer, the make and model, HUD label or state seal number, serial number, date of manufacture, wind zone rating, and length and width size; and
 2. The name, address, telephone number and registration number of the installer of the home.
- (b) In addition, prior to placement, the owner must apply for a certificate of occupancy to be issued by the Building Department after satisfactory inspection and approval. A fee of \$35 must be paid in advance with the application for the certificate of occupancy.
- (8) Skirting shall be installed within 30 days of placement of the mobile home or HUD-Code manufactured home. Skirting shall be constructed of aluminum or vinyl specially designed for skirting; or a manufactured treated wood lattice; or concrete or masonry blocks.

(Ord. 605, passed 1-25-2000; Ord. 605B, passed 11-14-2000; Ord. 605D, passed 11-26-2002; Ord. 605E, passed 5-12-2009)