

**MINUTES OF A SPECIAL MEETING
OF THE CITY OF PORT ISABEL COMMISSION**

DATE: May 17, 2022
TIME: 7:00 p.m.
PLACE: City of Port Isabel Event & Cultural Center
MEMBERS PRESENT: Martin Cantu Jr., Commissioner Place No. 1
Martin C. Cantu, Commissioner Place No. 3
Jeffery David Martinez, Commissioner Place No. 4
Jared Hockema, City Manager
John Sandoval Assistant To The City Manager
Gilbert Hinojosa, City Attorney
Susie Alcocer, City Secretary
Nadini Jee, Assistant City Secretary

MEMBERS ABSENT Juan Jose “JJ” Zamora Mayor & Carmen Rios, Commissioner Place 2

ALSO PRESENT: Janie Villarreal, Emma Cantu, Juanita G. Gonzales, Eddie Lucio, Jr., Inocente & Frances Zurita, Leticia Cantu, Jorge Martinez, Irma Cantu, Essence Martinez, Angelica Cantu, Ruben Cortez, Sara Rodriguez, Minny Garza, Baldemar Alaniz, Carmen Alaniz, Alicia & Victor Baldovinos, Sandra Holland and Jimmy Vela

ORDER OF BUSINESS

I. CALL TO ORDER

Mayor Pro Temp Jeffery Daivid Martinez called the meeting to order at 7:00 pm.

II. INVOCATION

State Senator Eddie Lucio Jr., gave the invocation.

III. PLEDGE OF ALLEGIANCE

City Commission led the Pledge of Allegiance.

IV. PUBLIC COMMENT/OPEN FORUM: PLEASE NOTE :

- o Any person with business before the Commission, not scheduled on the Agenda a s a Public hearing may speak to the commission.
 - o Public Comment Forms are located on the table at the entrance of the City Chambers meeting Room.
[For further information, contact the Office of the City Secretary]
 - o Public Comment Forms must be filled out and presented to the City no later than fifteen (15) minutes prior to scheduled start of the meeting, to be considered and recognized.
 - o The speaker must state his/her full name before speaking.
 - o There is a three (3) minute time limit per speaker .
 - o Public Comment Forms are not accepted after 6:45 p.m.
 - o PowerPoint Presentations are not conducted durin g the public comment period.
- None.

V. CANVASSING OF THE REGULAR ELECTION RETURNS :

- a. Discussion and potential action to approve Resolution 05-17-22-01: A Resolution declaring the results of the City’s General Election of, May 7, 2022 and approving other election matters including ballots ordered and ballots used for Early Voting and Election Day. [City Secretary, Susie Alcocer]
Commissioner Jeffery David Martinez motioned, second by Commissioner Martin C. Cantu and all voting “aye” to approve Resolution 05-17-22-01: A Resolution declaring the results of the City’s General Election of, May 7, 2022 and approving other election matters including ballots ordered and ballots used for Early Voting and Election Day.

VI. ADMINISTER OATHS OF OFFICE

- **Mayor**

Judge Gilbert Hinojosa conducted the oath of office to Mayor Martin Cantu Jr., Senator Eddie Lucio presented a United States Flag to Mayor Martin Cantu Jr., Commissioner Martin C. Cantu and Commissioner Jeffery David Martinez for the great job they have been doing for the City of Port Isabel.

Commissioner Jeffery David Martinez motioned, second by Commissioner Martin C. Cantu to go into recess at 7:30 pm.

Commissioner Martin C. Cantu motioned, second by Commissioner Jeffery David Martinez to come out of recess at 8:04 pm.

VII. CONSENT AGENDA ITEMS :

1. All Consent Agenda items listed are considered to be routine by the City Commission and will be approved by one motion. There will be no separate discussion of these items unless a City Commissioner so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

a. **Consideration and approval of budget amendments and/or salary schedules .**

None

VIII. REGULAR REPORTS

- **Update reports from Department Heads**

[Administration, EDC Revolving Loan , EMS, Fire, Public Works, Museum, PI Event & Cultural Center, Library and Police]

City Manager informed the City Commission on the following:

- The Welcome Sign is finished. The retaining wall might need a few repairs.
- The Police Department, Fire Department and EMS Department are fully staffed for the summer.
- A few things needed on the audit report and then it will be done.
- Installing a canopy and fence on the swimming pool. It will open for the summer when school is over.
- Installing lights at the Washington Park Basket Ball Court.

IX. NEW BUSINESS

1. Discussion and potential action to approve Resolution No. 05-17-2022-02: A Resolution by the Port Isabel City Commission approving Mayor 's Order of Election and Notice of Municipal Runoff General Election of June 14, 2022 for the purpose of electing the City Commissioner Place 1 . Authorizing the City Secretary to arrange the costs for the election; Designating election precincts; Appointing Election Officials; Establishing pay rates for election workers; Providing for Notice of said election; Providing for Early Voting; providing for the use of the ES&S Automark System to comply with the Help America Vote Act (HAVA); Providing for the Early Voting Ballot Board; Establishing regular business hours of the City Secretary 's Office .

[City Secretary, Susie Alcocer]

Commissioner Jeffery David Martinez motioned, second by Commissioner Martin C. Cantu and all voting "aye" to approve Resolution No. 05-17-2022-02: A Resolution by the Port Isabel City Commission approving Mayor's Order of Election and Notice of Municipal Runoff General Election of June 14, 2022 for the purpose of electing the City Commissioner Place 1.

Authorizing the City Secretary to arrange the costs for the election; Designating election precincts; Appointing Election Officials; Establishing pay rates for election workers; Providing for Notice of said election; Providing for Early Voting; providing for the use of the ES&S Automark System to comply with the Help America Vote Act (HAVA); Providing for the Early Voting Ballot Board; Establishing regular business hours of the City Secretary's Office.

2. Discussion and potential action to approve the Maintenance Agreement with Fox Mechanical for

the Port Isabel Event & Cultural Center. [Event & Cultural Director Carlos Flores]

Commissioner Martin C. Cantu motioned, second by Commissioner Jeffery David Martinez and all voting “aye” to approve the Maintenance Agreement with Fox Mechanical for the Port Isabel Event & Cultural Center.

3. Discussion and potential action to approve a request from Cameron County to designate Port Isabel City Commission Chambers Meeting Room as the Early Voting and Election Day site for the Special Election from Tuesday, May 31 thru Friday June 10 8:00 am to 8:00 pm to be held on Tuesday, June 14, 2022 . [City Manager Jared Hockema]

Commissioner Jeffery David Martinez motioned, second by Commissioner Martin C. Cantu and all voting “aye” to approve a request from Cameron County to designate Port Isabel City Commission Chambers Meeting Room as the Early Voting and Election Day site for the Special Election from Tuesday, May 31 thru Friday June 10 8:00 am to 8:00 pm to be held on Tuesday, June 14, 2022.

4. Discussion and potential action to purchase two Crown Victoria police units from New Braunfels Police Dept. and for Mechanic LB Cantu, Officer Sam Saucedo, and Josh Garza to drive units back . [Chief Robert Lopez]

Commissioner Martin C. Cantu motioned, second by Commissioner Jeffery David Martinez and all voting “aye” to purchase two Crown Victoria police units from New Braunfels Police Dept. and for Mechanic LB Cantu, Officer Sam Saucedo, and Josh Garza to drive units back.

5. Discussion and potential action to approve the bills. [City Manager Jared Hockema]

Commissioner Martin C. Cantu motioned, second by Commissioner Jeffery David Martinez and all voting “aye” to approve the bills.

X. ADJOURNMENT

Commissioner Martin C. Cantu motioned, second by Commissioner Jeffery David Martinez and all voting “aye” to adjourn at 8:13 pm.