

**MINUTES OF A SPECIAL MEETING
OF THE CITY OF PORT ISABEL COMMISSION**

DATE: May 06, 2022
TIME: 12:00 p.m.
PLACE: City of Port Isabel Event & Cultural Center
MEMBERS PRESENT: Juan Jose "JJ" Zamora Mayor
Martin Cantu Jr., Commissioner Place No. 1
Carmen Rios, Commissioner Place 2
Martin C. Cantu, Commissioner Place No. 3
Jeffery David Martinez, Commissioner Place No. 4
Jared Hockema, City Manager
John Sandoval Assistant To The City Manager
Gilbert Hinojosa, City Attorney
Susie Alcocer, City Secretary

MEMBERS ABSENT None

ALSO PRESENT: Ray Rios and Megia & Rose Representative Sergio Saldivar

ORDER OF BUSINESS

I. CALL TO ORDER

Mayor Juan Jose "JJ" Zamora called the meeting to order at 12:00 pm.

II. INVOCATION

Commissioner Carmen Rios gave the invocation.

III. PLEDGE OF ALLEGIANCE

City Commission led the Pledge of Allegiance.

IV. PUBLIC COMMENT/OPEN FORUM: PLEASE NOTE :

- o Any person with business before the Commission, not scheduled on the Agenda as a Public hearing may speak to the commission.
 - o Public Comment Forms are located on the table at the entrance of the City Chambers meeting Room.
[For further information, contact the Office of the City Secretary]
 - o Public Comment Forms must be filled out and presented to the City no later than fifteen (15) minutes prior to scheduled start of the meeting, to be considered and recognized.
 - o The speaker must state his/her full name before speaking.
 - o There is a three (3) minute time limit per speaker .
 - o Public Comment Forms are not accepted after 11:45 a.m.
 - o PowerPoint Presentations are not conducted during the public comment period.
- None.

V. CONSENT AGENDA ITEMS :

1. All Consent Agenda items listed are considered to be routine by the City Commission and will be approved by one motion. There will be no separate discussion of these items unless a City Commissioner so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

a. Consideration and approval of budget amendments and/or salary schedules

b. Minutes:

Special Meeting March 29, 2022

Special Meeting April 12, 2022

Commissioner Carmen Rios motioned, second by Commissioner Jeffery David Martinez and all voting “aye” to approve the minutes.

VI. REGULAR REPORTS

- **Update reports from Department Heads [Administration, EDC Revolving Loan , EMS, Fire, Public Works, Museum, PI Event & Cultural Center, Library and Police]**
City Manager informed the City Commission on the following:
 - Welcome Sign is almost done. Laguna Madre Water District is boring under the sidewalk to install a force main there at the “Welcome Sign”.
 - Galvan Park is still in Progress.
 - Public Work are sweeping the streets with the sweeper Mondays & Wednesdays they are section at a time.
 - We placed park survey on the Website, garbage bills and Facebook this park survey for the Park Master Plan Grant that Port Isabel is applying for.

VII. OLD BUSINESS

1. **Discussion and potential action to approve Resolution No. 04-12-2022-01: A Resolution by the City Commission of the City of Port Isabel, Texas approving the temporary closure of HWY 100 and the causeway for the “2022 Ride for Rotary” the event will be October 02, 2022 . [City Manager Jared Hockema]**
Commissioner Martin C. Cantu motioned, second by Commissioner Jeffery David Martinez and all voting “aye” to approve Resolution No. 04-12-2022-01: A Resolution by the City Commission of the City of Port Isabel, Texas approving the temporary closure of HWY 100 and the causeway for the “2022 Ride for Rotary” the event will be October 02, 2022.

VIII. NEW BUSINESS

1. **Discussion and potential action to allow Derry Elementary to use the City ’s swimming pool for the end of the school year party . [Assistant to the City Manager John Sandoval]**
Commissioner Martin C. Cantu motioned, second by Commissioner Carmen Rios and all voting “aye” to allow Derry Elementary to use the City’s swimming pool for the end of the school year party.
2. **Discussion and potential action to acknowledgment of 2nd Quarter 2022 Public Funds Investment Act Report. [City Manager Jared Hockema]**
Commissioner Martin C. Cantu motioned, second by Commissioner Martin Cantu Jr., and all voting “aye” to acknowledgment of 2nd Quarter 2022 Public Funds Investment Act Report.
3. **Discussion and potential action to approve Resolution No. 04-26-2022-01: A Resolution: A Resolution by the Port Isabel City Commission to open a new fund in the book-of-accounts and new bank account for the holding of TIRZ funds with PlainsCapital Bank . [City Manager Jared Hockema]**
Commissioner Carmen Rios motioned, second by Commissioner Jeffery David Martinez and all voting “aye” to approve Resolution No. 04-26-2022-01: A Resolution: A Resolution by the Port Isabel City Commission to open a new fund in the book-of-accounts and new bank account for the holding of TIRZ funds with PlainsCapital Bank.
4. **Discussion and potential action to approve a request by Mejia & Rose C/O of Las Joyas LLC. for a final re-subdivision plat (Phase 2) located at Parks Las Joyas Subdivision (2015 C1-3296-3299 CCMR Filed 9/29/14). (Ord. 605, passed 1-25-2000). This item was approved by the Planning Zone Board at their Regular Meeting April 13, 2022. [Building Inspector Joshua Garza]**
Commissioner Jeffery David Martinez motioned, second by Martin Cantu Jr., and all voting “aye” to approve a request by Mejia & Rose C/O of Las Joyas LLC. for a final re-subdivision plat (Phase 2) located at Parks Las Joyas Subdivision (2015 C1-3296-3299 CCMR Filed 9/29/14). (Ord. 605, passed 1-25-2000).

5. **Discussion and potential action to approve a request by Moore Land Surveying, LLC., to Replat, combine the East ½ of Lot 17 & all of Lot 18 into 1 single Lot, Lot 18A Block 116 of Port Isabel Original Townsite. (Ord. 605, passed 1-25-2000) . This item was approved by the Planning Zone Board at their Regular Meeting April 13, 2022. [Building Inspector Joshua Garza]**

Commissioner Martin C. Cantu motioned, second by Commissioner Martin Cantu Jr., and all voting “aye” to approve a request by Moore Land Surveying, LLC., to Replat, combine the East ½ of Lot 17 & all of Lot 18 into 1 single Lot, Lot 18A Block 116 of Port Isabel Original Townsite. (Ord. 605, passed 1-25-2000).

6. **Discussion and potential Action to approve a request by Mejia & Rose C/O Gerardo and Blanca Garza, to replat Lots 1-3 of Port-O-Call, Unit V and 14 of Queens Point Unit I, into Lots 1-4 of Port-O-Call, Unit V. (Ord. 605, passed 1-25-2000) . This item was approved by the Planning Zone Board at their Regular Meeting April 13, 2022. [Building Inspector Joshua Garza]**

Commissioner Jeffery David Martinez motioned, second by Commissioner Carmen Rios and all voting “aye” to approve a request by Mejia & Rose C/O Gerardo and Blanca Garza, to replat Lots 1-3 of Port-O-Call, Unit V and 14 of Queens Point Unit I, into Lots 1-4 of Port-O-Call, Unit V. (Ord. 605, passed 1-25-2000). This item was approved by the Planning Zone Board at their Regular Meeting April 13, 2022.

7. **Discussion and potential action to allow EMS Director Charlie Wood to attend the Education By the Sea Conference May 4-6 in Port Aransas, TX . [EMS Director Charlie Wood]**

Commissioner Jeffery David Martinez motioned, second by Commissioner Carmen Rios and all voting “aye” to allow EMS Director Charlie Wood to attend the Education By the Sea Conference May 4-6 in Port Aransas, TX.

8. **Discussion and potential action to appoint Antonio Martinez and Alejandro Duron as a reserve officer , pursuant to the requirements of Chapter 341 of the Texas Local Government Code . [Chief Robert Lopez]**

Mayor Juan Jose “JJ” Zamora motioned, second by Commissioner Martin C. Cantu and all voting “aye” to appoint Antonio Martinez and Alejandro Duron as a reserve officer, pursuant to the requirements of Chapter 341 of the Texas Local Government Code.

9. **Discussion and potential action to install a speed hump on North Shore . [Assistant to the City Manager John Sandova I]**

Commissioner Martin C. Cantu motioned, second by Commissioner Jeffery David Martinez and all voting “aye” to install a speed hump on North Shore.

10. **Discussion and potential action to approve the bills. [City Manager Jared Hockema]**

Commissioner Martin C. Cantu motioned, second by Commissioner Carmen Rios, City Commission voted four (4) for and one (1) abstained with Commissioner Martin Cantu Jr., abstaining to approve the bills. Motioned Carried.

11. **Discussion and potential action concerning award of an administrative services contract for the**

preparation of the City 's 2022 Texas Community Development Block Grant (TxCDBG) DRP application and subsequent administrative services contract if funded. [City Manager Jared Hockema]

Commissioner Martin C. Cantu motioned, second by Commissioner Carmen and all voting “aye” to concerning award of an administrative services contract for the preparation of the City's 2022 Texas Community Development Block Grant (TxCDBG) DRP application and subsequent administrative services contract if funded.

IX. CLOSED SESSION

Commissioner Martin C. Cantu motioned, second by Commissioner Jeffery David Martinez and all voting “aye” to go into closed session at 12:33 pm.

- a. Deliberation regarding the purchase, lease, exchange, or sale of real property described as Lots 7, 7A, 8, 9 and 9A BLK 46 Port Isabel Original Townsite pursuant to Texas Government Code, Section 551.072.
- b. Deliberation regarding potential relating to a nuisance condition Tarpon R V Park Manager requesting the City of Port Isabel Tx. to allow the fabrication of a 7ft L x 7ft W x 6.5 H with 2 (two) swing doors enclosure for the dumpster located on the easement at the North end of Basin St. This request is due to the lack of space for the truck to maneuver to service the dumpster. Your attention to this matter would greatly be appreciated pursuant to Texas Government Code, Section 551.071(1)(a).
- c. Deliberation regarding lease of property .004 Acre Tract (195) sq ft East of Lot 14, Block 1, Queens Point Subdivision, pursuant to Texas Open Meetings Act, Section 551.072.
- d. Deliberation regarding lease of property .0019 Acre Tract (82.8 Sq Ft) East of Lot 14 Block 1, Queens Point Subdivision, pursuant to Texas Open Meetings Act, Section 551.072.

X. OPEN SESSION

Commissioner Martin Cantu Jr., motioned, second by Commissioner Carmen Rios and all voting "aye" to come out of closed session at 1:27 pm.

- a. Action relative to closed session.
- b. Action relative to closed session.
- c. Action relative to closed session.
- d. Action relative to closed session.

Commissioner Carmen Rios motioned, second by Commissioner Martin Cantu Jr., and all voting "aye" to proceed as directed under closed session on (a thru d).

XI. ADJOURNMENT

Commissioner Martin C. Cantu motioned, second by Commissioner Carmen Rios and all voting "aye" to adjourn at 1:28 pm.