

**MINUTES OF A SPECIAL MEETING
OF THE CITY OF PORT ISABEL COMMISSION**

DATE: April 13, 2021
TIME: 7:02 p.m.
PLACE: City Port Isabel Event & Cultural Center
MEMBERS PRESENT: Carmen Rios, Commissioner Place No. 2
Martin C. Cantu Commissioner Place 3
Jeffery David Martinez, Commissioner Place No. 4
Jared Hockema, City Manager
Susie Alcocer, City Secretary
Gilbert Hinojosa, City Attorney

MEMBERS ABSENT Juan Jose “JJ” Zamora, Mayor
Martin Cantu Jr. Commissioner Place No. 1

ALSO PRESENT: Rey Rios

ORDER OF BUSINESS

I. CALL TO ORDER

Mayor Pro-Temp Martin C. Cantu called the meeting to order at 7:02 pm.

II. INVOCATION

Commissioner Carmen Rios gave the invocation.

III. PLEDGE OF ALLEGIANCE

City Commission led the Pledge of Allegiance.

IV. PUBLIC COMMENT/ OPEN FORUM: PLEASE NOTE :

- o Any person with business before the Commission, not scheduled on the Agenda as a Public hearing may speak to the commission.
 - o Public Comment Forms are located on the table at the entrance of the City Chambers meeting Room.
[For further information, contact the Office of the City Secretary]
 - o Public Comment Forms must be filled out and presented to the City no later than fifteen (15) minutes prior to scheduled start of the meeting, to be considered and recognized.
 - o The speaker must state his/her full name before speaking.
 - o There is a three (3) minute time limit per speaker.
 - o Public Comment Forms are not accepted after 5:45 p.m.
 - o PowerPoint Presentations are not conducted during the public comment period.
- None

V. CONSENT AGENDA ITEMS :

1. All Consent Agenda items listed are considered to be routine by the City Commission and will be approved by one motion. There will be no separate discussion of these items unless a City Commissioner so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

- a. Consideration and approval of budget amendments and/or salary schedules
None

VI. REGULAR REPORTS

- Update reports from Department Heads
[Administration, EDC Revolving Loan , EMS, Fire, Public Works, Museum, PI Event & Cultural Center, Library and Police]

City Manager Jared Hockema informed the City Commission that this week the City was going to give out 500 COVID 19 vaccines. The 2nd dose of Moderna will be giving out in the morning and 1st dose of Moderna will be given out in the afternoon.

VII. NEW BUSINESS

1. Discussion and potential action to install a speed hump on West Houston Street .

[City Manager Jared Hockema]

Commissioner Jeffery David Martinez motioned, second by Commissioner Carmen Rios motioned and voting “aye” to install plastic speed hump right hand side of the library.

2. Discussion and potential action Discussion and potential action to acknowledgment of 2nd Quarter 2021 Public Funds Investment Act Report. [City Manager, Jared Hockema]

City Manager Jared Hockema gave a brief summation on the of 2nd Quarter 2021 Public Funds Investment Act Report.

3. Discussion and potential a doption of Resolution 4-13-21-1, a Resolution of the City Commission of the City of Port Isabel, Texas to appoint or re-appoint member s of the Parks and Recreation Board.

[Commissioner Carmen Rios and Commissioner Jeffery David Martinez]

Commissioner Jeffery David Martinez motioned, second by Commissioner Carmen Rios motioned and voting “aye” to approve Resolution 4-13-21-1, a Resolution of the City Commission of the City of Port Isabel, Texas to appoint or re-appoint members of the Parks and Recreation Board. Commissioner Carmen Rios re-appointed Sheree Wood and Commissioner Jeffery David Martinez appointed Brendon Baldovinos.

4. Discussion and potential approval for City Manager and Marketing Director to travel to Austin, TX on 4/25-4/27 to attend meetings with Texas Historical Commission .

[City Manager Jared Hockema]

Commissioner Jeffery David Martinez motioned, second by Commissioner Carmen Rios motioned and voting “aye” approval for City Manager and Marketing Director to travel to Austin, TX on 4/25-4/27 to attend meetings with Texas Historical Commission.

5. Discussion and potential authorization for the issuance of a request for propo sals for grant administration services related to CDBG- DR. [City Manager Jared Hockema]

Commissioner Jeffery David Martinez motioned, second by Commissioner Carmen Rios motioned and voting “aye” authorization for the issuance of a request for proposals for grant administration services related to CDBG-DR.

6. Discussion and potential adoption of Resolution 4-13-21- 2, a Resolution of the City Commission of the City of Port Isabel, Texas requesting a federal appropriation for the breakwater project, and committi ng matching funds . [City Manager Jared Hockema]

Commissioner Jeffery David Martinez motioned, second by Commissioner Carmen Rios motioned and voting “aye” to adopt Resolution 4-13-21-2, a Resolution of the City Commission of the City of Port Isabel, Texas requesting a federal appropriation for the breakwater project, and committing matching funds of 20%.

7. Discussion and potential a pproval of Change Order Number 4 for the Arturo Galvan Coastal Park Project . [City Manager Jared Hockema]

Commissioner Martin C. Cantu motioned, second by Commissioner Jeffery David Martinez and all voting “aye” to approve Change Order Number 4 for \$25,000.00 for the Arturo Galvan Coastal Park Project.

8. Discussion and potential to approve the bills . [City Manager Ja red Hockema]

Commissioner Carmen Rios motioned, second by Commissioner Jeffery David Martinez and all voting “aye” to approve the bills.

9. Discussion and potential approval of replacement of HVAC unit at Event and Cultural Center. [City Manager Jared Hocke ma]

Commissioner Jeffery David Martinez motioned, second by Commissioner Carmen Rios motioned and voting “aye” to approve Fox Mechanical to replace the HVAC unit at the Event and Cultural Center.

VIII. ADJOURNMENT

Commissioner Jeffery David Martinez motioned, second by Commissioner Martin C. Cantu and all voting “aye” to adjourn at 8:50 pm.

CITY OF PORT ISABEL , TEXAS

Martin C. Cantu Mayor Pro-Temp

ATTEST:

Susie Alcocer, CITY SECRETARY