

**MINUTES OF A SPECIAL MEETING
OF THE CITY OF PORT ISABEL COMMISSION**

DATE: March 29, 2022
TIME: 6:00 p.m.
PLACE: City Commission Chambers Meeting Room

MEMBERS PRESENT: Juan Jose "JJ" Zamora Mayor
Martin Cantu Jr., Commissioner Place No. 1
Carmen Rios, Commissioner Place 2
Martin C. Cantu, Commissioner Place No. 3
Jared Hockema, City Manager
John Sandoval Assistant To The City Manager
Gilbert Hinojosa, City Attorney
Susie Alcocer, City Secretary
Nadini Jee, Assistant City Secretary

MEMBERS ABSENT Jeffery David Martinez, Commissioner Place No. 4

ALSO PRESENT: Ray Rios

ORDER OF BUSINESS

I. CALL TO ORDER

Mayor Juan Jose "JJ" Zamora called the meeting to order at 6:00 pm.

II. INVOCATION

City Attorney Gilbert Hinojosa gave the invocation.

III. PLEDGE OF ALLEGIANCE

City Commission led the Pledge of Allegiance.

IV. PUBLIC COMMENT/OPEN FORUM: PLEASE NOTE :

- o Any person with business before the Commission, not scheduled on the Agenda as a Public hearing may speak to the commission.
- o Public Comment Forms are located on the table at the entrance of the City Chambers meeting Room.
[For further information, contact the Office of the City Secretary]
- o Public Comment Forms must be filled out and presented to the City no later than fifteen (15) minutes prior to scheduled start of the meeting, to be considered and recognized.
- o The speaker must state his/her full name before speaking.
- o There is a three (3) minute time limit per speaker .
- o Public Comment Forms are not accepted after 6:45 p.m.
- o PowerPoint Presentations are not conducted during the public comment period.
None.

V. CONSENT AGENDA ITEMS :

1. All Consent Agenda items listed are considered to be routine by the City Commission and will be approved by one motion. There will be no separate discussion of these items unless a City Commissioner so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.
 - a. Consideration and approval of budget amendments and/or salary schedules
Budget amendments were done \$40,000.00 for Public Works Department for street improvements and \$40,000.00 for the Fire Department for fire hydrant maintenance.
 - b. Minutes of:
Special Meeting March 8, 2022

Commissioner Martin C. Cantu motioned, second by Commissioner Martin Cantu Jr., and all voting "aye" to approve budget amendments and Special Meeting March 8, 2022 minutes.

VI. REGULAR REPORTS

- **Update reports from Department Heads [Administration, EDC Revolving Loan , EMS, Fire, Public Works, Museum, PI Event & Cultural Center, Library and Police]**
City Manager Jared Hockema informed the City Commission on the following:
 - City phones have been upgraded we will be able to answer the phones in multiple ways. The employee's that have city cell phones will be able to answer the calls at any time wherever they are.
 - The Street Sweeper is in the shop getting the air condition fixed.
 - Contractors still working on the Medians Project.
 - On the Galvan Park the parking lot and walking trail have been completed. Still working on the Pavilion.
 - The Easter Hunt will be April 16 9:30 am to 11:00 am.
 - The Flea Market will be on April 10 and after that it will be the first Sunday of every month.

VII. NEW BUSINESS

1. **Discussion and potential action to allow Chief Robert Lopez and Administrative Sgt. Christina Esquivel to travel to Galveston, Texas for the Texas Police Chief Association annual conference on April 11-14, 2022 . [Chief Robert Lopez]**
Commissioner Martin C. Cantu motioned, second by Commissioner Martin Cantu Jr., and all voting "aye" to allow Chief Robert Lopez and Administrative Sgt. Christina Esquivel to travel to Galveston, Texas for the Texas Police Chief Association annual conference on April 11-14, 2022.
2. **Discussion and potential action to approve the bills. [City Manager Jared Hockema]**
Commissioner Martin C. Cantu motioned, second by Commissioner Martin Cantu Jr., and all voting "aye" to approve the bills.
3. **Discussion and potential action to assist LMWD by providing them with safety vessel to set up for repairs under causeway date to be determined . [Assistant to the City Manager John Sandoval]**
Laguna Madre Water District will pay \$65.00 for the using the vessel and pay the overtime of the officers that are working it.
Commissioner Martin Cantu Jr., motioned, second by Commissioner Martin C. Cantu and all voting "aye" to assist LMWD by providing them with safety vessel to set up for repairs under causeway date to be determined.
4. **Discussion and potential action to repair selected fire hydrants . [City Manager Jared Hockema]**
Commissioner Martin C. Cantu motioned, second by Commissioner Carmen Rios and all voting "aye" to repair selected fire hydrants.
5. **Discussion and potential action to install handicap ramps at selected street intersections . [City Manager Jared Hockema]**
City Manager Jared Hockema informed the City Commission that 8 handicap ramps will be installed \$2,850.00 each.
Commissioner Martin Cantu Jr., motioned, second by Commissioner Carmen Rios and all voting "aye" to install handicap ramps at selected street intersections.
6. **Discussion and potential to allow City Manager Jared Hockema and Marketing Director Valerie Bates to travel to San Antonio, Texas on April 28- 29, 2022 to attend the Texas Historical Commission Meeting . [City Manager Jared Hockema]**

Commissioner Martin C. Cantu motioned, second by Commissioner Carmen Rios and all voting “aye” to allow City Manager Jared Hockema and Marketing Director Valerie Bates to travel to San Antonio, Texas on April 28-29, 2022 to attend the Texas Historical Commission Meeting.

**7. Discussion and potential a ward of proposal received for city -owned property at Bridge Street .
[City Manager Jared Hockema]**

Commissioner Martin C. Cantu motioned, second by Commissioner Carmen Rios and all voting “aye” to table for closed session.

VIII. CLOSED SESSION

Commissioner Martin C. Cantu motioned, second by Commissioner Martin Cantu Jr., and all voting “aye” to go into closed session at 6:20 pm.

- a. **Deliberation regarding lease of real property described as 0.45 of an acre tract of land being a portion of the Port Isabel Small Boat Channel and Bridge Street Right-of-way within the City of Port Isabel adjacent to Block 125, Map of Plat No. Six of Point Isabel, as recorded in Volume 8, Page 34, Map Records, Cameron County, Texas , pursuant to Texas Government Code, Section 551.072.**
- b. **Deliberation regarding potential litigation relating to a nuisance condition at Blk 2 Queen 's Point Subdivision, 6.890 Acres, pursuant to Texas Government Code, Section 551.071(1)(a).**

IX. OPEN SESSION

Commissioner Carmen Rios motioned, second by Commissioner Martin Cantu Jr., and all voting “aye” to go into open session at 6:54 pm.

- a. **Action relative to closed session.**
Commissioner Martin C. Cantu motioned, second by Commissioner Carmen Rios and all voting “aye” to proceed as discussed under closed session.
- b. **Action relative to closed session.**
Commissioner Martin C. Cantu motioned, second by Commissioner Carmen Rios and all voting “aye” to approve City Manager Jared Hockema to ratify and retain the filing of the lawsuit against James Palmer

X. ADJOURNMENT

Commissioner Carmen Rios motioned, second by Commissioner Martin C. Cantu and all voting “aye” to adjourn at 6:55 pm.