

**MINUTES OF A SPECIAL MEETING
OF THE CITY OF PORT ISABEL COMMISSION**

DATE: March 29, 2021
TIME: 6:04 p.m.
PLACE: City Port Isabel Event & Cultural Center
MEMBERS PRESENT: Juan Jose “JJ” Zamora, Mayor
Martin Cantu Jr. Commissioner Place No. 1
Carmen Rios, Commissioner Place No. 2
Martin C. Cantu Commissioner Place 3
Jared Hockema, City Manager
Susie Alcocer, City Secretary
Gilbert Hinojosa, City Attorney

MEMBERS ABSENT Jeffery David Martinez, Commissioner Place No. 4

ALSO PRESENT: Cecil E. Catlett, Colleen Catlett, John Carey, Bill Houston, Sandra Houston and Anselo Gonzalez

ORDER OF BUSINESS

I. CALL TO ORDER

Mayor Juan Jose “JJ” Zamora called the meeting to order at 6:00 pm.

II. INVOCATION

Commissioner Carmen Rios gave the invocation.

III. PLEDGE OF ALLEGIANCE

City Commission led the Pledge of Allegiance.

IV. PUBLIC COMMENT/ OPEN FORUM: PLEASE NOTE :

- o Any person with business before the Commission, not scheduled on the Agenda as a Public hearing may speak to the commission.
 - o Public Comment Forms are located on the table at the entrance of the City Chambers meeting Room.
[For further information, contact the Office of the City Secretary]
 - o Public Comment Forms must be filled out and presented to the City no later than fifteen (15) minutes prior to scheduled start of the meeting, to be considered and recognized.
 - o The speaker must state his/her full name before speaking.
 - o There is a three (3) minute time limit per speaker.
 - o Public Comment Forms are not accepted after 5:45 p.m.
 - o PowerPoint Presentations are not conducted during the public comment period.
- None

V. PROCLAMATIONS

- A Proclamation by the City of Port Isabel, Texas proclaiming the Month of April to be “Child Abuse Prevention Month.” [City Manager Jared Hockema]
The Port Isabel City Commission proclaimed the Month of April to be “Child Abuse Prevention Month.”

VI. WORKSHOP

- a. **Stormwater Ordinance**
City Manager Jared Hockema gave a brief summation on the draft Stormwater Ordinance.
- b. **Change of addresses from 4th Street to Roy Street**

The city will start the process on assigning new addresses to the new annexed area in Laguna Heights.

VII. CONSENT AGENDA ITEMS :

1. All Consent Agenda items listed are considered to be routine by the City Commission and will be approved by one motion. There will be no separate discussion of these items unless a City Commissioner so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

a. Consideration and approval of budget amendments and/or salary schedules
None

b. **March 3, 2021 Special Meeting**

Commissioner Carmen Rios motioned second by Commissioner Martin Cantu Jr., and

all voting “aye” to approve the minutes.

VIII. REGULAR REPORTS

- **Update reports from Department Heads [Administration, EDC Revolving Loan, EMS, Fire, Public Works, Museum, PI Event & Cultural Center, Library and Police]**

City Manager Jared Hockema informed the City Commission on the following:

- Spring Break was busy this year; looking forward to Easter to see how busy it will be.
- Repairs will be done at the Lighthouse and will also finalize the agreement with the Texas Historical Commission.
- Will only have a clinic for the 2nd dose of the COVID vaccine this week. Maybe next week will have a first dose clinic again.

IX. NEW BUSINESS

1. **Discussion and potential adoption of Resolution 2021- 03-23-01, a resolution declaring the month of April 2021 as “Fair Housing Month ” in the City of Port Isabel. [City Manager Jared Hockema]**

Commissioner Carmen Rios motioned second by Commissioner Martin Cantu Jr., and all voting “aye” to adopt Resolution 2021-03-23-01, a resolution declaring the month of April 2021 as “Fair Housing Month” in the City of Port Isabel.

2. **Discussion and potential action to move the observance of Cesar Chavez Day to April 5, 2021.**

[City Manager Jared Hockema]

Commissioner Carmen Rios motioned second by Mayor Juan Jose “JJ” Zamora and all voting “aye” to move the observance of Cesar Chavez Day to April 5, 2021.

3. **Discussion and potential action regarding the issuance of a request for proposals relating to a possible concession agreement for city-owned property along Bridge Street .**

[City Manager Jared Hockema]

Commissioner Carmen Rios motioned second by Commissioner Martin Cantu Jr., and

all voting “aye”

4. **Discussion and potential adoption of Resolution 2021- 03-23-2, a resolution authorizing application for the TxCDBG Downtown Revitalization Program, designating the fund category, designating activities, defining the amount of the request, designating an authorized signatory, committing to a match amount and expressing a commitment to comply with program requirements.**

[City Manager Jared Hockema]

Commissioner Carmen Rios motioned second by Commissioner Martin Cantu Jr., and all voting “aye” to adopt Resolution 2021-03-23-2, a resolution authorizing application for the TxCDBG

Downtown Revitalization Program, designating the fund category, designating activities, defining the amount of the request, designating an authorized signatory, committing to a match amount and expressing a commitment to comply with program requirements.

- 5. Discussion and potential adoption of Resolution 2021-3-23- 3 a resolution authorizing application for the TxCDBG Community Development Fund, designating the fund category, designating activities, defining the amount of the request, designating an authorized signatory, committing to a match amount and expressing a commitment to comply with program requirements .**

[City Manager Jared Hockema]

Commissioner Martin C. Cantu motioned, second by Commissioner Carmen Rios and all voting “aye” to adopt Resolution 2021-3-23-3 a resolution authorizing application for the TxCDBG Community Development Fund, designating the fund category, designating activities, defining the amount of the request, designating an authorized signatory, committing to a match amount and expressing a commitment to comply with program requirements.

- 6. Discussion and potential action on repairs to Marina Drive . [City Manager Jared Hockema]**

Commissioner Carmen Rios motioned, Commissioner Martin Cantu Jr., and all voting “aye” to approve the update on the design of the proposed drainage from Engineer R. E.

- 7. Discussion and potential adoption of Ordinance 703-L, an ordinance extending the state of emergency in the City of Port Isabel due to COVID-19; making provisions relating to the protection of public health and safety; providing a repealer and fixing a penalty . [City Manager Jared Hockema]**

This item was tabled.

- 8. Discussion and potential to approve the bills . [City Manager Jared Hockema]**

Commissioner Carmen Rios motioned, second by Commissioner Martin Cantu Jr., and all voting “aye” to approve the bills.

- 9. Discussion and potential action to allow Texas Nursery & Landscape Association to utilize the Port Isabel Event Center for a TNLA Region VII Education Workshop. [City Manager Jared Hockema]**

Commissioner Martin C. Cantu motioned second by Commissioner Carmen Rios and all voting “aye” to allow Texas Nursery & Landscape Association to utilize the Port Isabel Event Center for a TNLA Region VII Education Workshop.

- 10. Discussion and potential action to approve Resolution No. 03-29-2021-01: A Resolution by the City Commission of the City of Port Isabel, Texas approving the temporary closure of HWY 100 and the causeway for the “2021 Ride for Rotary” the event will be October 03, 2021. [City Manager Jared Hockema]**

Commissioner Martin C. Cantu motioned second by Commissioner Martin Cantu Jr., and all voting “aye” approve Resolution No. 03-29-2021-01: A Resolution by the City Commission of the City of Port Isabel, Texas approving the temporary closure of HWY 100 and the causeway for the “2021 Ride for Rotary” the event will be October 03, 2021.

- 11. Discussion and potential action to approve Resolution No. 03-29-2021-02: A Resolution by City Commission of the City of Port Isabel, Cameron County, Texas to appoint or reappoint members to the Port Isabel Parks Recreation Board. [City Commission]**

Commissioner Martin C. Cantu motioned second by Commissioner Martin Cantu Jr., and all voting “aye” to approve Resolution No. 03-29-2021-02: A Resolution by City Commission of the City of Port Isabel, Cameron County, Texas to appoint or reappoint the Port Isabel Parks Recreation Board. The City Commission appointed as follow:

Mayor Juan Jose “JJ” Zamora-Jimmy Garza, Commissioner Martin Cantu Jr., -Laura Perez and Martin C. Cantu-Everett Sagnes.

- 12. Discussion and potential action to adopt Resolution No. 03-29-2021-03: A Resolution by the City Commission of the City of Port Isabel, Cameron County, Texas updating the fee schedule for the rental of the baseball fields. [City Manager Jared Hockema]**

Commissioner Martin C. Cantu motioned second by Commissioner Martin Cantu Jr., and

all voting "aye" to update the fee schedule for the rental of the baseball fields. Attached are copies of the agreements.

13. Discussion and potential approval of loan agreement with PlainsCapital Bank for refunding of loan issued in 2020. [City Manager Jar ed Hockema]

Commissioner Martin C. Cantu motioned second by Commissioner Carmen Rios and all voting "aye" to approve the agreement with PlainsCapital Bank for refunding of loan issued in 2020.

X. CLOSED SESSION

Commissioner Martin Cantu Jr., motioned second by Commissioner Martin C. Cantu and all voting "aye" to go into closed session at 8:36 pm.

- a. **Deliberation regarding Ordinance 703-K, pursuant to Texas Government Code, Section 551.071(2), on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter .**

XI. OPEN SESSION

Commissioner Carmen Rios motioned, second by Mayor Juan Jose "JJ" Zamora and all voting "aye" to come out of closed session at 8:49 pm.

- a. **Action relative to executive session.**

Commissioner Carmen Rios motioned, second by Mayor Juan Jose "JJ" Zamora and all voting "aye" to acknowledge the report given under closed session.

XII. ADJOURNMENT

Commissioner Carmen Rios motioned, second by Commissioner Martin C. Cantu and all voting "aye" to adjourn at 8:50 pm.

CITY OF PORT ISABEL , TEXAS

Juan Jose "JJ" Zamora Mayor

ATTEST:

Susie Alcocer, CITY SECRETARY