

**MINUTES OF A SPECIAL MEETING
OF THE CITY OF PORT ISABEL COMMISSION**

DATE: March 09, 2021
TIME: 7:00 p.m.
PLACE: City Port Isabel Event & Cultural Center
MEMBERS PRESENT: Juan Jose “JJ” Zamora, Mayor
Martin Cantu Jr. Commissioner Place No. 1
Carmen Rios, Commissioner Place No. 2
Martin C. Cantu Commissioner Place 3
Jeffery David Martinez, Commissioner Place No. 4
Jared Hockema, City Manager
Susie Alcocer, City Secretary
Gilbert Hinojosa, City Attorney

MEMBERS ABSENT None

ALSO PRESENT: Rey Rios, Rosemary Buddecke, Deeonda Ahadi and Maria Alaniz

ORDER OF BUSINESS

I. CALL TO ORDER

Mayor Juan Jose “JJ” Zamora called the meeting to order at 7:00 pm.

II. INVOCATION

Commissioner Carmen Rios gave the invocation.

III. PLEDGE OF ALLEGIANCE

City Commission led the Pledge of Allegiance.

IV. PUBLIC COMMENT/ OPEN FORUM: PLEASE NOTE :

- o Any person with business before the Commission, not scheduled on the Agenda as a Public hearing may speak to the commission.
 - o Public Comment Forms are located on the table at the entrance of the City Chambers meeting Room.
[For further information, contact the Office of the City Secretary]
 - o Public Comment Forms must be filled out and presented to the City no later than fifteen (15) minutes prior to scheduled start of the meeting, to be considered and recognized.
 - o The speaker must state his/her full name before speaking.
 - o There is a three (3) minute time limit per speaker.
 - o Public Comment Forms are not accepted after 5:45 p.m.
 - o PowerPoint Presentations are not conducted during the public comment period.
- None

V. CONSENT AGENDA ITEMS:

1. All Consent Agenda items listed are considered to be routine by the City Commission and will be approved by one motion. There will be no separate discussion of these items unless a City Commissioner so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

- a. Consideration and approval of budget amendments and/or salary schedules
None

VI. REGULAR REPORTS

- **Update reports from Department Heads**
[Administration, EDC Revolving Loan, EMS, Fire, Public Works, Museum, PI Event & Cultural Center, Library and Police]
City Manager Jared Hockema informed the City Commission on the following:
 - We will be closing City Hall on Friday from 8:00 am to 1:00 pm to use city staff to work the vaccines at the High School. The school district has vaccinated all their employees and city hall has also vaccinated some employees still need a few to go.
 - The Ground Breaking for the medians will be tomorrow at 1:30 pm.

VII. NEW BUSINESS

1. **Discussion and potential adoption of Resolution Number 03-09-2021-01, a resolution setting forth the policy of the City of Port Isabel in regard to the placement of structures on city-owned property that is submerged on adjacent to submerged property. [City Manager Jared Hockema]**

Commissioner Martin C. Cantu motioned, second by Commissioner Carmen Rios and all voting "aye" to adopt Resolution Number 03-09-2021-01, a resolution setting forth the policy of the City of Port Isabel in regard to the placement of structures on city-owned property that is submerged on adjacent to submerged property.

2. **Discussion and potential action to appointment of Carlos Ambriz and Noe Lopez as reserve officers, pursuant to the requirements of Chapter 341 of the Texas Local Government Code. [Robert Lopez, Police Chief]**

Mayor Juan Jose "JJ" Zamora motioned, second by Commissioner Martin C. Cantu and all voting "aye" to appointment of Carlos Ambriz and Noe Lopez as reserve officers, pursuant to the requirements of Chapter 341 of the Texas Local Government Code.

3. **Discussion and potential action to approve the proposal of Millennium Engineers Group, Inc. for the construction materials testing for the medians on HWY 100. [City Manager Jared Hockema]**

Commissioner Jeffery David Martinez motioned, second by Mayor Juan Jose "JJ" Zamora and all voting "aye" to approve the proposal of Millennium Engineers Group, Inc. for the construction materials testing for the medians on HWY 100.

4. **Discussion and potential action to approve the proposal for Resident Project Representative (RPR) Services and Construction Management in connection with the construction of the HWY 100 Medians and Welcome Sign. [City Manager Jared Hockema]**

Commissioner Jeffery David Martinez motioned, second by Commissioner Carmen Rios and all voting "aye" to approve the proposal for Resident Project Representative (RPR) Services and Construction Management in connection with the construction of the HWY 100 Medians and Welcome Sign.

5. **Discussion and potential action to approve the bills. [City Manager Jared Hockema]**

Commissioner Martin C. Cantu motioned, second by Commissioner Carmen Rios and all voting "aye" to approve the bills.

6. **Discussion and potential adoption of Ordinance, an Ordinance 703- K, an ordinance extending the state of emergency in the City of Port Isabel due COVID-19 ; making provisions relating to the protection of public health and safety ; providing a repealer; and fixing a penalty. [City Manager Jared Hockema]**

Commissioner Martin Cantu Jr., motioned second by Commissioner Jeffery David Martinez the City Commission voted three (3) for and one (1) abstain with Commissioner Martin C. Cantu abstaining on the adoption of Ordinance, an Ordinance 703-K, an ordinance extending the state of emergency in the City of Port Isabel due COVID-19; making provisions relating to the protection of public health and safety; providing a repealer; and fixing a penalty. Motion carried.

**7. Discussion and potential approval of Change Order #3 for Arturo Galvan Coastal Park .
[City Manager Jared Hockema]**

Commissioner Martin C. Cantu motioned, second by Commissioner Carmen Rios and all voting “aye” to approve Change Order #3 for Arturo Galvan Coastal Park.

8. Discussion and potential action to ratify the appointment of the evaluation committee, and to adopt the recommendation of the committee for Engineering Services related to a prospective 2021-22 Downtown Revitalization Program of the Texas Community Development Block Grant Program of the Texas Department of Agriculture (TDA) Fund grant application. [City Manager Jared Hockema]

Commissioner Martin C. Cantu motioned, second by Commissioner Martin Cantu Jr., and all voting “aye” action to ratify the appointment of the evaluation committee, and to adopt the recommendation of the committee of Hinojosa Engineering for Engineering Services related to a prospective 2021-22 Downtown Revitalization Program of the Texas Community Development Block Grant Program of the Texas Department of Agriculture (TDA) Fund grant application.

VIII. CLOSED SESSION

Commissioner Carmen Rios motioned, second by Commissioner Martin C. Cantu and all voting “aye” to go into closed session at 7:51 pm.

- a. **Deliberation regarding sale or lease of real property described as a portion of the property described as LOT 5 BLK 119 PORT I ISABEL ORIGINAL TOWNSITE (VOL 7 PG 57 MRCC) , pursuant to Texas Government Code, Chapter 551.072.**

IX. OPEN SESSION

Commissioner Carmen Rios motioned, second by Commissioner Martin Cantu Jr., and all voting “aye” to come out of closed session at 8:12 pm.

- a. **Action relative to executive session.**

Commissioner Martin C. Cantu motioned, second by Commissioner Jeffery David Martinez and all voting “aye” sale of real property described as a portion of the property described as LOT 5 BLK 119 PORT ISABEL ORIGINAL TOWNSITE (VOL 7 PG 57 MRCC), pursuant to Texas Government Code, Chapter 551.072.

X. ADJOURNMENT

Commissioner Carmen Rios motioned, second by Commissioner Jeffery David Martinez and all voting “aye” to adjourn at 8:18 pm.

CITY OF PORT ISABEL , TEXAS

Juan Jose “JJ” Zamora Mayor

ATTEST:

Susie Alcocer, CITY SECRETARY