

**MINUTES OF A REGULAR MEETING
OF THE CITY OF PORT ISABEL COMMISSION**

DATE: March 8, 2022
TIME: 7:00 p.m.
PLACE: City Commission Chambers Meeting Room

MEMBERS PRESENT: Juan Jose "JJ" Zamora Mayor
Martin Cantu Jr., Commissioner Place No. 1
Carmen Rios, Commissioner Place 2
Jeffery David Martinez, Commissioner Place No. 4
Jared Hockema, City Manager
John Sandoval Assistant To The City Manager
Gilbert Hinojosa, City Attorney
Susie Alcocer, City Secretary
Nadini Jee, Assistant City Secretary

MEMBERS ABSENT Martin C. Cantu, Commissioner Place No. 3

ALSO PRESENT: Sheldon Moore and Ray Rios

ORDER OF BUSINESS

I. CALL TO ORDER

Mayor Juan Jose "JJ" Zamora called the meeting to order at 7:00 pm.

II. INVOCATION

Commissioner Carmen Rios gave the invocation.

III. PLEDGE OF ALLEGIANCE

City Commission led the Pledge of Allegiance.

IV. PUBLIC COMMENT/OPEN FORUM: PLEASE NOTE :

- o Any person with business before the Commission, not scheduled on the Agenda as a Public hearing may speak to the commission.
- o Public Comment Forms are located on the table at the entrance of the City Chambers meeting Room.
[For further information, contact the Office of the City Secretary]
- o Public Comment Forms must be filled out and presented to the City no later than fifteen (15) minutes prior to scheduled start of the meeting, to be considered and recognized.
- o The speaker must state his/her full name before speaking.
- o There is a three (3) minute time limit per speaker .
- o Public Comment Forms are not accepted after 6:45 p.m.
- o PowerPoint Presentations are not conducted during the public comment period.
None.

V. CONSENT AGENDA ITEMS :

1. All Consent Agenda items listed are considered to be routine by the City Commission and will be approved by one motion. There will be no separate discussion of these items unless a City Commissioner so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

a. Consideration and approval of budget amendments and/or salary schedules
None.

b. Minutes of:
Special Meeting February 9, 2022
Regular Meeting February 22, 2022

Commissioner Jeffery David Martinez motioned, second by Commissioner Martin Cantu Jr., and all voting “aye” to approve the minutes.

VI. REGULAR REPORTS

- **Update reports from Department Heads [Administration, EDC Revolving Loan , EMS, Fire, Public Works, Museum, PI Event & Cultural Center, Library and Police]**
City Manager Jared Hockema and Assistant to the City Manager John Sandoval informed the City Commission on the following:
 - On Galvan Park Project the parking lot will be done with concrete.
 - A Letter of Intent will be sent to Valley Baptist Legacy Foundation for an upcoming grant for the Laguna Madre Park it will be done in four (4) phases.
 - On the “Welcome” sign they are still working on the landscaping.
 - We will have an Easter Hunt Event on April 16 and a flyer will be sent on the garbage bills. We ordered 20,000.00 eggs for the Easter Hunt Event.
 - EMS will have 2 ambulances working for Spring Break.
 - Fire Department will schedule the Volunteer Fire Fighters to stay at the Fire Station for Spring Break.

VII. NEW BUSINESS

1. **Discussion and potential action to approve the bills . [City Manager Jared Hockema]**
Commissioner Jeffery David Martinez motioned, second by Mayor Juan Jose “JJ” Zamora and all voting “aye” to approve the bills.
2. **Discussion and potential action to donate miscellaneous Fire equipment to Ciudad Matamoros, Tamaulipas . [Assistant to the City Manager John Sandoval]**
Commissioner Carmen Rios motioned, second by Commissioner Jeffery David Martinez and all voting “aye” to donate miscellaneous Fire equipment to Ciudad Matamoros, Tamaulipas.
3. **Discussion and potential action to renew the agreement with Dr. Uribe as medical health director for EMS . [Assistant to the City Manager John Sandoval]**
Commissioner Jeffery David Martinez motioned, second by Commissioner Carmen Rios and all voting “aye” to renew the agreement with Dr. Uribe as medical health director for EMS for the amount of \$26,000.00 per year.
4. **Discussion and potential action to allow John Sandoval to attend the annual International Association of Arson Investigators Conference in Austin, TX from March 20-25, 2022 . [Assistant to the City Manager John Sandoval]**
Commissioner Carmen Rios motioned, second by Commissioner Jeffery David Martinez and all voting “aye” to allow John Sandoval to attend the annual International Association of Arson Investigators Conference in Austin, TX from March 20-25, 2022.

VIII. CLOSED SESSION

Commissioner Carmen Rios motioned, second by Commissioner Jeffery David Martinez and all voting “aye” to go into closed session at 7:20 pm.

- a. Deliberation regarding the sale or lease of real property located at 706 N. Shore Dr. , Lot 8 Blk 101 Original Townsite pursuant to Texas Government Code, Section 551.072.
- b. Deliberation regarding potential litigation relating to a nuisance condition at Blk 2 Queen’s Point Subdivision, 6.89 0 Acres, pursuant to Texas Government Code, Section 551.071 (1)(a).
- c. Deliberation regarding potential litigation relating to a nuisance condition at 3000 Houston St, Lot 1, Blk 1, Raybec Port Isabel Condominiums, pursuant to Texas Government Code, Section 551.071 (1)(a).
- d. Deliberation regarding Galvan Park Project, pursuant to Texas Government Code, Section 551.071(2) , on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.

VI. OPEN SESSION

Commissioner Carmen Rios motioned, second by Commissioner Martin Cantu Jr., and all voting “aye” to come out of closed session at 8:00 pm.

- a. **Action relative to closed session.**
Commissioner Martin Cantu Jr., motioned second by commissioner Carmen Rios and all voting “aye” to approve lease agreement of real property located at 706 N. Shore Dr., Lot 8 Blk 101 Original Townsite for the amount of \$2,940 a year for ten (10) years.
- b. **Action relative to closed session.**
Commissioner Martin Cantu Jr., motioned second by commissioner Carmen Rios and all voting “aye” to proceed as discussed under closed session.
- c. **Action relative to closed session.**
Commissioner Martin Cantu Jr., motioned second by commissioner Carmen Rios and all voting “aye” to proceed as discussed under closed session.
- d. **Action relative to closed session.**
Commissioner Martin Cantu Jr., motioned second by commissioner Carmen Rios and all voting “aye” to approve the change order with the addition of a concrete parking lot in exchange to waive the liquid damages approved today.

VII. ADJOURNMENT

Commissioner Carmen Rios motioned, second by Commissioner Martin Cantu Jr., and all voting “aye” to adjourn at 8:02 pm.