

**MINUTES OF A REGULAR MEETING
OF THE CITY OF PORT ISABEL COMMISSION**

DATE: February 22, 2022
TIME: 7:00 p.m.
PLACE: Port Isabel Event & Cultural Center
MEMBERS PRESENT: Martin Cantu Jr., Commissioner Place No. 1
Carmen Rios Commissioner Place No. 2
Martin C. Cantu, Commissioner Place No. 3
Jared Hockema, City Manager
Gilbert Hinojosa, City Attorney
Susie Alcocer, City Secretary
Nadini Jee, Assistant City Secretary

MEMBERS ABSENT Juan Jose “JJ” Zamora Mayor
Jeffery David Martinez, Commissioner Place No. 4

ALSO PRESENT: Jimmy Vela

ORDER OF BUSINESS

Commissioner Martin C. Cantu motioned second by Commissioner Carmen Rios and all voting “aye” to appoint Commissioner Martin Cantu Jr., as Mayor Pro-Temp.

I. CALL TO ORDER

Martin Cantu Jr., Mayor Pro-Temp called the meeting to order at 7:00 pm.

II. INVOCATION

City Commissioner Carmen Rios gave the invocation.

III. PLEDGE OF ALLEGIANCE

City Commission led the Pledge of Allegiance.

IV. PUBLIC COMMENT/ OPEN FORUM: PLEASE NOTE :

- o Any person with business before the Commission, not scheduled on the Agenda as a Public hearing may speak to the commission.
 - o Public Comment Forms are located on the table at the entrance of the City Chambers meeting Room.
[For further information, contact the Office of the City Secretary]
 - o Public Comment Forms must be filled out and presented to the City no later than fifteen (15) minutes prior to scheduled start of the meeting, to be considered and recognized.
 - o The speaker must state his/her full name before speaking.
 - o There is a three (3) minute time limit per speaker.
 - o Public Comment Forms are not accepted after 6:45 p.m.
 - o PowerPoint Presentations are not conducted during the public comment period.
- None.

I. CONSENT AGENDA ITEMS :

1. All Consent Agenda items listed are considered to be routine by the City Commission and will be approved by one motion. There will be no separate discussion of these items unless a City Commissioner so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.
 - a. Consideration and approval of budget amendments and/or salary schedules .
None

II. REGULAR REPORTS

- Update reports from Department Heads
[Administration, EDC Revolving Loan , EMS, Fire, Public Works, Museum, PI Event & Cultural Center, Library and Police]
City Manager Jared Hockema informed the City Commission on the following:

- Contract or corrected the parking lot in Galvan Park and there has been positive progress at the park also.
- On the medians they have been working on the landscaping and on the “Welcome Sign”.

III. NEW BUSINESS

1. **Discussion and possible action to approve Resolution NO. 02-22-22-01: A Resolution of the City Commission of the City of Port Isabel, Texas, supporting for the closure of one lane of the Queen Isabella Causeway for our Summer Longest Causeway Run & Fitness Walk, scheduled to be held Saturday, September 17, 2022.**

[City Manager, Jared Hockema/Chamber of Commerce Director, Betty Wells]

Commissioner Martin C. Cantu motioned, second by Commissioner Carmen Rios and all voting “aye” to approve Resolution NO. 02-22-22-01: A Resolution of the City Commission of the City of Port Isabel, Texas, supporting for the closure of one lane of the Queen Isabella Causeway for our Summer Longest Causeway Run & Fitness Walk, scheduled to be held Saturday, September 17, 2022.

2. **Discussion and possible action to approve Resolution NO. 02-22-22-02: A Resolution of the City Commission of the City of Port Isabel, Texas authorizing the submission of a Texas Community Development Block Grant Program application to the Texas Department of Agriculture for the Planning and Capacity Building Fund; and authorizing Mayor or City Manager to act as the city’s executive officer and authorized representative in all matters pertaining to the county’s participation in the Texas Community Development Block Grant Program. [City Manager Jared Hockema]**

Commissioner Martin C. Cantu motioned, second by Commissioner Carmen Rios and all voting “aye” to approve Resolution NO. 02-22-22-02: A Resolution of the City Commission of the City of Port Isabel, Texas authorizing the submission of a Texas Community Development Block Grant Program application to the Texas Department of Agriculture for the Planning and Capacity Building Fund; and authorizing Mayor or City Manager to act as the city’s executive officer and authorized representative in all matters pertaining to the county’s participation in the Texas Community Development Block Grant Program.

3. **Discussion and potential action to approve the Early Voting and Election Day sites, Report of Contracted Expenses for the County Elections Service Contracts for May 2022 and the City of Port Isabel Contract for Election Service for May 2022. [City Manager, Jared Hockema]**

Commissioner Martin C. Cantu motioned, second by Commissioner Carmen Rios and all voting “aye” to approve the Early Voting and Election Day sites, Report of Contracted Expenses for the County Elections Service Contracts for May 2022 and the City of Port Isabel Contract for Election Service for May 2022.

4. **Discussion and potential action to purchase three (3) E-writers and two (2) printers from Tyler Technologies using Court Technology Fund. [Chief Robert Lopez]**

Commissioner Martin C. Cantu motioned, second by Commissioner Carmen Rios and all voting “aye” to purchase three (3) E-writers and two (2) printers from Tyler Technologies using Court Technology Fund.

5. **Discussion and potential action to allow Dispatchers Victor Villarreal and Maria Gonzalez to travel to Galveston, Texas on April 3-6, 2022 for the “Texas Public Safety” Conference. [Chief Robert Lopez]**

Commissioner Martin C. Cantu motioned, second by Commissioner Carmen Rios and all voting “aye” to allow Dispatchers Victor Villarreal and Maria Gonzalez to travel to Galveston, Texas on April 3-6, 2022 for the “Texas Public Safety” Conference.

6. **Discussion and potential action to approve the bills. [City Manager Jared Hockema]**

Commissioner Martin C. Cantu motioned, second by Commissioner Carmen Rios and all voting “aye” to approve the bills.

7. **Discussion and potential action to provide funds for vessel turn in program to be held in October in cooperation with Texas Parks and Wildlife and Texas General Land Office. [Assistant to the City Manager John Sandoval]**

Commissioner Martin C. Cantu motioned, second by Commissioner Carmen Rios and all voting "aye" to

and

provide funds for vessel turn in program to be held in October in cooperation with Texas Parks and Wildlife and Texas General Land Office.

8. **Discussion and potential action to pay Volunteer Firefighters a stipend to stay at the station on standby during holiday weekends and peak times as needed for 7:00 pm to a shift. [Assistant to the City Manager John Sandoval]**

Commissioner Martin C. Cantu motioned, second by Commissioner Carmen Rios and all voting "aye" to pay Volunteer Firefighters a stipend to stay at the station on standby during holiday weekends and peak times as needed for 7:00 pm to a shift.

9. **Discussion and potential action to allow 6 Firefighters to attend the 72nd annual Rio Grande Valley Firefighters and Fire Marshals Association for various trainings in Edinburg, TX weekends of Feb. 19-20 & 26-27 and March 5-6 & 12-13. [Assistant to the City Manager John Sandoval]**

Commissioner Carmen Rios motioned, second by Commissioner Martin C. Cantu and all voting "aye" to allow 6 Firefighters to attend the 72nd annual Rio Grande Valley Firefighters and Fire Marshals Association for various trainings in Edinburg, TX weekends of Feb. 19-20 & 26-27 and March 5-6 & 12-13.

10. **Discussion and potential action to accept a training grant from the Texas Forest Service for members to attend the 72nd annual Rio Grande Valley Firefighters and Fire Marshals Association training in Edinburg, Tx. [Assistant to the City Manager John Sandoval]**

Commissioner Martin C. Cantu motioned, second by Commissioner Carmen Rios and all voting "aye" to accept a training grant from the Texas Forest Service for members to attend the 72nd annual Rio Grande Valley Firefighters and Fire Marshals Association training in Edinburg, Tx.

11. **Discussion and potential action to add two AEP lights to the bike path and add one light pole on Michigan Ave in poorly lit areas for pedestrian for traffic. [Assistant to the City Manager John Sandoval]**

Commissioner Carmen Rios motioned, second by Commissioner Martin C. Cantu and all voting "aye" to add two AEP lights to the bike path and add one light pole on Michigan Ave in poorly lit areas for pedestrian for traffic.

12. **Discussion and possible approval of an employment contract with the chief of police. [City Manager Jared Hoc kema]**

Commissioner Martin C. Cantu motioned, second by Commissioner Carmen Rios and all voting "aye" to approve the employment contract with the chief of police.

V. ADJOURNMENT

Commissioner Martin C. Cantu motioned, second by Commissioner Carmen Rios and all voting "aye" to adjourn at 7:31 pm.

CITY OF PORT ISABEL, TEXAS



Commissioner Martin Cantu Jr., Mayor Pro-Temp

ATTEST:

Susie Alcocer
Susie Alcocer, City Secretary