

**MINUTES OF A SPECIAL MEETING  
OF THE CITY OF PORT ISABEL COMMISSION**

**DATE:** February 02, 2021  
**TIME:** 7:00 p.m.  
**PLACE:** City Port Isabel Event & Cultural Center  
**MEMBERS PRESENT:** Juan Jose “JJ” Zamora, Mayor  
Carmen Rios, Commissioner Place No. 2  
Martin C. Cantu Commissioner Place 3  
Jeffery David Martinez, Commissioner Place No. 4  
Jared Hockema, City Manager  
Susie Alcocer, City Secretary  
Gilbert Hinojosa, City Attorney

**MEMBERS ABSENT** Martin Cantu Jr. Commissioner Place No. 1

**ALSO PRESENT:** Scot Campbell, Kevin Campbell, Adam Baugh, Trisha C. Baugh and Ray Rios

**ORDER OF BUSINESS**

**I. CALL TO ORDER**

Juan Jose “JJ” Zamora Mayor called the meeting to order at 7:00 pm.

**II. INVOCATION**

Commissioner Carmen Rios gave the invocation.

**III. PLEDGE OF ALLEGIANCE**

City Commission led the Pledge of Allegiance.

**IV. PUBLIC COMMENT/OPEN FORUM: PLEASE NOTE:**

- Any person with business before the Commission, not scheduled on the Agenda as a Public hearing may speak to the commission.
  - Public Comment Forms are located on the table at the entrance of the City Chambers meeting Room. [For further information, contact the Office of the City Secretary]
  - Public Comment Forms must be filled out and presented to the City no later than fifteen (15) minutes prior to scheduled start of the meeting, to be considered and recognized.
  - The speaker must state his/her full name before speaking.
  - There is a three (3) minute time limit per speaker.
  - Public Comment Forms are not accepted after 5:45 p.m.
  - PowerPoint Presentations are not conducted during the public comment period.
- None

**V. CONSENT AGENDA ITEMS:**

1. All Consent Agenda items listed are considered to be routine by the City Commission and will be approved by one motion. There will be no separate discussion of these items unless a City Commissioner so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.
  - a. Consideration and approval of budget amendments and/or salary schedules
  - b. Regular Meeting January 12, 2021  
Commissioner Carmen Rios motioned, second by Commissioner Jeffery David Martinez and all voting “aye” to approve the minutes.

## VI. REGULAR REPORTS

- **Update reports from Department Heads [Administration, EDC Revolving Loan, EMS, Fire, Public Works, Museum, PI Event & Cultural Center, Library and Police]**

City Manager Jared Hockema informed the City Commission on the following:

- We have partnered with the Port Isabel School District to give out vaccinations at the High School Gym. They will be doing curbside also. Cameron County will be giving us 300 vouchers to distribute to the whole Laguna Madre Area. We won't be able to do patients that are homebound. We will have two shifts one from 9:00 am to 11:00 am and 1:00 pm to 4:00 pm. Hopefully we will not have long lines since it will be in two shifts.

## VII. NEW BUSINESS

1. **Discussion and potential action to approve a request by Ferris, Flinn & Medina, LLC for a Final Subdivision Plat located at Bahia Point Subdivision. Being 13.43 acres of land out of 83.50-acre tract conveyed to La Cuesta Sol Development, LTD. Recorded in document number 2020-1953, official records, Cameron County, Texas, out of 888.52-acre tract recorded in volume 7361, page52 official records of Cameron County, Texas. [Building Inspector Joshua Garza]**

Commissioner Martin C. Cantu motioned, second by Commissioner Carmen Rios and all voting "aye" to approve a request by Ferris, Flinn & Medina, LLC for a Final Subdivision Plat located at Bahia Point Subdivision. Being 13.43 acres of land out of 83.50-acre tract conveyed to La Cuesta Sol Development, LTD. Recorded in document number 2020-1953, official records, Cameron County, Texas, out of 888.52-acre tract recorded in volume 7361, page52 official records of Cameron County, Texas.

2. **Discussion and potential action to approve Resolution 02-02-2021-01: A Resolution by the Port Isabel City Commission approving Mayor's Order of Election and Notice of Municipal Election of May 1, 2021 for the purpose of electing a City Commissioner Place 3 and a City Commissioner Place 4 ; Authorizing the Cameron County Election Administrator to arrange the costs for the election; Designating election precincts; Appointing Election Officials; Establishing pay rates for election workers; Providing for Notice of said election; Providing for Early Voting; providing for the use of the ES&S Automark System to comply with the Help America Vote Act (HAVA); Providing for the Early Voting Ballot Board; Establishing regular business hours of the Cameron County Election Administrator's Office on the final two days of early voting by personal appearance. [City Secretary, Susie Alcocer]**

*Discusión y posible acción para aprobar la Resolución 02-02-2021-01: Una Resolución de la Comisión de la Ciudad de Puerto Isabel aprobada por la Orden de Elección y Notificación de la Elección Municipal del Alcalde – día uno de mayo de 2021 - para el fin de elegir a Comisionado de la Ciudad Lugar 3 Y una Comisionado de la Ciudad de Lugar 4; Autorizar al administrador de elecciones del condado de Cameron para organizar los gastos de la elección; designar recinto electoral; Nombrar Oficiales Electorales; El establecimiento de tasas de remuneración para los trabajadores electorales; Prever Anuncio de dicha elección; Proporcionar para Votación Temprana; por el uso de la ES & S Automark sistema para dar cumplimiento a la Ley Ayuda a América a Votar (HAVA), para la Prestación de la Junta de Boleta de Votación Temprana, que establece el horario de atención normal del administrador de elecciones del condado de Cameron en los dos últimos días de votación anticipada. [Secretario de la Ciudad, Susie Alcocer]*

Commissioner Carmen Rios motioned, second by Commissioner Martin C. Cantu and all voting "aye" to approve Resolution 02-02-2021-01: A Resolution by the Port Isabel City Commission approving Mayor's Order of Election and Notice of Municipal Election of May 1, 2021 for the purpose of electing a City Commissioner Place 3 and a City Commissioner Place 4 ; Authorizing the Cameron County Election Administrator to arrange the costs for the election; Designating election precincts; Appointing Election Officials; Establishing pay rates for election workers; Providing for Notice of said election; Providing for Early Voting; providing for the use of the ES&S Automark System to comply with the Help America Vote Act (HAVA); Providing for the Early Voting Ballot Board; Establishing regular business hours of the Cameron County Election Administrator's Office on the final two days of early voting by personal appearance.

3. **Discussion and potential action to approve the bills. [City Manager Jared Hockema]**

Commissioner Carmen Rios motioned, second by Mayor Juan Jose "JJ" Zamora and all voting "aye" to approve the bills.

**VIII. ADJOURNMENT**

Commissioner Carmen Rios motioned, second by Commissioner Jeffery David Martinez and all voting “aye” to adjourn at 7:12 pm.

**CITY OF PORT ISABEL, TEXAS**

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**Juan Jose “JJ” Zamora Mayor**

**ATTEST:**

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**Susie Alcocer, CITY SECRETARY**