

THE STATE OF TEXAS §  
COUNTY OF CAMERON §  
CITY OF PORT ISABEL §



Sandra Holland, CITY COMMISSIONER PLACE 1  
Martin C. Cantu, CITY COMMISSIONER PLACE 3

Carmen Rios, CITY COMMISSIONER PLACE 2  
Jeffery David Martinez, CITY COMMISSIONER PLACE 4

Martin Cantu Jr., MAYOR

## NOTICE OF A REGULAR MEETING OF THE CITY OF PORT ISABEL CITY COMMISSION NOTICE IS HEREBY GIVEN

Pursuant to Chapter 551, Title 5 of the Texas Government Code, the Texas Open Meetings Act, notice is hereby given that the City Commission of the City of Port Isabel, Texas in accordance with Article II, Section 2.08 of the Charter of said City, will convene a Regular Meeting at the City Commission Chambers Meeting Room, located at 305 E. Maxan on September 27, 2022 at 7:00 p.m. for the purposes of discussing the following items:

**NOTE:** The City Commission of the City of Port Isabel reserves the right to discuss any items in Executive Session whenever authorized under the Texas Open Meetings Act, Chapter 551, and Title 5 of the Texas Government Code.

Please also note, pursuant to Section 551.127, members of the city commission or city staff may participate by remote means. Audio of the meeting will be available to the public in person at the City Commission Chambers Meeting Room, located at 305 E. Maxan, and public comments will be received at this location and audible to any member of the city commission or city staff participating remotely. Public comments may also be e-mailed to [salcocer@copitx.com](mailto:salcocer@copitx.com).

The City of Port Isabel does not discriminate on the basis of disability in the admission of, access to, treatment of, or employment in its programs, activities, or public meetings. Any individual with a disability in need of an accommodation is encouraged to contact the Office of the City Secretary at 956-943-2682 at least 24 hours prior to the scheduled meeting to make proper arrangements.

### ORDER OF BUSINESS

- I. CALL TO ORDER/ROLL CALL
- II. INVOCATION
- III. PLEDGE OF ALLEGIANCE
- IV. PUBLIC COMMENT/OPEN FORUM: **PLEASE NOTE:**
  - Any person with business before the Commission, **not** scheduled on the Agenda as a **Public hearing** may speak to the commission.
  - Public Comment Forms are located on the table at the entrance of the City Chambers Meeting Room. [For further information, contact the Office of the City Secretary]
  - Public Comment Forms must be filled out and presented to the City Secretary no later than fifteen (15) minutes prior to scheduled start of the meeting, to be considered and recognized.
  - The speaker must state his/her full name before speaking.

- There is a three (3) minute time limit per speaker.
- Public Comment Forms are not accepted after 15 minutes prior to the posted meeting time.
- PowerPoint Presentations are not conducted during the public comment period.

**V. OLD BUSINESS**

1. Discussion and potential action to approve the second and final reading of Ordinance No. 574-Z: An Ordinance adopting the annual budget of the City of Port Isabel, Cameron County, Texas, for the fiscal year ending September 30, 2023; appropriating for the purposes stating the sums set forth in said budget; and directing the City Manager to make necessary entries upon the books and accounts of the City to show the appropriation and allocation herein provided.  
**[City Manager Jared Hockema]**
2. Discussion and potential action to approve the second and final reading of Ordinance No. 572-Z: An Ordinance providing for the levy of taxes for the fiscal year ended September 30, 2023 on all real and personal property within the corporate limits of the City of Port Isabel, Cameron County, Texas, and appropriating monies for the payment of expenditures for the maintenance and upkeep of the City of Port Isabel, Texas, and for other purposes. **[City Manager Jared Hockema]**
3. Discussion and potential action to approve the second and final reading of Ordinance No. 573-Z: An Ordinance fixing the time and manner of the ad valorem taxes levied for the use and benefit of the government of the City of Port Isabel, Texas for the fiscal year ending September 30, 2023.  
**[City Manager Jared Hockema]**

**VI. CONSENT AGENDA ITEMS:**

1. All Consent Agenda items listed are considered to be routine by the City Commission and will be approved by one motion. There will be no separate discussion of these items unless a City Commissioner so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.
  - a. Consideration and approval of budget amendments and/or salary schedules

**VII. REGULAR REPORTS**

- Update reports from Department Heads  
**[Administration, EDC Revolving Loan, EMS, Fire, Public Works, Museum, PI Event & Cultural Center, Library and Police]**

**VIII. NEW BUSINESS**

1. Discussion and potential action to approve the homecoming parade on October 4, 2023. **[City Manager Jared Hockema]**
2. Discussion and potential to allow the Fire Department to sponsor a movie at the Lighthouse. **[Assistant to the City Manager John Sandoval]**
3. Discussion and potential to allow Fire Marshal John Sandoval to attend the Texas Fire Marshals Conference. **[Assistant to the City Manager John Sandoval]**
4. Discussion and potential action to allow Robert Contreras to attend the Environmental Health Association Educational Conference October 16-22, 2023 at Round Rock TX.  
**[Assistant to the City Manager John Sandoval]**
5. Discussion and potential action to approve the first reading of Resolution No. 09-27-2022-01: A Resolution by the City Commission of the City of Port Isabel, Cameron County, Texas authorizing

expenditure of project funds by the Port Isabel Economic Development Corporation for the operation of the South Padre Island Wave Free Public Transportation System for the 2022-2023 Fiscal Year.

**[City Manager Jared Hockema]**

6. Discussion and potential action to approve the first reading of Resolution No. 09-27-2022-02: A Resolution by the City Commission of the City of Port Isabel, Cameron County, Texas authorizing expenditure of project funds by the Port Isabel Economic Development Corporation for promotions and events of a tourist welcome and information center by the Port Isabel Chamber of Commerce for the 2022-2023 Fiscal Year. **[City Manager Jared Hockema]**
7. Discussion and potential action to approve the first reading of Resolution No. 09-27-2022-03: A Resolution by the City Commission of the City of Port Isabel, Cameron County, Texas authorizing expenditure of project funds by the Port Isabel Economic Development Corporation for professional Marketing Services in the 2022-2023 Fiscal Year. **[City Manager Jared Hockema]**
8. Discussion and potential action to approve the first reading of Resolution No. 09-27-2022-04: A Resolution by the City Commission of the City of Port Isabel, Cameron County, Texas authorizing expenditure of project funds by the Port Isabel Economic Development Corporation for the Provision of Professional Economic Development Services for the 2022-2023 Fiscal Year. **[City Manager Jared Hockema]**
9. Discussion and potential action to approve the first reading of Resolution No. 09-27-2022-05: A Resolution by the City Commission of the City of Port Isabel, Cameron County, Texas authorizing expenditure of project funds by the Port Isabel Economic Development Corporation for the operations and maintenance of the Port Isabel Museums for the 2022-2023 Fiscal Year. **[City Manager Jared Hockema]**
10. Discussion and potential action to approve the EDC Budget for 2022-2023 Fiscal Year. **[City Manager Jared Hockema]**
11. Discussion and potential action to place a crosswalk at on South Shore Street near Garriga Elementary. **[City Manager Jared Hockema]**
12. Discussion and potential to enter into a MOU with between Cameron County HITDA Program and the Port Isabel Police Dept. **[Chief Robert Lopez]**
13. Discussion and potential action to approve the contract between the City Of Port Isabel and Valley Initiative for Development and Advancement (VIDA) for FY 2022-2023 for \$15,000.00 to provide financial assistance and support services. **[City Manager Jared Hockema]**
14. Discussion and potential action to authorize the use of a portion of North Shore Street, beginning at the intersection of 2<sup>nd</sup> Street and North Shore continuing to 4<sup>th</sup> Street, and then South on 4<sup>th</sup> Street to the intersection of SH 100 and 4<sup>th</sup> Street on Saturday, November 19, 2022, from 7:30 am to 9:00 am, for the purpose of a charity walk. **[City Manager Jared Hockema]**
15. Discussion and potential action to approve a request from Cameron County to designate Port Isabel City Commission Chambers Meeting Room as the Early Voting and Election Day site for the General Election from Monday, October 24 thru Friday November 04 for the General Election to be held on Tuesday, November 08, 2022. **[City Manager Jared Hockema]**
16. Discussion and potential action to approve the bills. **[City Manager Jared Hockema]**
17. Discussion and potential action to appoint Alejandro Hernandez as a reserve officer, pursuant to the requirements of Chapter 341 of the Texas Local Government Code. **[Chief Robert Lopez]**

## **IX. ADJOURNMENT**

**CERTIFICATION**

I certify that the above notice of a Regular Meeting of the City of Port Isabel is true and correct; and that I posted such notice on the bulletin board. A place convenient and readily accessible to the public on the 23<sup>rd</sup> day of September 2022 at 5:30 p.m., in accordance with the Texas Open Meetings Act (Tex. Gov't. Code §551-041 - §551.050).



Susie Alcocer  
CITY SECRETARY  
CITY OF PORT ISABEL, TEXAS

**CERTIFICATION OF REMOVAL**

I certify that the agenda of items to be considered by the City Commission was removed by the City Secretary's Office from the Port Isabel City Hall bulletin area on the \_\_\_\_ day of \_\_\_\_, 2022.

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OFFICE OF THE CITY SECRETARY