

THE STATE OF TEXAS §  
COUNTY OF CAMERON §  
CITY OF PORT ISABEL §



Martin Cantu Jr., CITY COMMISSIONER PLACE 1  
Martin C. Cantu, CITY COMMISSIONER PLACE 3

Carmen Rios, CITY COMMISSIONER PLACE 2  
Jeffery David Martinez, CITY COMMISSIONER PLACE 4

Juan Jose "JJ" Zamora, Sr., MAYOR

## NOTICE OF A REGULAR MEETING OF THE CITY OF PORT ISABEL CITY COMMISSION NOTICE IS HEREBY GIVEN

Pursuant to Chapter 551, Title 5 of the Texas Government Code, the Texas Open Meetings Act, notice is hereby given that the City Commission of the City of Port Isabel, Texas in accordance with Article II, Section 2.08 of the Charter of said City, will convene a Regular Meeting at the City Commission Chambers Meeting Room, located at 305 E. Maxan on September 14, 2021 at 7:00 p.m. for the purposes of discussing the following items:

**NOTE:** The City Commission of the City of Port Isabel reserves the right to discuss any items in Executive Session whenever authorized under the Texas Open Meetings Act, Chapter 551, and Title 5 of the Texas Government Code.

Please also note, pursuant to Section 551.127, members of the city commission or city staff may participate by remote means. Audio of the meeting will be available to the public in person at the Port Isabel City Commission Chambers Meeting Room, 305 E. Maxan, and public comments will be received at this location and audible to any member of the city commission or city staff participating remotely. Public comments may also be e-mailed to [salcocer@coptix.com](mailto:salcocer@coptix.com).

The City of Port Isabel does not discriminate on the basis of disability in the admission of, access to, treatment of, or employment in its programs, activities, or public meetings. Any individual with a disability in need of an accommodation is encouraged to contact the Office of the City Secretary at 956-943-2682 at least 24 hours prior to the scheduled meeting to make proper arrangements.

### ORDER OF BUSINESS

- I. CALL TO ORDER/ROLL CALL
- II. INVOCATION
- III. PLEDGE OF ALLEGIANCE
- IV. PUBLIC COMMENT/OPEN FORUM: PLEASE NOTE:

- Any person with business before the Commission, **not** scheduled on the Agenda as a **Public hearing** may speak to the commission.
- Public Comment Forms are located on the table at the entrance of the City Chambers Meeting Room. [For further information, contact the Office of the City Secretary]
- Public Comment Forms must be filled out and presented to the City Secretary no later than fifteen (15) minutes prior to scheduled start of the meeting, to be considered and recognized.
- The speaker must state his/her full name before speaking.
- There is a three (3) minute time limit per speaker.

- Public Comment Forms are not accepted after 15 minutes prior to the posted meeting time.
- PowerPoint Presentations are not conducted during the public comment period.

## V. PUBLIC HEARING

- FYE 2022 Budget
- 2021 Tax Rate
- Public Hearing regarding the grant application to be submitted by the City of Port Isabel to the Texas Parks and Wildlife Department Non-Urban Outdoor Recreation Local Park Grant Program for the renovation of Laguna Madre Park.

## VI. CONSENT AGENDA ITEMS:

- All Consent Agenda items listed are considered to be routine by the City Commission and will be **approved by one motion. There will be no separate discussion of these items unless a City Commissioner** so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.
  - Consideration and approval of budget amendments and/or salary schedule

## VII. REGULAR REPORTS

- Update reports from Department Heads  
**[Administration, EDC Revolving Loan, EMS, Fire, Public Works, Museum, PI Event & Cultural Center, Library and Police]**

## VIII. NEW BUSINESS

- Discussion and potential action to approve FY 2021-2022 Equipment List.  
**[City Manager Jared Hockema]**
- Discussion and potential action to approve Resolution No. 09-14-2021-01: A Resolution of the City Commission of the city of Port Isabel, Texas, authorizing approval of the building contractor award for the home program through the Texas Department of Housing and Community Affairs.  
**[City Manager Jared Hockema]**
- Discussion and possible action to approve Resolution No. 09-14-2021-02: A Resolution of the City Commission of the City of Port Isabel, Texas, as hereinafter referred to as "Applicant" to submit the application and designating certain officials as being responsible for, acting for, and on behalf of the Application in dealing with the Texas Parks & Wildlife Department, hereinafter to as "Department," for the purpose of participating in the Local Park Program, hereinafter referred to as the "Program"; certifying that the Applicant is eligible to receive program assistance; certifying that the Applicant matching share is readily available; and dedicating the proposed site for permanent (or for the term of the lease for leased property) public park and recreational uses.  
**[City Manager Jared Hockema]**
- Discussion and potential action to approve the first reading of Ordinance 09-14-2021-01: An Ordinance of the City Commission of the City of Port Isabel to restrict drilling and mining in a portion of Laguna Madre Park. **[City Manager Jared Hockema]**

5. Discussion and potential action to approve a Multiple Use agreement between the Texas Department of Transportation and the City of Port Isabel to install bus shelters on the highway right of way Hwy 100. **[City Manager Jared Hockema]**
6. Discussion and possible action to approve the bills. **[City Manager Jared Hockema]**
7. Discussion and potential action to allow Lexus Martinez to attend the Texas Environmental Health Association Annual Educational Conference in Round Rock, Texas from October 3-8, 2021.  
**[Assistant to the City Manager John Sandoval]**
8. Discussion and potential action to approve the first reading of Ordinance No. 574-Y: An Ordinance adopting the annual budget of the City of Port Isabel, Cameron County, Texas, for the fiscal year ending September 30, 2022; appropriating for the purposes stating the sums set forth in said budget; and directing the City Manager to make necessary entries upon the books and accounts of the City to show the appropriation and allocation herein provided.  
**[City Manager, Jared Hockema]**
9. Discussion and potential action to approve the first reading of Ordinance No. 572-Y: An Ordinance providing for the levy of taxes for the fiscal year ended September 30, 2022 on all real and personal property within the corporate limits of the City of Port Isabel, Cameron County, Texas, and appropriating monies for the payment of expenditures for the maintenance and upkeep of the City of Port Isabel, Texas, and for other purposes. **[City Manager, Jared Hockema]**
10. Discussion and potential action to approve the first reading of Ordinance No. 573-Y: An Ordinance fixing the time and manner of the ad valorem taxes levied for the use and benefit of the government of the City of Port Isabel, Texas for the fiscal year ending September 30, 2022.  
**[City Manager, Jared Hockema]**
11. Discussion and potential authorization for a Port Isabel High School Student to serve as an intern with Port Isabel Police Department. **[Chief Robert Lopez]**
12. Discussion and potential authorization for a student from the University of Texas-RGV to serve as an intern with the Port Isabel Police Dept. **[Chief Robert Lopez]**
13. Discussion and potential to allow Valerie Bates and Coty Camacho to represent the Lighthouse State Historic Site and Museum at the State Fair in Dallas, Texas the Texas Historical Commission booth in the Department of Agriculture building October 8–10, 2021.  
**[Marketing Director Valerie Bates]**

**IX. CLOSED SESSION**

- a. Deliberation regarding lease of city-owned property across Lot 7 Block 101, pursuant to Texas Government Code, Section 551.072.
- b. Deliberation on Edward Meza vs. City of Port Isabel, pursuant to Government Code, Section 551.071(1)(a), pending or contemplated litigation.

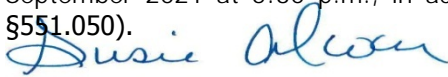
**X. OPEN SESSION**

- a. Action relative to executive session.
- b. Action relative to executive session.

**XI. ADJOURNMENT**

**CERTIFICATION**

I certify that the above notice of a Regular Meeting of the City of Port Isabel is true and correct; and that I posted such notice on the bulletin board. A place convenient and readily accessible to the public on the 10<sup>th</sup> day of September 2021 at 5:30 p.m., in accordance with the Texas Open Meetings Act (Tex. Gov't. Code §551-041 - §551.050).



---

Susie Alcocer  
CITY SECRETARY  
CITY OF PORT ISABEL, TEXAS

**CERTIFICATION OF REMOVAL**

I certify that the agenda of items to be considered by the City Commission was removed by the City Secretary's Office from the Port Isabel City Hall bulletin area on the \_\_\_\_\_ day of \_\_\_\_\_, 2021.

---

OFFICE OF THE CITY SECRETARY