

**THE STATE OF TEXAS §**  
**COUNTY OF CAMERON §**  
**CITY OF PORT ISABEL §**



Sandra Holland, CITY COMMISSIONER PLACE 1  
Martin C. Cantu, CITY COMMISSIONER PLACE 3

Carmen Rios, CITY COMMISSIONER PLACE 2  
Jeffery David Martinez, CITY COMMISSIONER PLACE 4

Martin Cantu Jr., MAYOR

**NOTICE OF A SPECIAL MEETING  
OF THE CITY OF PORT ISABEL CITY COMMISSION**  
**NOTICE IS HEREBY GIVEN**

Pursuant to Chapter 551, Title 5 of the Texas Government Code, the Texas Open Meetings Act, notice is hereby given that the City Commission of the City of Port Isabel, Texas in accordance with Article II, Section 2.08 of the Charter of said City, will convene a Special Meeting at the City Commission Chambers Meeting Room, located at 305 E. Maxan on August 16, 2022 at 6:00 p.m. for the purposes of discussing the following items:

**NOTE:** The City Commission of the City of Port Isabel reserves the right to discuss any items in Executive Session whenever authorized under the Texas Open Meetings Act, Chapter 551, and Title 5 of the Texas Government Code.

Please also note, pursuant to Section 551.127, members of the city commission or city staff may participate by remote means. Audio of the meeting will be available to the public in person at the City Commission Chambers Meeting Room, located at 305 E. Maxan, and public comments will be received at this location and audible to any member of the city commission or city staff participating remotely. Public comments may also be e-mailed to [salcocer@copitx.com](mailto:salcocer@copitx.com).

The City of Port Isabel does not discriminate on the basis of disability in the admission of, access to, treatment of, or employment in its programs, activities, or public meetings. Any individual with a disability in need of an accommodation is encouraged to contact the Office of the City Secretary at 956-943-2682 at least 24 hours prior to the scheduled meeting to make proper arrangements.

**ORDER OF BUSINESS**

- I. CALL TO ORDER/ROLL CALL**
- II. INVOCATION**
- III. PLEDGE OF ALLEGIANCE**
- IV. PUBLIC COMMENT/OPEN FORUM: PLEASE NOTE:**
  - Any person with business before the Commission, **not** scheduled on the Agenda as a **Public hearing** may speak to the commission.
  - Public Comment Forms are located on the table at the entrance of the City Chambers Meeting Room. [For further information, contact the Office of the City Secretary]
  - Public Comment Forms must be filled out and presented to the City Secretary no later than

fifteen (15) minutes prior to scheduled start of the meeting, to be considered and recognized.

- The speaker must state his/her full name before speaking.
- There is a three (3) minute time limit per speaker.
- Public Comment Forms are not accepted after 15 minutes prior to the posted meeting time.
- PowerPoint Presentations are not conducted during the public comment period.

**V. PRESENTATION**

- a. Comprehensive Annual Financial Report for Port Isabel EDC, FYE 2021

**VI. WORKSHOP**

- a. Capital Projects
- b. FYE 2023 Budget

**VII. CONSENT AGENDA ITEMS:**

1. All Consent Agenda items listed are considered to be routine by the City Commission and will be approved by one motion. There will be no separate discussion of these items unless a City Commissioner so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.
  - a. Consideration and approval of budget amendments and/or salary schedules
  - b. Minutes  
July 12, 2022

**VIII. REGULAR REPORTS**

- Update reports from Department Heads  
**[Administration, EDC Revolving Loan, EMS, Fire, Public Works, Museum, PI Event & Cultural Center, Library and Police]**

**IX. NEW BUSINESS**

1. Consideration and approval of an ordinance ordering a bond election to be held on the 8th day of November, 2022, in the city of Port Isabel, Texas; making provision for the holding of the election; and resolving other matters related thereto. **[City Manager Jared Hockema]**
2. Discussion and potential to approve Resolution No. 08-09-2022-01: A Resolution to amend the signatory agents for PlainsCapital bank depository contract. **[City Manager Jared Hockema]**
3. Discussion and potential action to approve a contract between the City of Port Isabel and the Cameron County for a joint election to be held with Cameron County on Tuesday, November 8, 2022 to be administered by the Cameron County Elections Department. **[City Manager Jared Hockema]**
4. Discussion and possible to issue notice related to proposed 2022 property tax rate. **[City Manager Jared Hockema]**
5. Discussion and possible action to approve Resolution No. 08-09-22-02: A Resolution to appoint or reappoint members to the Port Isabel Planning & Zoning Board. **[City Commissioner Jeffery David Martinez]**
6. Discussion and potential action to set a date for the Christmas Tree Lighting. **[City Manager Jared Hockema]**
7. Discussion and potential action to approve the bills. **[City Manager Jared Hockema]**

**X. ADJOURNMENT**

**CERTIFICATION**

I certify that the above notice of a Special Meeting of the City of Port Isabel is true and correct; and that I posted such notice on the bulletin board. A place convenient and readily accessible to the public on the 12<sup>th</sup> day of August 2022 at 5:30 p.m., in accordance with the Texas Open Meetings Act (Tex. Gov't. Code §551-041 - §551.050).



Susie Alcocer  
CITY SECRETARY  
CITY OF PORT ISABEL, TEXAS

**CERTIFICATION OF REMOVAL**

I certify that the agenda of items to be considered by the City Commission was removed by the City Secretary's Office from the Port Isabel City Hall bulletin area on the \_\_\_\_ day of \_\_\_\_, 2022.

\_\_\_\_\_  
OFFICE OF THE CITY SECRETARY

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**SUPPLEMENTAL NOTICE OF SPECIAL MEETING  
OF THE CITY OF PORT ISABEL CITY COMMISSION**  
**NOTICE IS HEREBY GIVEN**

Pursuant to Chapter 551, Title 5 of the Texas Government Code, the Texas Open Meetings Act, notice is hereby given that the City Commission of the City of Port Isabel, Texas in accordance with Article II, Section 2.08 of the Charter of said City, will convene a Special Meeting at the **City Hall, City Commission Chambers Meeting Room, 305 E Maxan St, Port Isabel**, Tuesday, August 16, 2021 at 6:00 p.m. for the purposes of discussing the following items:

**NOTE: The City Commission of the City of Port Isabel reserves the right to discuss any items in Executive Session whenever authorized under the Texas Open Meetings Act, Chapter 551, and Title 5 of the Texas Government Code.**

The City of Port Isabel does not discriminate on the basis of disability in the admission of, access to, treatment of, or employment in its programs, activities, or public meetings. Any individual with a disability in need of an accommodation is encouraged to contact the Office of the City Secretary at 956-943-2682 at least 24 hours prior to the scheduled meeting to make proper arrangements.

**VIII. ADDENDUM TO NEW BUSINESS**

8. Discussion and possible action to approve Resolution No. 08-09-22-03: A Resolution to appoint or reappoint members to the Port Isabel Economic Development Corporation. [**City Commissioner Jeffery David Martinez**]

**CERTIFICATION**

I certify that the above notice of a Special Meeting of the City of Port Isabel is true and correct; and that I posted such notice on the bulletin board. A place convenient and readily accessible to the public on the 12<sup>th</sup> day August 2022 at 6:40 p.m., in accordance with the Texas Open Meetings Act (Tex. Gov't. Code §551-041 - §551.050).

Susie Alcocer  
CITY SECRETARY  
CITY OF PORT ISABEL, TEXAS

**CERTIFICATION OF REMOVAL**

I certify that the agenda of items to be considered by the City Commission was removed by the City Secretary's Office from the Port Isabel City Hall bulletin area on the \_\_\_\_ day of \_\_\_\_, 2020.

\_\_\_\_\_  
OFFICE OF THE CITY SECRETARY