

THE STATE OF TEXAS §
COUNTY OF CAMERON §
CITY OF PORT ISABEL §



CITY COMMISSIONER PLACE 1
Martin C. Cantu, CITY COMMISSIONER PLACE 3

Carmen Rios, CITY COMMISSIONER PLACE 2
Jeffery David Martinez, CITY COMMISSIONER PLACE 4

Martin Cantu Jr., MAYOR

**NOTICE OF A REGULAR MEETING
OF THE CITY OF PORT ISABEL CITY COMMISSION
NOTICE IS HEREBY GIVEN**

Pursuant to Chapter 551, Title 5 of the Texas Government Code, the Texas Open Meetings Act, notice is hereby given that the City Commission of the City of Port Isabel, Texas in accordance with Article II, Section 2.08 of the Charter of said City, will convene a Regular Meeting at the City Commission Chambers Meeting Room, located at 305 E. Maxan June 28, 2022 at 7:00 p.m. for the purposes of discussing the following items:

NOTE: The City Commission of the City of Port Isabel reserves the right to discuss any items in Executive Session whenever authorized under the Texas Open Meetings Act, Chapter 551, and Title 5 of the Texas Government Code.

Please also note, pursuant to Section 551.127, members of the city commission or city staff may participate by remote means. Audio of the meeting will be available to the public in person at the City Commission Chambers Meeting Room, located at 305 E. Maxan, and public comments will be received at this location and audible to any member of the city commission or city staff participating remotely. Public comments may also be e-mailed to salcocer@copitx.com.

The City of Port Isabel does not discriminate on the basis of disability in the admission of, access to, treatment of, or employment in its programs, activities, or public meetings. Any individual with a disability in need of an accommodation is encouraged to contact the Office of the City Secretary at 956-943-2682 at least 24 hours prior to the scheduled meeting to make proper arrangements.

ORDER OF BUSINESS

- I. CALL TO ORDER/ROLL CALL
- II. INVOCATION
- III. PLEDGE OF ALLEGIANCE
- IV. PUBLIC COMMENT/OPEN FORUM: **PLEASE NOTE:**

- Any person with business before the Commission, **not** scheduled on the Agenda as a **Public hearing** may speak to the commission.
- Public Comment Forms are located on the table at the entrance of the City Chambers Meeting Room. [For further information, contact the Office of the City Secretary]
- Public Comment Forms must be filled out and presented to the City Secretary no later than fifteen (15) minutes prior to scheduled start of the meeting, to be considered and recognized.

- The speaker must state his/her full name before speaking.
- There is a three (3) minute time limit per speaker.
- Public Comment Forms are not accepted after 15 minutes prior to the posted meeting time.
- PowerPoint Presentations are not conducted during the public comment period.

V. CANVASSING OF THE RUNOFF ELECTION RETURNS:

- a. Discussion and potential action to approve Resolution 06-28-22-01: A Resolution declaring the results of the City's General Runoff Election of, June 14, 2022 and approving other election matters including ballots ordered and ballots used for Early Voting and Election Day.
[City Secretary, Susie Alcocer]

VI. ADMINISTER OATHS OF OFFICE

- Port Isabel Commissioner Place 1
[Judge Benito Ochoa III will be Conducting the Oath of Office]
- Selection of a Mayor Pro-Tempore.

VII. PUBLIC HEARING

- Public Hearing and presentation on the proposed Port Isabel Parks Master Plan 2022-2032.

VIII. PRESENTATION

- Presentation of the Rotary for the first responder award.

IX. WORKSHOP

a. Capital Projects

X. CONSENT AGENDA ITEMS:

1. All Consent Agenda items listed are considered to be routine by the City Commission and will be approved by one motion. There will be no separate discussion of these items unless a City Commissioner so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.
 - a. Consideration and approval of budget amendments and/or salary schedules
 - b. Minutes
Special Meeting June 7, 2022

XI. REGULAR REPORTS

- Update reports from Department Heads
[Administration, EDC Revolving Loan, EMS, Fire, Public Works, Museum, PI Event & Cultural Center, Library and Police]

XII. OLD BUSINESS

1. Discussion and potential action to adopt the second and final reading of Ordinance Number 704, an Ordinance regulating parking of trailers on city rights of way; providing definitions; providing an effective date; and fixing a penalty.
[City Manager Jared Hockema]

2. Discussion and potential action to adopt the second and final reading of Ordinance Number 705, an Ordinance regulating parking in alleys; providing definitions; providing an effective date; and fixing a penalty. **[City Manager Jared Hockema]**

XIII. NEW BUSINESS

1. Discussion and potential action to approve the Comprehensive Financial Annual Report for 2021. **[City Manager Jared Hockema]**
2. Discussion and possible approval of an engagement letter with Juarez CPA PLLC for the FY 2022-2023 audit. **[City Manager Jared Hockema]**
3. Discussion and potential action to approve a Resolution No. 06-28-22-02: A Resolution to adopt the Port Isabel Parks Master Plan 2022-2032. **[City Manager Jared Hockema]**
4. Discussion and potential action to approve Resolution No. 06-28-22-03: A Resolution authorizing the application by the City of Port Isabel to the Texas Parks and Wildlife Department Non-Urban Outdoor Recreation Local Park Grant Program for Phase 2 of improvements to Laguna Madre Park and which designates an official to represent the City in this regard, and to execute Applicant's Certification & Program Assurances, and submit Letter of Commitment. **[City Manager Jared Hockema]**
5. Discussion and possible action to award engineering services proposal received in conjunction with a prospective Texas General Land Office ("GLO") Community Development Block Grant Disaster Recovery (CDBG-DR) Program under 2018 DR-4454 and DR-4466 application. **[City Manager Jared Hockema]**
6. Discussion and potential action to enter into a lease agreement with Capp's Rental a Car for a Truck. **[Chief Robert Lopez]**
7. Discussion and potential action to enter into an MOU with Cameron County Constable Pct 2 for the use of the shooting range. **[Chief Robert Lopez]**
8. Discussion and potential action to approve Resolution No. 06-28-22-04: A Resolution to appoint or reappoint members to the Animal Shelter Advisory Committee. **[City Manager Jared Hockema]**
9. Discussion and potential action to approve the first reading of Ordinance 593-B Stormwater: An Ordinance providing for regulation of stormwater and non-stormwater discharges into the storm sewer system and watercourses of the City of Port Isabel; providing definitions; providing a repealer; setting an effective date; and fixing a penalty. **[City Manager Jared Hockema]**
10. Discussion and potential action to approve Resolution No. 06-28-22-05: A Resolution of the City Commission of the City of Port Isabel, Texas, authoring the submission of a Texas Community Development Block Grant Program Application to the Texas Department of Agriculture for the Downtown Revitalization Program and Authorizing Mayor and City Manager to act as the City's Executive Officer and Authorized Representative in all matters pertaining to the City's participation in the Texas Community Development Block Grant Program. **[City Manager Jared Hockema]**
11. Discussion and potential approval of expenditure for repairs and painting to the Public Works garage. **[City Manager Jared Hockema]**
12. Discussion and potential action approve Resolution No. 06-28-22-06: A Resolution to appoint or reappoint members to the Planning & Zoning Board. **[Mayor Martin Cantu Jr., Commissioner Place 1 Sandra Holland, Commissioner Place 4 Jeffery David Martinez and At Large position]**
13. Discussion and potential action to approve the bills. **[City Manager Jared Hockema]**

14. Discussion and potential action to allow Port Isabel Mechanic Merced Cantu, Building Inspector Joshua Garza, Volunteer Fire Fighter David Rivera and Volunteer Fire Fighter Federico Cantu to attend the 93rd Annual Municipal Fire School at College Station July 24-29, 2022. **[Building Inspector Joshua Garza]**
15. Discussion and potential action to allow City Secretary Susie Alcocer and Assistant City Secretary to attend the Texas Open Meetings Act, Public Information Act, Agenda & Minutes and Parliamentary Procedures Seminar at Corpus Christi August 25-26, 2022.
[City Secretary Susie Alcocer]
16. Discussion and potential action to approve engagement of Winstead PC to provide bond counsel services related to potential issuance of certificates of obligation and limited or unlimited tax bonds.
[City Manager Jared Hockema]
17. Discussion and potential action to approve engagement of D.A. Davidson and Company to provide financial advisory services related to potential issuance of certificates of obligation and limited or unlimited tax bonds. **[City Manager Jared Hockema]**
18. Discussion and potential adoption of a resolution authorizing the publication of notice of issuance of certificates of obligation. **[City Manager Jared Hockema]**

XIV. ADJOURNMENT

CERTIFICATION

I certify that the above notice of a Special Meeting of the City of Port Isabel is true and correct; and that I posted such notice on the bulletin board. A place convenient and readily accessible to the public on the 24th day of June 2022 at 7030 p.m., in accordance with the Texas Open Meetings Act (Tex. Gov't. Code §551-041 - §551.050).



Susie Alcocer
CITY SECRETARY
CITY OF PORT ISABEL, TEXAS

CERTIFICATION OF REMOVAL

I certify that the agenda of items to be considered by the City Commission was removed by the City Secretary's Office from the Port Isabel City Hall bulletin area on the ____ day of ____, 2022.

OFFICE OF THE CITY SECRETARY