

THE STATE OF TEXAS §  
COUNTY OF CAMERON §  
CITY OF PORT ISABEL §



Martin Cantu Jr., CITY COMMISSIONER PLACE 1  
Martin C. Cantu, CITY COMMISSIONER PLACE 3

Carmen Rios, CITY COMMISSIONER PLACE 2  
Jeffery David Martinez, CITY COMMISSIONER PLACE 4

Juan Jose "JJ" Zamora, Sr., MAYOR

**NOTICE OF A SPECIAL MEETING  
OF THE CITY OF PORT ISABEL CITY COMMISSION  
NOTICE IS HEREBY GIVEN**

Pursuant to Chapter 551, Title 5 of the Texas Government Code, the Texas Open Meetings Act, notice is hereby given that the City Commission of the City of Port Isabel, Texas in accordance with Article II, Section 2.08 of the Charter of said City, will convene a Special Meeting at the City Port Isabel Event & Cultural Center, located at 309 E. Railroad on June 08, 2021 at 7:00 p.m. for the purposes of discussing the following items:

**NOTE:** The City Commission of the City of Port Isabel reserves the right to discuss any items in Executive Session whenever authorized under the Texas Open Meetings Act, Chapter 551, and Title 5 of the Texas Government Code.

Please also note, pursuant to Section 551.127, members of the city commission or city staff may participate by remote means. Audio of the meeting will be available to the public in person at the Port Isabel Event & Cultural Center, 309 E. Railroad, and public comments will be received at this location and audible to any member of the city commission or city staff participating remotely. Public comments may also be e-mailed to [salcocer@coptix.com](mailto:salcocer@coptix.com).

The City of Port Isabel does not discriminate on the basis of disability in the admission of, access to, treatment of, or employment in its programs, activities, or public meetings. Any individual with a disability in need of an accommodation is encouraged to contact the Office of the City Secretary at 956-943-2682 at least 24 hours prior to the scheduled meeting to make proper arrangements.

**ORDER OF BUSINESS**

- I. CALL TO ORDER/ROLL CALL
- II. INVOCATION
- III. PLEDGE OF ALLEGIANCE
- IV. PUBLIC COMMENT/OPEN FORUM: **PLEASE NOTE:**
  - Any person with business before the Commission, **not** scheduled on the Agenda as a **Public hearing** may speak to the commission.
  - Public Comment Forms are located on the table at the entrance of the City Chambers Meeting Room. [For further information, contact the Office of the City Secretary]
  - Public Comment Forms must be filled out and presented to the City Secretary no later than fifteen (15) minutes prior to scheduled start of the meeting, to be considered and recognized.

- The speaker must state his/her full name before speaking.
- There is a three (3) minute time limit per speaker.
- Public Comment Forms are not accepted after 15 minutes prior to the posted meeting time.
- PowerPoint Presentations are not conducted during the public comment period.

## V. CONSENT AGENDA ITEMS:

1. All Consent Agenda items listed are considered to be routine by the City Commission and will be approved by one motion. There will be no separate discussion of these items unless a City Commissioner so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.
  - a. Consideration and approval of budget amendments and/or salary schedules
  - b. April 13, 2021 Special Meeting  
April 19, 2021 Special Meeting

## VI. REGULAR REPORTS

- Update reports from Department Heads  
**[Administration, EDC Revolving Loan, EMS, Fire, Public Works, Museum, PI Event & Cultural Center, Library and Police]**
- Update report on Galvan Park. **[Davila Construction and Hinojosa Engineering]**

## VII. NEW BUSINESS

1. Potential action to approve a request by Ferris, Flinn & Medina, LLC for a Preliminary Subdivision Plat located at Bahia Point Subdivision (Phase 2). Being 16.60 acres of land out of 83.50-acre tract conveyed to La Cuesta Sol Development, LTD. Recorded in document number 2020-1953, official records, Cameron County, Texas, out of 888.52-acre tract recorded in volume 7361, page52 official records of Cameron County, Texas. **[Building Inspector Joshua Garza]**  
**[The Planning & Zoning Board approved this item on the Meeting of May 18, 2021.]**
2. Potential action to approve a request by Moore Land Surveying, LLC to replat Lots 1, 2, 3 and 4 of Block 16, Lot 20 of Block 42 and a portion of vacated Musina St. of the Townsite of Port Isabel to Lot 1 Block 16 consisting of 1.01 Acres of land. **[Building Inspector Joshua Garza]**  
**[The Planning & Zoning Board approved this item on the Meeting of May 18, 2021 with a notation that it's used for residential as presented on the plat.]**
3. Potential action to approve a request by Mejia & Rose, Inc. on behalf of Joe & Anita Baker to replat Lots 1 & 2 of Block 1, Venice Plains Subdivision into one lot being Lot 1A, Block 1 of Venice Plains Subdivision. **[Building Inspector Joshua Garza]**  
**[The Planning & Zoning Board approved this item on the Meeting of May 18, 2021.]**
4. Potential action to approve a request by Centerline Surveying to replat 2.4806 Acre tract of land out of Lot 1 of Artisan Subdivision to Replat Lot 1 of the Artisan Subdivision.  
**[Building Inspector Joshua Garza]**  
**[The Planning & Zoning Board approved this item on the Meeting of May 18, 2021.]**
5. Discussion and potential action to approve Resolution NO. 06-08-21-04: A Resolution of the City Commission of the City of Port Isabel, Texas, supporting for the closure of one lane of the Queen

Isabella Causeway for our Summer Longest Causeway Run & Fitness Walk, scheduled to be held Saturday, September 18, 2021. **[City Manager, Jared Hockema/Chamber of Commerce Director, Betty Wells]**

6. Discussion and possible action to approve the bills. **[City Manager Jared Hockema]**
7. Discussion and potential action to approve to enter into a lease agreement with Gilman Chevrolet for a pickup truck. **[Police Chief, Robert Lopez]**
8. Discussion and potential action to approve Resolution No. 06-08-2021-01: A Resolution by the City Commission of Port Isabel, Texas to appoint or re-appoint members to the Port Isabel Planning & Zoning Board. **[Building Inspector Joshua Garza]**
9. Discussion and potential action to approve Resolution No. 06-08-2021-02: A Resolution by the City Commission of Port Isabel, Texas to appoint or re-appoint members to the Port Isabel Board of Adjustments. **[Building Inspector Joshua Garza]**
10. Discussion and potential action to approve Resolution No. 06-08-2021-03: A Resolution by the City Commission of Port Isabel, Texas to appoint or re-appoint members to the Port Isabel Economic Development Corporation. **[City Manager Jared Hockema]**
11. Discussion and potential action to allow Chief Robert Lopez to attend the mandated "Texas Police Chief Leadership Series" on 07-04-09-2021 in San Marcos, Texas". **[Police Chief, Robert Lopez]**
12. Discussion and potential action on to approve the submittal from H&R Lease Services for the welcome sign. **[City Manager Jared Hockema]**
13. Discussion and potential action to allow Isabel Y. Garcia Animal Shelter to participate along with Animal Clinic in a rabies clinic scheduled on July 17, 2021. **[City Manager Jared Hockema]**
14. Discussion and potential adoption of separation incentive policy for city employees. **[City Manager, Jared Hockema]**
15. Discussion and potential approval of proposal from Alexander Business Services to prepare applications for Texas Parks and Wildlife grant programs. **[City Manager Jared Hockema]**
16. Discussion and potential acknowledgment of purchase of police vehicle using forfeiture funds. **[City Manager Jared Hockema]**
17. Discussion and potential approval of an agreement with H2O, Inc. for the preparation of the city's mitigation action plan. **[City Manager Jared Hockema]**
18. Discussion and potential approval of agreement with Project VIDA for the 2021-22 Program Year. **[City Manager Jared Hockema]**
19. Discussion and potential approval to hold the 2021 Clean Wave community clean-up on June 19 and June 26. **[Fire Marshal John Sandoval]**

#### **VIII. CLOSED SESSION**

1. Deliberation regarding lease of city-owned property located along Bridge Street, pursuant to Texas Government Code, Section 551.072.

2. Deliberation regarding lease of city-owned submerged land, pursuant to Texas Government Code, Section 551.072.
3. Deliberation regarding legal issues related to the contract between the City of Port Isabel and SLR Roofing, pursuant to Texas Government Code, Section 551.071(2), on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.
4. Deliberation regarding legal issues related to the contract between the City of Port Isabel and Davila Construction, pursuant to Texas Government Code, Section 551.071(2), on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.

**IX. OPEN SESSION**

1. Action relative to executive session.
2. Action relative to executive session.
3. Action relative to executive session.
4. Action relative to executive session.

**X. ADJOURNMENT**

**CERTIFICATION**

I certify that the above notice of a Special Meeting of the City of Port Isabel is true and correct; and that I posted such notice on the bulletin board. A place convenient and readily accessible to the public on the 4<sup>th</sup> day of June 2021 at 5:30 p.m., in accordance with the Texas Open Meetings Act (Tex. Gov't. Code §551-041 - §551.050).



Susie Alcocer  
CITY SECRETARY  
CITY OF PORT ISABEL, TEXAS

**CERTIFICATION OF REMOVAL**

I certify that the agenda of items to be considered by the City Commission was removed by the City Secretary's Office from the Port Isabel City Hall bulletin area on the \_\_\_\_ day of \_\_\_\_, 2021.

\_\_\_\_\_  
OFFICE OF THE CITY SECRETARY