

THE STATE OF TEXAS §  
COUNTY OF CAMERON §  
CITY OF PORT ISABEL §



CITY COMMISSIONER PLACE 1  
Martin C. Cantu, CITY COMMISSIONER PLACE 3

Carmen Rios, CITY COMMISSIONER PLACE 2  
Jeffery David Martinez, CITY COMMISSIONER PLACE 4

Martin Cantu Jr., MAYOR

**NOTICE OF A SPECIAL MEETING  
OF THE CITY OF PORT ISABEL CITY COMMISSION  
NOTICE IS HEREBY GIVEN**

Pursuant to Chapter 551, Title 5 of the Texas Government Code, the Texas Open Meetings Act, notice is hereby given that the City Commission of the City of Port Isabel, Texas in accordance with Article II, Section 2.08 of the Charter of said City, will convene a Special Meeting at the **City Port Isabel Event & Cultural Center, located at 309 E. Railroad** June 07, 2022 at 6:00 p.m. for the purposes of discussing the following items:

**NOTE:** The City Commission of the City of Port Isabel reserves the right to discuss any items in Executive Session whenever authorized under the Texas Open Meetings Act, Chapter 551, and Title 5 of the Texas Government Code.

Please also note, pursuant to Section 551.127, members of the city commission or city staff may participate by remote means. Audio of the meeting will be available to the public in person at the City Commission Chambers Meeting Room, located at 305 E. Maxan, and public comments will be received at this location and audible to any member of the city commission or city staff participating remotely. Public comments may also be e-mailed to [salcocer@copitx.com](mailto:salcocer@copitx.com).

The City of Port Isabel does not discriminate on the basis of disability in the admission of, access to, treatment of, or employment in its programs, activities, or public meetings. Any individual with a disability in need of an accommodation is encouraged to contact the Office of the City Secretary at 956-943-2682 at least 24 hours prior to the scheduled meeting to make proper arrangements.

**ORDER OF BUSINESS**

- I. **CALL TO ORDER/ROLL CALL**
- II. **INVOCATION**
- III. **PLEDGE OF ALLEGIANCE**
- IV. **PUBLIC COMMENT/OPEN FORUM: PLEASE NOTE:**
  - Any person with business before the Commission, **not** scheduled on the Agenda as a **Public hearing** may speak to the commission.
  - Public Comment Forms are located on the table at the entrance of the City Chambers Meeting Room. [For further information, contact the Office of the City Secretary]
  - Public Comment Forms must be filled out and presented to the City Secretary no later than fifteen (15) minutes prior to scheduled start of the meeting, to be considered and recognized.

- The speaker must state his/her full name before speaking.
- There is a three (3) minute time limit per speaker.
- Public Comment Forms are not accepted after 15 minutes prior to the posted meeting time.
- PowerPoint Presentations are not conducted during the public comment period.

## V. DECLARATION OF VACANCY AND APPOINTMENT

1. Discussion and possible action to declare a vacancy in holdover term of Commissioner, Place 1. **[City Commission]**
2. Discussion and possible action to appoint a person to serve in the holdover term as Commissioner, Place 1, until their successor is qualified and elected. **[City Commission]**

## VI. ADMINISTER OATHS OF OFFICE

- Commissioner Place 1
- Commissioner Place 2

## VII. CONSENT AGENDA ITEMS:

1. All Consent Agenda items listed are considered to be routine by the City Commission and will be approved by one motion. There will be no separate discussion of these items unless a City Commissioner so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.
  - a. Consideration and approval of budget amendments and/or salary schedules
  - b. Approval of Minutes  
Special Meeting May 06, 2022  
Special Meeting May 17, 2022

## VIII. REGULAR REPORTS

- Update reports from Department Heads  
**[Administration, EDC Revolving Loan, EMS, Fire, Public Works, Museum, PI Event & Cultural Center, Library and Police]**

## IX. WORKSHOP

- a. Capital Projects

## X. NEW BUSINESS

1. Discussion and possible action regarding purchase of third-party software from Avenu Insight & Analytics for steps for the City Compliance with H.O.T & short-term rentals. **[Jared Hockema]**
2. Discussion and potential action to declare items as surplus and authorize their disposition. **[ EMS Director Charlie Wood]**
3. Discussion and potential action to approve the bills. **[City Manager Jared Hockema]**
4. Discussion and potential action to approve Resolution No. 06-07-2022-01: A Resolution to

accept the 2022-2023 Stone Garden Grant. **[Chief Robert Lopez]**

5. Discussion and potential action to adopt the "WRAP Restraint Policy" for the Port Isabel Police Department. **[Chief Robert Lopez]**
6. Discussion and potential action to appoint Carlos Perez, Cuellar Roland De Los Santos as a reserve officer, pursuant to the requirements of Chapter 341 of the Texas Local Government Code. **[Chief Robert Lopez]**
7. Discuss and potential action to reaffirm Civil Rights Policies and Procedures for the TxCDBG Contract # CDV21-0338, to include the HUD Section 3 presentation. **[City Manager Jared Hockema]**
8. Discussion and potential action to adopt Ordinance Number 704, an Ordinance regulating parking of boat trailers on city rights of way; providing definitions; providing an effective date; providing an effective date; and fixing a penalty. **[City Manager Jared Hockema]**
9. Discussion and potential action to adopt Ordinance Number 705, an Ordinance regulating parking in alleys; providing definitions; providing an effective date; providing an effective date; and fixing a penalty. **[City Manager Jared Hockema]**
10. Discussion and possible action to award engineering services proposal received in conjunction with a prospective 2022 TxCDBG-DRP application. **[City Manager Jared Hockema]**
11. Discussion and possible action to award administration services proposal received in conjunction with a prospective application to the TxCDG-Disaster Recovery. **[City Manager Jared Hockema]**
12. Discussion and possible action to approve an agreement for the integration of the Laguna Madre Youth Center with the City of Port Isabel. **[City Manager Jared Hockema]**
13. Discussion and possible action on proposal from Tyler Technologies to upgrade municipal court software from on-premise to software as a service. **[City Manager Jared Hockema]**
14. Discussion and possible adoption of Resolution 06-07-2022-02, a resolution acknowledging the Mayor's appointments to the Port Isabel Housing Authority. **[Mayor Martin Cantu, Jr.]**
15. Discussion and possible adoption of Resolution 06-07-2022-03, recalling certain appointments to the Port Isabel Economic Development Corporation; and to appoint or re-appointment certain members of the Port Isabel Economic Development Corporation. **[City Commission]**
16. Discussion and potential action to allow SPI Fire Department Junior Guard to use the Port Isabel Public Pool June 13-25. **[Assistant to the City Manager John Sandoval]**

## **XI. CLOSED SESSION**

- a. Deliberation regarding the acquisition of real property located at 190 Port Road, pursuant to Texas Government Code, Section 551.071.
- b. Deliberation regarding potential litigation relating to a nuisance condition at 3000 Houston St. Lot 1 Blk 1, Raybec Port Isabel Condominiums, pursuant to Texas Government Code, Section 551.071(1)(a), pending or contemplated litigation.
- c. Deliberation on Edward Meza vs. City of Port Isabel, pursuant to Government Code, Section 551.071(1)(a), pending or contemplated litigation.

**XII. OPEN SESSION**

- a. Action Relative to Closed Session
- b. Action Relative to Closed Session
- c. Action Relative to Closed Session

**XIII. ADJOURNMENT**

**CERTIFICATION**

I certify that the above notice of a Special Meeting of the City of Port Isabel is true and correct; and that I posted such notice on the bulletin board. A place convenient and readily accessible to the public on the 3<sup>rd</sup> day of June 2022 at 10:30 a.m., in accordance with the Texas Open Meetings Act (Tex. Gov't. Code §551-041 - §551.050).



Susie Alcocer  
CITY SECRETARY  
CITY OF PORT ISABEL, TEXAS

**CERTIFICATION OF REMOVAL**

I certify that the agenda of items to be considered by the City Commission was removed by the City Secretary's Office from the Port Isabel City Hall bulletin area on the \_\_\_\_ day of \_\_\_\_, 2022.

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OFFICE OF THE CITY SECRETARY