

THE STATE OF TEXAS §
COUNTY OF CAMERON §
CITY OF PORT ISABEL §



Martin Cantu Jr., CITY COMMISSIONER PLACE 1
Martin C. Cantu, CITY COMMISSIONER PLACE 3

Carmen Rios, CITY COMMISSIONER PLACE 2
Jeffery David Martinez, CITY COMMISSIONER PLACE 4

Juan Jose "JJ" Zamora, Sr., MAYOR

**NOTICE OF A SPECIAL MEETING
OF THE CITY OF PORT ISABEL CITY COMMISSION
NOTICE IS HEREBY GIVEN**

Pursuant to Chapter 551, Title 5 of the Texas Government Code, the Texas Open Meetings Act, notice is hereby given that the City Commission of the City of Port Isabel, Texas in accordance with Article II, Section 2.08 of the Charter of said City, will convene a Special Meeting at the **City Port Isabel Event & Cultural Center, located at 309 E. Railroad** May 17, 2022 at 7:00 p.m. for the purposes of discussing the following items:

NOTE: The City Commission of the City of Port Isabel reserves the right to discuss any items in Executive Session whenever authorized under the Texas Open Meetings Act, Chapter 551, and Title 5 of the Texas Government Code.

Please also note, pursuant to Section 551.127, members of the city commission or city staff may participate by remote means. Audio of the meeting will be available to the public in person at the City Commission Chambers Meeting Room, located at 305 E. Maxan, and public comments will be received at this location and audible to any member of the city commission or city staff participating remotely. Public comments may also be e-mailed to salcocer@copitx.com.

The City of Port Isabel does not discriminate on the basis of disability in the admission of, access to, treatment of, or employment in its programs, activities, or public meetings. Any individual with a disability in need of an accommodation is encouraged to contact the Office of the City Secretary at 956-943-2682 at least 24 hours prior to the scheduled meeting to make proper arrangements.

ORDER OF BUSINESS

- I. CALL TO ORDER/ROLL CALL
- II. INVOCATION
- III. PLEDGE OF ALLEGIANCE
- IV. PUBLIC COMMENT/OPEN FORUM: **PLEASE NOTE:**

- Any person with business before the Commission, **not** scheduled on the Agenda as a **Public hearing** may speak to the commission.
- Public Comment Forms are located on the table at the entrance of the City Chambers Meeting Room. [For further information, contact the Office of the City Secretary]
- Public Comment Forms must be filled out and presented to the City Secretary no later than fifteen (15) minutes prior to scheduled start of the meeting, to be considered and recognized.

- The speaker must state his/her full name before speaking.
- There is a three (3) minute time limit per speaker.
- Public Comment Forms are not accepted after 15 minutes prior to the posted meeting time.
- PowerPoint Presentations are not conducted during the public comment period.

V. CANVASSING OF THE REGULAR ELECTION RETURNS:

- a. Discussion and potential action to approve Resolution 05-17-22-01: A Resolution declaring the results of the City’s General Election of, May 7, 2022 and approving other election matters including ballots ordered and ballots used for Early Voting and Election Day.
[City Secretary, Susie Alcocer]

VI. ADMINISTER OATHS OF OFFICE

- Mayor

V. CONSENT AGENDA ITEMS:

1. All Consent Agenda items listed are considered to be routine by the City Commission and will be approved by one motion. There will be no separate discussion of these items unless a City Commissioner so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.
 - a. Consideration and approval of budget amendments and/or salary schedules

VI. REGULAR REPORTS

- Update reports from Department Heads
[Administration, EDC Revolving Loan, EMS, Fire, Public Works, Museum, PI Event & Cultural Center, Library and Police]

VII. NEW BUSINESS

1. Discussion and potential action to approve Resolution No. 05-17-2022-02: A Resolution by the Port Isabel City Commission approving Mayor’s Order of Election and Notice of Municipal Runoff General Election of June 14, 2022 for the purpose of electing the City Commissioner Place 1. Authorizing the City Secretary to arrange the costs for the election; Designating election precincts; Appointing Election Officials; Establishing pay rates for election workers; Providing for Notice of said election; Providing for Early Voting; providing for the use of the ES&S Automark System to comply with the Help America Vote Act (HAVA); Providing for the Early Voting Ballot Board; Establishing regular business hours of the City Secretary’s Office. **[City Secretary, Susie Alcocer]**
2. Discussion and potential action to approve the Maintenance Agreement with Fox Mechanical for the Port Isabel Event & Cultural Center. **[Event & Cultural Director Carlos Flores]**
3. Discussion and potential action to a request from Cameron County to designate Port Isabel City Commission Chambers Meeting Room as the Early Voting and Election Day site for the Special Election from Tuesday, May 31 thru Friday June 10 8:00 am to 8:00 pm to be held on Tuesday, June 14, 2022.
[City Manager Jared Hockema]

4. Discussion and potential action to purchase two Crown Victoria police units from New Braunfels Police Dept. and for Mechanic LB Cantu, Officer Sam Saucedo, and Josh Garza to drive units back. **[Chief Robert Lopez]**
5. Discussion and potential action to approve the bills. **[City Manager Jared Hockema]**

VIII. ADJOURNMENT

CERTIFICATION

I certify that the above notice of a Special Meeting of the City of Port Isabel is true and correct; and that I posted such notice on the bulletin board. A place convenient and readily accessible to the public on the 13th day of May 2022 at 10:30 a.m., in accordance with the Texas Open Meetings Act (Tex. Gov't. Code §551-041 - §551.050).



Susie Alcocer
CITY SECRETARY
CITY OF PORT ISABEL, TEXAS

CERTIFICATION OF REMOVAL

I certify that the agenda of items to be considered by the City Commission was removed by the City Secretary's Office from the Port Isabel City Hall bulletin area on the ____ day of ____, 2022.

OFFICE OF THE CITY SECRETARY