

THE STATE OF TEXAS §  
COUNTY OF CAMERON §  
CITY OF PORT ISABEL §



Martin Cantu Jr., CITY COMMISSIONER PLACE 1  
Martin C. Cantu, CITY COMMISSIONER PLACE 3

Carmen Rios, CITY COMMISSIONER PLACE 2  
Jeffery David Martinez, CITY COMMISSIONER PLACE 4

Juan Jose "JJ" Zamora, Sr., MAYOR

**NOTICE OF A SPECIAL MEETING  
OF THE CITY OF PORT ISABEL CITY COMMISSION  
NOTICE IS HEREBY GIVEN**

Pursuant to Chapter 551, Title 5 of the Texas Government Code, the Texas Open Meetings Act, notice is hereby given that the City Commission of the City of Port Isabel, Texas in accordance with Article II, Section 2.08 of the Charter of said City, will convene a Special Meeting at the **City Port Isabel Event & Cultural Center, located at 309 E. Railroad** May 06, 2022 at 12:00 p.m. for the purposes of discussing the following items:

**NOTE:** The City Commission of the City of Port Isabel reserves the right to discuss any items in Executive Session whenever authorized under the Texas Open Meetings Act, Chapter 551, and Title 5 of the Texas Government Code.

Please also note, pursuant to Section 551.127, members of the city commission or city staff may participate by remote means. Audio of the meeting will be available to the public in person at the City Commission Chambers Meeting Room, located at 305 E. Maxan, and public comments will be received at this location and audible to any member of the city commission or city staff participating remotely. Public comments may also be e-mailed to [salcocer@copitx.com](mailto:salcocer@copitx.com).

The City of Port Isabel does not discriminate on the basis of disability in the admission of, access to, treatment of, or employment in its programs, activities, or public meetings. Any individual with a disability in need of an accommodation is encouraged to contact the Office of the City Secretary at 956-943-2682 at least 24 hours prior to the scheduled meeting to make proper arrangements.

**ORDER OF BUSINESS**

- I. CALL TO ORDER/ROLL CALL
- II. INVOCATION
- III. PLEDGE OF ALLEGIANCE
- IV. PUBLIC COMMENT/OPEN FORUM: **PLEASE NOTE:**

- Any person with business before the Commission, **not** scheduled on the Agenda as a **Public hearing** may speak to the commission.
- Public Comment Forms are located on the table at the entrance of the City Chambers Meeting Room. [For further information, contact the Office of the City Secretary]
- Public Comment Forms must be filled out and presented to the City Secretary no later than fifteen (15) minutes prior to scheduled start of the meeting, to be considered and recognized.

- The speaker must state his/her full name before speaking.
- There is a three (3) minute time limit per speaker.
- Public Comment Forms are not accepted after 15 minutes prior to the posted meeting time.
- PowerPoint Presentations are not conducted during the public comment period.

**V. CONSENT AGENDA ITEMS:**

1. All Consent Agenda items listed are considered to be routine by the City Commission and will be approved by one motion. There will be no separate discussion of these items unless a City Commissioner so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.
  - a. Consideration and approval of budget amendments and/or salary schedules
  - b. Minutes:  
Special Meeting March 29, 2022  
Special Meeting April 12, 2022

**VI. REGULAR REPORTS**

- Update reports from Department Heads  
**[Administration, EDC Revolving Loan, EMS, Fire, Public Works, Museum, PI Event & Cultural Center, Library and Police]**

**VII. OLD BUSINESS**

1. Discussion and potential action to approve Resolution No. 04-12-2022-01: A Resolution by the City Commission of the City of Port Isabel, Texas approving the temporary closure of HWY 100 and the causeway for the "2022 Ride for Rotary" the event will be October 02, 2022.  
**[City Manager Jared Hockema]**

**VIII. NEW BUSINESS**

1. Discussion and potential action to allow Derry Elementary to use the City's swimming pool for the end of the school year party. **[Assistant to the City Manager John Sandoval]**
2. Discussion and potential action to acknowledgment of 2<sup>nd</sup> Quarter 2022 Public Funds Investment Act Report. **[City Manager Jared Hockema]**
3. Discussion and potential action to approve Resolution No. 04-26-2022-01: A Resolution: A Resolution by the Port Isabel City Commission to open a new fund in the book-of-accounts and new bank account for the holding of TIRZ funds with PlainsCapital Bank.  
**[City Manager Jared Hockema]**
4. Discussion and potential action to approve a request by Mejia & Rose C/O of Las Joyas LLC. for a final re-subdivision plat (Phase 2) located at Parks Las Joyas Subdivision (2015 C1-3296-3299 CCMR Filed 9/29/14). (Ord. 605, passed 1-25-2000). **This item was approved by the Planning Zone Board at their SpecialMeeting April 13, 2022. [Building Inspector Joshua Garza]**
5. Discussion and potential action to approve a request by Moore Land Surveying, LLC., to Replat, combine the East ½ of Lot 17 & all of Lot 18 into 1 single Lot, Lot 18A Block 116 of Port Isabel

Original Townsite. (Ord. 605, passed 1-25-2000). **This item was approved by the Planning Zone Board at their Special Meeting April 13, 2022. [Building Inspector Joshua Garza]**

6. Discussion and potential Action to approve a request by Mejia & Rose C/O Gerado and Blanca Garza, to replat Lots 1-3 of Port-O-Call, Unit V and 14 of Queens Point Unit I, into Lots 1-4 of Port-O-Call, Unit V. (Ord. 605, passed 1-25-2000). **This item was approved by the Planning Zone Board at their Special Meeting April 13, 2022. [Building Inspector Joshua Garza]**
7. Discussion and potential action to allow EMS Director Charlie Wood to attend the Education By the Sea Conference May 4-6 in Port Aransas, TX. **[EMS Director Charlie Wood]**
8. Discussion and potential action to appoint Antonio Martinez and Alejandro Duron as a reserve officer, pursuant to the requirements of Chapter 341 of the Texas Local Government Code. **[Chief Robert Lopez]**
9. Discussion and potential action to install a speed hump on North Shore. **[Assistant to the City Manager John Sandoval]**
10. Discussion and potential action to approve the bills. **[City Manager Jared Hockema]**
11. Discussion and potential action concerning award of an administrative services contract for the preparation of the City's 2022 Texas Community Development Block Grant (TxCDBG) DRP application and subsequent administrative services contract if funded. **[City Manager Jared Hockema]**

#### **IX. CLOSED SESSION**

- a. Deliberation regarding the purchase, lease, exchange, or sale of real property described as Lots 7, 7A, 8, 9 and 9A BLK 46 Port Isabel Original Townsite pursuant to Texas Government Code, Section 551.072.
- b. Deliberation regarding potential relating to a nuisance condition Tarpon R V Park Manager requesting the City of Port Isabel TX allow the fabrication of a 7ft L x 7ft W x 6.5 H with 2 (two) swing doors enclosure for the dumpster located on the easement at the N end of Basin Street. This request is due to the lack of space for the truck to maneuver to service the dumpster. Your attention to this matter would greatly be appreciated. pursuant to Texas Government Code, Section 551.071(1)(a).
- c. Deliberation regarding lease of property .004 Acre Tract (195) sq ft East of Lot 14, Block 1, Queens Point Subdivision, pursuant to Texas Open Meetings Act, Section 551.072.
- d. Deliberation regarding lease of property .0019 Acre Tract (828 Sq Ft) East of Lot 14 Block 1, Queens Point Subdivision, pursuant to Texas Open Meetings Act, Section 551.072.

#### **X. OPEN SESSION**

- a. Action relative to closed session.
- b. Action relative to closed session.
- c. Action relative to closed session.
- d. Action relative to closed session.

**XI. ADJOURNMENT**

**CERTIFICATION**

I certify that the above notice of a Special Meeting of the City of Port Isabel is true and correct; and that I posted such notice on the bulletin board. A place convenient and readily accessible to the public on the 3<sup>rd</sup> day of May 2022 at 10:30 a.m., in accordance with the Texas Open Meetings Act (Tex. Gov't. Code §551-041 - §551.050).



Susie Alcocer  
CITY SECRETARY  
CITY OF PORT ISABEL, TEXAS

**CERTIFICATION OF REMOVAL**

I certify that the agenda of items to be considered by the City Commission was removed by the City Secretary's Office from the Port Isabel City Hall bulletin area on the \_\_\_\_ day of \_\_\_\_, 2022.

\_\_\_\_\_  
OFFICE OF THE CITY SECRETARY