

THE STATE OF TEXAS §  
COUNTY OF CAMERON §  
CITY OF PORT ISABEL §



Martin Cantu Jr., CITY COMMISSIONER PLACE 1  
Martin C. Cantu, CITY COMMISSIONER PLACE 3

Carmen Rios, CITY COMMISSIONER PLACE 2  
Jeffery David Martinez, CITY COMMISSIONER PLACE 4

Juan Jose "JJ" Zamora, Sr., MAYOR

**NOTICE OF A SPECIAL MEETING  
OF THE CITY OF PORT ISABEL CITY COMMISSION  
NOTICE IS HEREBY GIVEN**

Pursuant to Chapter 551, Title 5 of the Texas Government Code, the Texas Open Meetings Act, notice is hereby given that the City Commission of the City of Port Isabel, Texas in accordance with Article II, Section 2.08 of the Charter of said City, will convene a Special Meeting at the City Commission Chambers Meeting Room, located at 305 E. Maxan March 29, 2022 at 6:00 p.m. for the purposes of discussing the following items:

**NOTE:** The City Commission of the City of Port Isabel reserves the right to discuss any items in Executive Session whenever authorized under the Texas Open Meetings Act, Chapter 551, and Title 5 of the Texas Government Code.

Please also note, pursuant to Section 551.127, members of the city commission or city staff may participate by remote means. Audio of the meeting will be available to the public in person at the City Commission Chambers Meeting Room, located at 305 E. Maxan, and public comments will be received at this location and audible to any member of the city commission or city staff participating remotely. Public comments may also be e-mailed to [salcocer@copitx.com](mailto:salcocer@copitx.com).

The City of Port Isabel does not discriminate on the basis of disability in the admission of, access to, treatment of, or employment in its programs, activities, or public meetings. Any individual with a disability in need of an accommodation is encouraged to contact the Office of the City Secretary at 956-943-2682 at least 24 hours prior to the scheduled meeting to make proper arrangements.

**ORDER OF BUSINESS**

- I. CALL TO ORDER/ROLL CALL
- II. INVOCATION
- III. PLEDGE OF ALLEGIANCE
- IV. PUBLIC COMMENT/OPEN FORUM: **PLEASE NOTE:**

- Any person with business before the Commission, **not** scheduled on the Agenda as a **Public hearing** may speak to the commission.
- Public Comment Forms are located on the table at the entrance of the City Chambers Meeting Room. [For further information, contact the Office of the City Secretary]

- Public Comment Forms must be filled out and presented to the City Secretary no later than fifteen (15) minutes prior to scheduled start of the meeting, to be considered and recognized.
- The speaker must state his/her full name before speaking.
- There is a three (3) minute time limit per speaker.
- Public Comment Forms are not accepted after 15 minutes prior to the posted meeting time.
- PowerPoint Presentations are not conducted during the public comment period.

**V. CONSENT AGENDA ITEMS:**

1. All Consent Agenda items listed are considered to be routine by the City Commission and will be approved by one motion. There will be no separate discussion of these items unless a City Commissioner so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.
  - a. Consideration and approval of budget amendments and/or salary schedules
  - b. Minutes of:  
Special Meeting March 8, 2022

**VI. REGULAR REPORTS**

- Update reports from Department Heads  
**[Administration, EDC Revolving Loan, EMS, Fire, Public Works, Museum, PI Event & Cultural Center, Library and Police]**

**VII. NEW BUSINESS**

1. Discussion and potential action to allow Chief Robert Lopez and Administrative Sgt. Christina Esquivel to travel to Galveston, Texas for the Texas Police Chief Association annual conference on April 11-14, 2022. **[Chief Robert Lopez]**
2. Discussion and potential action to approve the bills. **[City Manager Jared Hockema]**
3. Discussion and potential action to assist LMWD by providing them with safety vessel to set up for repairs under causeway date to be determined. **[Assistant to the City Manager John Sandoval]**
4. Discussion and potential action to repair selected fire hydrants.  
**[City Manager Jared Hockema]**
5. Discussion and potential action to install handicap ramps at selected street intersections.  
**[City Manager Jared Hockema]**
6. Discussion and potential authorization for City Manager and Marketing Director to travel to San Antonio, Texas on April 28-29, 2022 to attend the Texas Historical Commission Meeting.  
**[City Manager Jared Hockema]**
7. Discussion and potential award of proposal received for city-owned property at Bridge Street  
**[City Manager Jared Hockema]**

**VIII. CLOSED SESSION**

- a. Deliberation regarding lease of real property described as 0.45 of an acre tract of land being a portion of the Port Isabel Small Boat Channel and Bridge Street Right-of-way within the City of Port Isabel adjacent to Block 125, Map of Plat No. Six of Point Isabel, as recorded in Volume 8, Page 34, Map Records, Cameron County, Texas, pursuant to Texas Government Code, Section 551.072.
- b. Deliberation regarding potential litigation relating to a nuisance condition at Blk 2 Queen's Point Subdivision, 6.890 Acres, pursuant to Texas Government Code, Section 551.071(1)(a).

**IX. OPEN SESSION**

- a. Action relative to closed session.
- b. Action relative to closed session.

**X. ADJOURNMENT**

**CERTIFICATION**

I certify that the above notice of a Special Meeting of the City of Port Isabel is true and correct; and that I posted such notice on the bulletin board. A place convenient and readily accessible to the public on the 25<sup>th</sup> day of March 2022 at 5:30 p.m., in accordance with the Texas Open Meetings Act (Tex. Gov't. Code §551-041 - §551.050).



Susie Alcocer  
CITY SECRETARY  
CITY OF PORT ISABEL, TEXAS

**CERTIFICATION OF REMOVAL**

I certify that the agenda of items to be considered by the City Commission was removed by the City Secretary's Office from the Port Isabel City Hall bulletin area on the \_\_\_\_ day of \_\_\_\_, 2022.

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OFFICE OF THE CITY SECRETARY