

THE STATE OF TEXAS §
COUNTY OF CAMERON §
CITY OF PORT ISABEL §



Martin Cantu Jr., CITY COMMISSIONER PLACE 1
Martin C. Cantu, CITY COMMISSIONER PLACE 3

Carmen Rios, CITY COMMISSIONER PLACE 2
Jeffery David Martinez, CITY COMMISSIONER PLACE 4

Juan Jose "JJ" Zamora, Sr., MAYOR

**NOTICE OF A REGULAR MEETING
OF THE CITY OF PORT ISABEL CITY COMMISSION
NOTICE IS HEREBY GIVEN**

Pursuant to Chapter 551, Title 5 of the Texas Government Code, the Texas Open Meetings Act, notice is hereby given that the City Commission of the City of Port Isabel, Texas in accordance with Article II, Section 2.08 of the Charter of said City, will convene a Regular Meeting at the **City Port Isabel Event & Cultural Center, located at 309 E. Railroad on February 22, 2022 at 7:00 p.m.** for the purposes of discussing the following items:

NOTE: The City Commission of the City of Port Isabel reserves the right to discuss any items in Executive Session whenever authorized under the Texas Open Meetings Act, Chapter 551, and Title 5 of the Texas Government Code.

Please also note, pursuant to Section 551.127, members of the city commission or city staff may participate by remote means. Audio of the meeting will be available to the public in person at the Port Isabel Event & Cultural Center, 305 E Railroad, and public comments will be received at this location and audible to any member of the city commission or city staff participating remotely. Public comments may also be e-mailed to salcocer@coptix.com.

The City of Port Isabel does not discriminate on the basis of disability in the admission of, access to, treatment of, or employment in its programs, activities, or public meetings. Any individual with a disability in need of an accommodation is encouraged to contact the Office of the City Secretary at 956-943-2682 at least 24 hours prior to the scheduled meeting to make proper arrangements.

ORDER OF BUSINESS

- I. CALL TO ORDER/ROLL CALL
- II. INVOCATION
- III. PLEDGE OF ALLEGIANCE
- IV. PUBLIC COMMENT/OPEN FORUM: **PLEASE NOTE:**
 - Any person with business before the Commission, **not** scheduled on the Agenda as a **Public hearing** may speak to the commission.
 - Public Comment Forms are located on the table at the entrance of the City Chambers Meeting

Room. [For further information, contact the Office of the City Secretary]

- Public Comment Forms must be filled out and presented to the City Secretary no later than fifteen (15) minutes prior to scheduled start of the meeting, to be considered and recognized.
- The speaker must state his/her full name before speaking.
- There is a three (3) minute time limit per speaker.
- Public Comment Forms are not accepted after 15 minutes prior to the posted meeting time.
- PowerPoint Presentations are not conducted during the public comment period.

V. CONSENT AGENDA ITEMS:

1. All Consent Agenda items listed are considered to be routine by the City Commission and will be approved by one motion. There will be no separate discussion of these items unless a City Commissioner so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.
 - a. Consideration and approval of budget amendments and/or salary schedules

VI. REGULAR REPORTS

- Update reports from Department Heads
[Administration, EDC Revolving Loan, EMS, Fire, Public Works, Museum, PI Event & Cultural Center, Library and Police]

VII. NEW BUSINESS

1. Discussion and possible adoption to approve Resolution NO. 02-22-22-01: A Resolution of the City Commission of the City of Port Isabel, Texas, supporting for the closure of one lane of the Queen Isabella Causeway for our Summer Longest Causeway Run & Fitness Walk, scheduled to be held Saturday, September 17, 2022. **[City Manager, Jared Hockema/Chamber of Commerce Director, Betty Wells]**
2. Discussion and possible adoption to approve Resolution NO. 02-22-22-02: A Resolution of the City Commission of the City of Port Isabel, Texas authorizing the submission of a Texas Community Development Block Grant Program application to the Texas Department of Agriculture for the Planning and Capacity Building Fund; and authorizing Mayor or City Manager to act as the city's executive officer and authorized representative in all matters pertaining to the county's participation in the Texas Community Development Block Grant Program. **[City Manager Jared Hockema]**
3. Discussion and potential action to approve the Early Voting and Election Day sites, Report of Contracted Expenses for the County Elections Service Contracts for May 2022 and the City of Port Isabel Contract for Election Service for May 2022. **[City Manager, Jared Hockema]**
4. Discussion and potential action to purchase three (3) E-writers and two (2) printers from Tyler Technologies using Court Technology Fund. **[Chief Robert Lopez]**
5. Discussion and potential action to allow Dispatchers Victor Villarreal and Maria Gonzalez to travel to Galveston, Texas on April 3-6, 2022 for the "Texas Public Safety Conference. **[Chief Robert Lopez]**
6. Discussion and potential action to approve the bills. **[City Manager Jared Hockema]**

7. Discussion and potential action to provide funds for vessel turn in program to be held in October in cooperation with Texas Parks and Wildlife and Texas General Land Office.

[Assistant to the City Manager John Sandoval]

8. Discussion and potential action to pay Volunteer Firefighters a stipend to stay at the station on standby during holiday weekends and peak times as needed for 7:00 pm to a shift.

[Assistant to the City Manager John Sandoval]

9. Discussion and potential action to allow 6 Firefighters to attend the 72nd annual Rio Grande Valley Firefighters and Fire Marshals Association for various trainings in Edinburg, TX weekends of Feb. 19-20 & 26-27 and March 5-6 & 12-13.

[Assistant to the City Manager John Sandoval]

10. Discussion and potential action to accept a training grant from the Texas Forest Service for members to attend the 72nd annual Rio Grande Valley Firefighters and Fire Marshals Association training in Edinburg, Tx. **[Assistant to the City Manager John Sandoval]**

11. Discussion and potential action to add two AEP lights to the bike path and add one light pole on Michigan Ave in poorly lit areas for pedestrian for traffic.

[Assistant to the City Manager John Sandoval]

12. Discussion and possible approval of an employment contract with the chief of police.

[City Manager Jared Hockema]

VIII. ADJOURNMENT

CERTIFICATION

I certify that the above notice of a Regular Meeting of the City of Port Isabel is true and correct; and that I posted such notice on the bulletin board. A place convenient and readily accessible to the public on the 18th day of February 2022 at 5:30 p.m., in accordance with the Texas Open Meetings Act (Tex. Gov't. Code §551-041 - §551.050).



Susie Alcocer
CITY SECRETARY
CITY OF PORT ISABEL, TEXAS

CERTIFICATION OF REMOVAL

I certify that the agenda of items to be considered by the City Commission was removed by the City Secretary's Office from the Port Isabel City Hall bulletin area on the ____ day of ____, 2022.

OFFICE OF THE CITY SECRETARY