

THE STATE OF TEXAS §
COUNTY OF CAMERON §
CITY OF PORT ISABEL §



Martin Cantu Jr., CITY COMMISSIONER PLACE 1
Martin C. Cantu, CITY COMMISSIONER PLACE 3

Carmen Rios, CITY COMMISSIONER PLACE 2
Jeffery David Martinez, CITY COMMISSIONER PLACE 4

Juan Jose "JJ" Zamora, Sr., MAYOR

NOTICE OF A REGULAR MEETING OF THE CITY OF PORT ISABEL CITY COMMISSION NOTICE IS HEREBY GIVEN

Pursuant to Chapter 551, Title 5 of the Texas Government Code, the Texas Open Meetings Act, notice is hereby given that the City Commission of the City of Port Isabel, Texas in accordance with Article II, Section 2.08 of the Charter of said City, will convene a Regular Meeting at the City Commission Chambers Meeting Room, located at 305 E. Maxan on January 25, 2022 at 7:00 p.m. for the purposes of discussing the following items:

NOTE: The City Commission of the City of Port Isabel reserves the right to discuss any items in Executive Session whenever authorized under the Texas Open Meetings Act, Chapter 551, and Title 5 of the Texas Government Code.

Please also note, pursuant to Section 551.127, members of the city commission or city staff may participate by remote means. Audio of the meeting will be available to the public in person at the Port Isabel City Commission Chambers Meeting Room, 305 E. Maxan, and public comments will be received at this location and audible to any member of the city commission or city staff participating remotely. Public comments may also be e-mailed to salcocer@copitx.com.

The City of Port Isabel does not discriminate on the basis of disability in the admission of, access to, treatment of, or employment in its programs, activities, or public meetings. Any individual with a disability in need of an accommodation is encouraged to contact the Office of the City Secretary at 956-943-2682 at least 24 hours prior to the scheduled meeting to make proper arrangements.

OR
DE
R

OF BUSINESS

- I. CALL TO ORDER/ROLL CALL
- II. INVOCATION
- III. PLEDGE OF ALLEGIANCE
- IV. PUBLIC COMMENT/OPEN FORUM: PLEASE NOTE:

- Any person with business before the Commission, **not** scheduled on the Agenda as a **Public hearing** may speak to the commission.
- Public Comment Forms are located on the table at the entrance of the City Chambers Meeting Room. [For further information, contact the Office of the City Secretary]
- Public Comment Forms must be filled out and presented to the City Secretary no later than fifteen (15) minutes prior to scheduled start of the meeting, to be considered and recognized.
- The speaker must state his/her full name before speaking.
- There is a three (3) minute time limit per speaker.
- Public Comment Forms are not accepted after 15 minutes prior to the posted meeting time.

- PowerPoint Presentations are not conducted during the public comment period.

V. CONSENT AGENDA ITEMS:

1. All Consent Agenda items listed are considered to be routine by the City Commission and will be approved by one motion. There will be no separate discussion of these items unless a City Commissioner so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.
 - a. Consideration and approval of budget amendments and/or salary schedule
 - b. Minutes of:
Special Meeting November 30, 2021
Special Meeting December 20, 2021

VI. REGULAR REPORTS

- Update reports from Department Heads
[Administration, EDC Revolving Loan, EMS, Fire, Public Works, Museum, PI Event & Cultural Center, Library and Police]

VII. NEW BUSINESS


1. Discussion and potential action to approve Resolution No. 01-25-2022-01: A Resolution by the Port Isabel City Commission approving Mayor's Order of Election and Notice of Municipal Election of May 7, 2022 for the purpose of electing the Mayor, City Commissioner Place 1, City Commissioner Place 2. Authorizing the City Secretary to arrange the costs for the election; Designating election precincts; Appointing Election Officials; Establishing pay rates for election workers; Providing for Notice of said election; Providing for Early Voting; providing for the use of the ES&S Automark System to comply with the Help America Vote Act (HAVA); Providing for the Early Voting Ballot Board; Establishing regular business hours of the City Secretary's Office. **[City Secretary, Susie Alcocer]**
Discusión y posible acción para aprobar la Resolución 01-25-2022-01: Una Resolución de la Comisión de la Ciudad de Puerto Isabel aprobada por la Orden de Elección y Notificación de la Elección Municipal del Alcalde – día siete de mayo de 2022 - para el fin de elegir a Alcalde y Comisionada de la Ciudad Lugar 1 Y una Comisionada de la Ciudad de Lugar 2. Autorizar la Secretaria de la Ciudad para organizar los gastos de la elección; designar recinto electoral; Nombrar Oficiales Electorales; El establecimiento de tasas de remuneración para los trabajadores electorales; Prever Anuncio de dicha elección; Proporcionar para Votación Temprana; por el uso de la ES & S Automark sistema para dar cumplimiento a la Ley Ayuda a América a Votar (HAVA), para la Prestación de la Junta de Boleta de Votación Temprana, que establece el horario de atención normal del Secretario. [secretario de la Ciudad, Susie Alcocer]
2. Discussion and potential action to approve a request from Cameron County to designate Port Isabel City Commission Chambers Meeting Room as the Early Voting and Election Day site for the Democratic and Republican Primary Election from Monday, February 14 thru Friday February 25 to be held on Tuesday, March 01, 2022. **[City Manager Jared Hockema]**
3. Discussion and potential action to approve the bills. **[City Manager Jared Hockema]**
4. Discussion and potential action to allow Building Inspector Joshua Garza and Building Administrative Myra Cruz to attend the Building Professional Institute in Houston, Texas March 7-9, 2022. **[Building Inspector Joshua Garza]**
5. Discussion and possible action to enter into a contract with Holt for preventative maintenance for generators located at the Police Department and EOC. **[Assistant to the City Manager John Sandoval]**
6. Discussion and potential action to enter in to a service agreement with Smartcom for dedicated internet service. **[Assistant to the City Manager John Sandoval]**

7. Discussion and possible action to enter into a service agreement with 8x8 for a hosted phone system. **[Assistant to the City Manager John Sandoval]**
8. Discussion and potential action to appoint Jerry Lopez and Hector Valdez as a reserve officer, pursuant to the requirements of Chapter 341 of the Texas Local Government Code.
[Chief Robert Lopez]
9. Discussion and potential action to establish Section 457 retirement plan for city employees.
[City Manager Jared Hockema]

VIII. ADJOURNMENT

C E R T I F I C A T I O N

I certify that the above notice of a Regular Meeting of the City of Port Isabel is true and correct; and that I posted such notice on the bulletin board. A place convenient and readily accessible to the public on the 21st day of January 2022 at 5:30 p.m., in accordance with the Texas Open Meetings Act (Tex. Gov't. Code §551-041 - §551.050).



Susie Alcocer
CITY SECRETARY
CITY OF PORT ISABEL, TEXAS

C E R T I F I C A T I O N O F R E M O V A L

I certify that the agenda of items to be considered by the City Commission was removed by the City Secretary's Office from the Port Isabel City Hall bulletin area on the ____ day of ____, 2022.

OFFICE OF THE CITY SECRETARY