

**MINUTES OF A SPECIAL MEETING
OF THE CITY OF PORT ISABEL COMMISSION**

DATE: July 07, 2020
TIME: 6:07 p.m.
PLACE: City Port Isabel Event & Cultural Center
MEMBERS PRESENT: Juan Jose “JJ” Zamora, Mayor
Martin Cantu Jr. Commissioner Place No. 1
Carmen Rios, Commissioner Place No. 2
Martin C. Cantu Commissioner Place 3
Jeffery David Martinez, Commissioner Place No. 4
Jared Hockema, City Manager
Susie Alcocer, City Secretary
Nadini Jee, Assistant City Secretary
Gilbert Hinojosa, City Attorney

MEMBERS ABSENT None

ALSO PRESENT: None

ORDER OF BUSINESS

I. CALL TO ORDER

Mayor Juan Jose “JJ” Zamora called the meeting to order at 6:07 pm.

II. INVOCATION

Commissioner Carmen Rios gave the invocation.

III. PLEDGE OF ALLEGIANCE

City Commission led the Pledge of Allegiance.

IV. PUBLIC COMMENT/OPEN FORUM: PLEASE NOTE:

- Any person with business before the Commission, not scheduled on the Agenda as a Public hearing may speak to the commission.
- Public Comment Forms are located on the table at the entrance of the City Chambers meeting Room. [For further information, contact the Office of the City Secretary]
- Public Comment Forms must be filled out and presented to the City no later than fifteen (15) minutes prior to scheduled start of the meeting, to be considered and recognized.
- The speaker must state his/her full name before speaking.
- There is a three (3) minute time limit per speaker.
- Public Comment Forms are not accepted after 5:45 p.m.
- PowerPoint Presentations are not conducted during the public comment period.

None

V. CONSENT AGENDA ITEMS:

1. All Consent Agenda items listed are considered to be routine by the City Commission and will be approved by one motion. There will be no separate discussion of these items unless a City Commissioner so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

1. **Consideration and approval of budget amendments and/or salary schedules**

Commissioner Jeffery David Martinez motioned, second by Commissioner Martin Cantu Jr., to approve the salary schedule to increase the EMS and Dispatcher salaries.

2. **Special Meeting March 17, 2020
Special Meeting March 23, 2020**

Commissioner Carmen Rios motioned, second by Commissioner Martin Cantu Jr., to approve the minutes with the corrections.

VI. REGULAR REPORTS

- **Update reports from Department Heads**
[Administration, EDC Revolving Loan, EMS, Fire, Public Works, Museum, PI Event & Cultural Center, Library and Police]
The City Manager Jared Hockema informed the City Commission on the following:
 - The renovations for city hall have started already.
 - The roof repairs for the Library and City hall are almost done.
 - We are re advertising to go out for bids again for Island Ave due the changes talked on the last meeting.
 - Washington park is almost done.
 - Galvan Park is progressing pretty well.
 - Getting the new ambulance ready with all the new equipment.
 - Lighthouse has been opened to the public by appointment only.
 - The sales taxes for April took a hit. The report of the sales taxes for May hasn't come in as of now it looks better than April. Even the court funds have gone down.

VII. NEW BUSINESS

1. **Discussion and potential action to approve the bills. [City Manager Jared Hockema]**
Commissioner Martin C. Cantu motioned, second by Commissioner Martin Cantu Jr., with abstaining on the bill for Merced Cantu and all voting "aye" to approve the bills.
2. **Discussion and potential action to declare items as surplus and authorize their disposition. [Chief Robert Lopez]**
Commissioner Martin C. Cantu motioned, second by Commissioner Carmen Rios and all voting "aye" to declare items as surplus (Crown Victoria and Ford Taurus) and authorize their disposition.
3. **Discussion and potential action to approve Resolution No. 07-07-2020-01: A Resolution by the City Commission of the City of Port Isabel, Texas approving the temporary closure of HWY 100 and the causeway for the "2020 Ride for Rotary" the event will be October 4, 2020 [City Manager Jared Hockema]**
Commissioner Jeffery David Martinez motioned, second by Commission Martin Cantu Jr., and all voting "aye" to approve Resolution No. 07-07-2020-01: A Resolution by the City Commission of the City of Port Isabel, Texas approving the temporary closure of HWY 100 and the causeway for the "2020 Ride for Rotary" the event will be October 4, 2020 subject to following the regulations of COVID-19 in place.
4. **Discussion and potential authorization for EMS Director to travel to Dallas, Texas on 6/15-6/16/20 to pick up the new ambulance. [City Manager Jared Hockema]**
Commissioner Martin C. Cantu motioned, second by Commissioner Carmen Rios and all voting "aye" to allow for EMS Director to travel to Dallas, Texas on 6/15-6/16/20 to pick up the new ambulance.
5. **Discussion and potential action to approve Resolution Number 07-07-2020-02: A Resolution by the City Commission of the City of Port Isabel, Texas to appoint or re-appoint the members of the Planning and Zoning Commission. [City Manager Jared Hockema]**
Commissioner Martin C. Cantu motioned, second by Commissioner Carmen Rios and all voting "aye" to approve Resolution Number 07-07-2020-02: A Resolution by the City Commission of the City of Port Isabel, Texas to re-appoint Samuel Infante, Benito Ochoa IV, Adan Hancock, Maria Alcocer and at large Billy Valdez to the Planning and Zoning Commission.
6. **Discussion and potential adoption Ordinance 703-D, an ordinance extending the state of emergency in the City of Port Isabel due COVID-19; making provisions relating to the protection of public health and safety; providing a repealer; and fixing a penalty. [City Manager Jared Hockema]**
Commissioner Martin C. Cantu motioned, second by Commissioner Carmen Rios and all voting "aye" to approve Ordinance 703-D, an ordinance extending the state of emergency in the City of Port Isabel due COVID-19; making provisions relating to the protection of public health and safety; providing a repealer; and fixing a penalty.

7. Consideration and possible action regarding city response to COVID-19. [City Manager Jared Hockema]

Commissioner Martin C. Cantu motioned, second by Commissioner Martin Cantu Jr., and all voting “aye” to keep the same COVID regulations on place and the second the employees that are furlough to extend their Health Insurance until September until we can figure out how we’re going to handle these departments.

VIII. CLOSED SESSION

Commissioner Carmen Rios motioned, second by Commissioner Martin C. Cantu and all voting “aye” to go into closed session at 6:35 pm.

1. **Deliberation regarding lease of real property, submerged land adjacent to Lot 8 Block 101 Port Isabel Original Townsite Subdivision, pursuant to Texas Government Code, Section 551.072.**
2. **Deliberation regarding lease of real property, submerged land adjacent to Bridge St. at Hwy 100 Port Isabel Original Townsite Subdivision, pursuant to Texas Government Code, Section 551.072.**
3. **Deliberation regarding lease of real property, submerged land adjacent to Bridge St. and Small Boat Channel Port Isabel Original Townsite Subdivision, pursuant to Texas Government Code, Section 551.072.**

IX. OPEN SESSION

1. **Action relative to executive session.**
To table this item and to direct City Manager and City Attorney to proceed as directed on closed session.
2. **Action relative to executive session.**
To authorize Legal Counsel to issue the notice of termination to R&R Bait Stand.
3. **Action relative to executive session.**
To approve the assignment to legal review.
Commissioner Martin C. Cantu motioned second by Commissioner Carmen Rios and all voting “aye” to approve items 1 thru 3.

V. ADJOURNMENT

Commissioner Carmen Rios motioned, second by Commissioner Martin Cantu Jr., and all voting “aye” to adjourn at 7:25 pm.

CITY OF PORT ISABEL, TEXAS

Juan Jose “JJ” Zamora Mayor

ATTEST:

Susie Alcocer, CITY SECRETARY