

**MINUTES OF A SPECIAL MEETING  
OF THE CITY OF PORT ISABEL COMMISSION**

**DATE:** June 16, 2020  
**TIME:** 6:00 p.m.  
**PLACE:** City Commission Chambers Meeting Room  
**MEMBERS PRESENT:** Martin Cantu Jr. Commissioner Place No. 1  
Carmen Rios, Commissioner Place No. 2  
Martin C. Cantu Commissioner Place 3  
Jared Hockema, City Manager  
Susie Alcocer, City Secretary  
Nadini Jee, Assistant City Secretary  
Gilbert Hinojosa, City Attorney

**MEMBERS ABSENT** Juan Jose “JJ” Zamora, Mayor and Jeffery David Martinez, Commissioner Place No. 4

**ALSO PRESENT:** None

**ORDER OF BUSINESS**

**I. CALL TO ORDER**

Mayor-Pro-Temp Martin Cantu Jr., called the meeting to order at 6:00 pm.

**II. INVOCATION**

Commissioner Carmen Rios gave the invocation.

**III. PLEDGE OF ALLEGIANCE**

City Commission led the Pledge of Allegiance.

**IV. PUBLIC COMMENT/OPEN FORUM: PLEASE NOTE:**

- Any person with business before the Commission, not scheduled on the Agenda as a Public hearing may speak to the commission.
- Public Comment Forms are located on the table at the entrance of the City Chambers meeting Room. [For further information, contact the Office of the City Secretary]
- Public Comment Forms must be filled out and presented to the City no later than fifteen (15) minutes prior to scheduled start of the meeting, to be considered and recognized.
- The speaker must state his/her full name before speaking.
- There is a three (3) minute time limit per speaker.
- Public Comment Forms are not accepted after 5:45 p.m.
- PowerPoint Presentations are not conducted during the public comment period.

None

**V. PRESENTATION**

- **Presentation of Rotary Club Award to Fire Marshall John Sandoval.**  
The Rotary Club gave Fire Marshal John Sandoval a First Responder award.

**VI. PUBLIC HEARING**

- **Public Hearing for the Texas Department of Agricultural’s Community Development Block Grant (TXCDBG) 2020 Downtown Revitalization Community Development Fund.**  
Commissioner Carmen Rios motioned, second by Commissioner Martin Cantu Jr., and all voting “aye” to open Public Hearing at 6:17 pm.  
City Manager Jared Hockema stated that this grant is for the amount of \$500,000.00 and that City is committing 15% of total from its General Fund and/or its Series 2019 Unlimited Tax Issue as a cash contribution toward the administration activities of this Downtown Revitalization Improvements project. Commissioner Carmen Rios motioned, second by Commissioner Martin C. Cantu and all voting “aye” to close Public Hearing at 6:22 pm.

**VII. CONSENT AGENDA ITEMS:**

1. All Consent Agenda items listed are considered to be routine by the City Commission and will be approved by one motion. There will be no separate discussion of these items unless a City Commissioner so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.
  1. Consideration and approval of budget amendments and/or salary schedules  
None

**VIII. REGULAR REPORTS**

- **Update reports from Department Heads**  
[Administration, EDC Revolving Loan, EMS, Fire, Public Works, Museum, PI Event & Cultural Center, Library and Police]  
City Manager informed the City Commission on the following:
  - There were 3 more case of COVID-10 this week and several last week. We have available testing areas here in Port Isabel. We encourage people to get tested and we urge everyone to use caution to protect themselves and everyone. The city employees have been testing.
  - The Police Department hired more Police Officers to able to control the traffic and make it flow easier.
  - The Lighthouse will open at the end of this month.
  - The new ambulance came in already.
  - The Event Center will not be rented out right now. We still don't have a specific date when it will be rented out again.

**IX. NEW BUSINESS**

1. **Discussion and potential action to approve the bills. [City Manager Jared Hockema]**  
Commissioner Carmen Rios motioned, second by Commissioner Martin C. Cantu and all voting "aye" to approve the bills.
2. **Discussion and potential action to approve an agreement between the City of Port Isabel Police Department and Alfredo Lozano to install and maintain police equipment. [Chief Robert Lopez]**  
Commissioner Martin C. Cantu motioned, second by Commissioner Carmen Rios and all voting "aye" to approve an agreement between the City of Port Isabel Police Department and Alfredo Lozano to install and maintain police equipment.
3. **Discussion and potential acknowledgment of the purchase of a 2020 Tahoe from Caldwell County using Buy Board for Port Isabel Police Department using forfeiture funds. [Chief Robert Lopez]**  
Commissioner Carmen Rios motioned, second by Commissioner Martin C. Cantu and all voting "aye" to acknowledge the purchase of a 2020 Tahoe from Caldwell County using Buy Board for Port Isabel Police Department using forfeiture funds.
4. **Discussion and potential to award for administration services based on proposals received in connection with the prospective 2020 Downtown Revitalization Community Development project. [City Manager Jared Hockema]**  
Commissioner Carmen Rios motioned, second by Commissioner Martin Cantu Jr. and all voting "aye" to award Langford Community Management Services, Inc the administration services based on proposals received in connection with the prospective 2020 Downtown Revitalization Community Development project.
5. **Discussion and potential action to approve Resolution No. 06-09-2020-01: A Resolution of the City Commission of the City of Port Isabel, Texas, authorizing submission for the application 2020 Downtown Revitalization Community Development Fund. [City Manager Jared Hockema]**  
Commissioner Carmen Rios motioned, second by Commissioner Martin C. Cantu and all voting "aye" to approve Resolution No. 06-09-2020-01: A Resolution of the City Commission of the City of Port Isabel, Texas, authorizing submission for the application 2020 Downtown Revitalization Community Development Fund.
6. **Discussion and potential to donate desks and chairs to the Port Isabel Youth Center. [City Manager Jared Hockema]**  
Commissioner Carmen Rios motioned, second by Commissioner Martin Cantu Jr., and all voting "aye" to donate desks and chairs to the Port Isabel Youth Center.

7. **Discussion and potential to approve Ordinance 703-B, an ordinance extending the state of emergency in the City of Port Isabel due to COVID-19; making provisions relating to the protection of public health and safety; providing a repealer; and fixing a penalty. [City Manager Jared Hockema]**  
Commissioner Carmen Rios motioned, second by Commissioner Martin C. Cantu and all voting “aye” to approve Ordinance 703-B, an ordinance extending the state of emergency in the City of Port Isabel due to COVID-19; making provisions relating to the protection of public health and safety; providing a repealer; and fixing a penalty.
  
8. **Discussion and potential action on Maxan and Island Avenue Street Improvement Project, including but not limited to the rescission of the bid award and reissuance, or rescission of bid award and award to second ranked bidder. [City Manager Jared Hockema]**  
Commissioner Carmen Rios motioned, second by Commissioner Martin C. Cantu and all voting “aye” on Maxan and Island Avenue Street Improvement Project, including but not limited to the rescission of the bid award and reissuance, or rescission of bid award and award to second ranked bidder.

**X. ADJOURNMENT**

Commissioner Martin C. Cantu motioned, second by Commissioner Carmen Rios and all voting “aye” to adjourn at 6:46 pm.

**CITY OF PORT ISABEL, TEXAS**

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**Martin Cantu Jr., Mayor Pro-Temp**

**ATTEST:**

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**Susie Alcocer, CITY SECRETARY**