

**MINUTES OF A REGULAR MEETING
OF THE CITY OF PORT ISABEL COMMISSION**

DATE: April 14, 2020
TIME: 7:00 p.m.
PLACE: City Commission Chambers Meeting Room
MEMBERS PRESENT: Juan Jose “JJ” Zamora, Mayor
Martin Cantu Jr. Commissioner Pl No. 1
Carmen Rios, Commissioner Place No. 2
Martin C. Cantu Commissioner Place 3
Jeffery David Martinez, Commissioner Pl No. 4
Jared Hockema, City Manager
Susie Alcocer, City Secretary
Nadini Jee, Assistant City Secretary
Gilbert Hinojosa, City Attorney

MEMBERS ABSENT None

ALSO PRESENT: None

ORDER OF BUSINESS

I. CALL TO ORDER

Mayor Juan Jose “JJ” Zamora called the meeting to order at 7:00 pm.

II. INVOCATION

Commissioner Carmen Rios gave the invocation.

III. PLEDGE OF ALLEGIANCE

City Commission led the Pledge of Allegiance.

IV. PUBLIC COMMENT/OPEN FORUM: PLEASE NOTE:

- Any person with business before the Commission, not scheduled on the Agenda as a Public hearing may speak to the commission.
- Public Comment Forms are located on the table at the entrance of the City Chambers meeting Room. [For further information, contact the Office of the City Secretary]
- Public Comment Forms must be filled out and presented to the City no later than fifteen (15) minutes prior to scheduled start of the meeting, to be considered and recognized.
- The speaker must state his/her full name before speaking.
- There is a three (3) minute time limit per speaker.
- Public Comment Forms are not accepted after 5:45 p.m.
- PowerPoint Presentations are not conducted during the public comment period.

Citizen Darrell Mangham thanked the City Commission, City Manager and staff for the rapid response to the COVID 19 pandemic.

V. CONSENT AGENDA ITEMS:

1. All Consent Agenda items listed are considered to be routine by the City Commission and will be approved by one motion. There will be no separate discussion of these items unless a City Commissioner so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

1. Consideration and approval of budget amendments and/or salary schedules.

Commissioner Jeffery David Martinez motioned, second by Commissioner Carmen Rios and all voting “aye” to approve the budget amendments and/or salary schedules.

VI. REGULAR REPORTS

- Update reports from Department Heads

[Administration, EDC Revolving Loan, EMS, Fire, Public Works, Museum, PI Event & Cultural Center, Library and Police]

The City Manager informed the City Commission on the following:

- The City of Port Isabel is trying to keep the virus from spreading by taking the following measures: Face masks are required at all businesses; no taxi limousine or shuttle bus are not allowed and all recreation areas shall be closed. Only two (2) persons are allowed in a vehicle while on the roadway, no boat ramps shall be closed, Children under the age of 14 are not allowed on business establishment selling groceries and no person shall be upon public rights-of-way.
- The following projects are still on construction: The Galvan Park, Washington Park and the roof repairs at the Museums, Library and City Hall.

VII. NEW BUSINESS

1. **Discussion and potential action to approve the bills. [City Manager Jared Hockema]**
Commissioner Jeffery David Martinez motioned, second by Commissioner Carmen Rios and all voting “aye” to approve the bills.
2. **Discussion and potential action to acknowledgment of 2nd Quarter 2020 Public Funds Investment Act Report. [City Manager Jared Hockema]**
Commissioner Jeffery David Martinez motioned, second by Commissioner Carmen Rios and all voting “aye” to acknowledgment of 2nd Quarter 2020 Public Funds Investment Act Report.
3. **Discussion and potential first reading of Ordinance 703-A, an ordinance extending the state of emergency in the City of Port Isabel due to COVID-19; making provisions relating to the protection of public health and safety; providing a repealer; and fixing a penalty. [City Manager Jared Hockema]**
Commissioner Jeffery David Martinez motioned, second by Commissioner Carmen Rios and all voting “aye” first reading of Ordinance 703-A, An ordinance extending the state of emergency in the City of Port Isabel due to COVID-19; making provisions relating to the protection of public health and safety; providing a repealer; and fixing a penalty.
4. **Discussion and potential action to approve Resolution No. 04-14-2020-1, a resolution amending section 1002 of the city’s personnel policy. [City Manager Jared Hockema]**
Commissioner Carmen Rios motioned, second by Commissioner Jeffery David Martinez and all voting “aye” to approve Resolution No. 04-14-2020-1, a resolution amending section 1002 of the city’s personnel policy.

VIII. ADJOURNMENT

Commissioner Martin C. Cantu motioned, second by Commissioner Jeffery David Martinez and all voting “aye” to adjourn at 7:35 pm.

CITY OF PORT ISABEL, TEXAS

Juan Jose “JJ” Zamora, Mayor

ATTEST:

Susie Alcocer, CITY SECRETARY