

**MINUTES OF A SPECIAL MEETING  
OF THE CITY OF PORT ISABEL COMMISSION**

**DATE:** March 23, 2020  
**TIME:** 5:00 p.m.  
**PLACE:** City Commission Chambers Meeting Room  
**MEMBERS PRESENT:** Juan Jose “JJ” Zamora, Mayor  
Martin Cantu Jr. Commissioner Pl No. 1  
Carmen Rios, Commissioner Place No. 2  
Martin C. Cantu Commissioner Place 3  
Jeffery David Martinez, Commissioner Pl No. 4  
Jared Hockema, City Manager  
Susie Alcocer, City Secretary  
Nadini Jee, Assistant City Secretary  
Gilbert Hinojosa, City Attorney  
**MEMBERS ABSENT** None

**ALSO PRESENT:** Valerie

**ORDER OF BUSINESS**

**I. CALL TO ORDER**

Mayor Juan Jose “JJ” Zamora called the meeting to order at 7:00 pm.

**II. INVOCATION**

Commissioner Carmen Rios gave the invocation.

**III. PLEDGE OF ALLEGIANCE**

City Commission led the Pledge of Allegiance.

**IV. PUBLIC COMMENT/OPEN FORUM: PLEASE NOTE:**

- Any person with business before the Commission, not scheduled on the Agenda as a Public hearing may speak to the commission.
- Public Comment Forms are located on the table at the entrance of the City Chambers meeting Room. [For further information, contact the Office of the City Secretary]
- Public Comment Forms must be filled out and presented to the City no later than fifteen (15) minutes prior to scheduled start of the meeting, to be considered and recognized.
- The speaker must state his/her full name before speaking.
- There is a three (3) minute time limit per speaker.
- Public Comment Forms are not accepted after 5:45 p.m.
- PowerPoint Presentations are not conducted during the public comment period.

None.

**V. NEW BUSINESS**

Commissioner Carmen Rios motioned, second by Commissioner Jeffery David Martinez and all voting “aye” to move Item No. 3 before Item No. 1.

**Discussion and potential action to approve the bills. [City Manager Jared Hockema]**

Commissioner Carmen Rios motioned, second by Commissioner Jeffery David Martinez and all voting “aye” to approve the bills.

1. **Discussion and potential action to adopt Ordinance 03-23 2020-01, an ordinance delaying the May 2, 2020 election due the COVID-19 emergency in conformity with the Governor’s Proclamation of March 18, 2020. [City Manager Jared Hockema]**  
Commissioner Jeffery David Martinez motioned, second by Commissioner Carmen Rios and all voting “aye” to adopt Ordinance 03-23 2020-01, an ordinance delaying the May 2, 2020 election due the COVID-19 emergency in conformity with the Governor’s Proclamation of March 18, 2020.

2. **Discussion and potential action to approve Proclamation No. 03-23-2020-01: A Proclamation to proclaim March 22, 2020 as World Water Day and encourage all residents in and around the surrounding community to show the world they care by conserving our water.**  
**[City Manager Jared Hockema]**  
 Commissioner Carmen Rios motioned, second by Commissioner Jeffery David Martinez and all voting “aye” to approve Proclamation No. 03-23-2020-01: A Proclamation to proclaim March 22, 2020 as World Water Day and encourage all residents in and around the surrounding community to show the world they care by conserving our water.
3. **Discussion and possible action on public safety measures relating to COVID-19 emergency, including but not limited adoption of ordinances, resolutions or other measures providing for expanded curfew, and other such regulations as may be necessary to protect life and property.**  
 Commissioner Jeffery David Martinez motioned, second by Commissioner Martin Cantu Jr., and all voting “aye” to approve public safety measures relating to COVID-19 emergency, including but not limited adoption of ordinances, resolutions or other measures providing for expanded curfew, and other such regulations as may be necessary to protect life and property.
4. **Discussion and possible action to provide a one time salary adjustment to city employees in response to the COVID-19 emergency.**  
 Commissioner Martin Cantu Jr., motioned, second by Commissioner Carmen Rios and all voting “aye” to provide a one time salary adjustment of \$125.00 to city employees in response to the COVID-19 emergency.

**VI. ADJOURNMENT**

Commissioner Jeffery David Martinez motioned, second by Commissioner Carmen Rios and all voting “aye” and all voting “aye” to adjourn at 5:28 pm.

**CITY OF PORT ISABEL, TEXAS**

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**Juan Jose “JJ” Zamora, Mayor**

**ATTEST:**

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**Susie Alcocer, CITY SECRETARY**