

**MINUTES OF A SPECIAL MEETING
OF THE CITY OF PORT ISABEL COMMISSION**

DATE: March 17, 2020
TIME: 6:00 p.m.
PLACE: City Commission Chambers Meeting Room
MEMBERS PRESENT: Juan Jose “JJ” Zamora, Mayor
Martin Cantu Jr. Commissioner Pl No. 1
Carmen Rios, Commissioner Place No. 2
Martin C. Cantu Commissioner Place 3
Jared Hockema, City Manager
Susie Alcocer, City Secretary
Nadini Jee, Assistant City Secretary
Gilbert Hinojosa, City Attorney
MEMBERS ABSENT Jeffery David Martinez, Commissioner Pl No. 4
ALSO PRESENT: Ray Rios, Glenda Stafford, Cat Donnelly, Ethan Salazar and Cameron Salazar

ORDER OF BUSINESS

- I. **CALL TO ORDER**
Mayor Juan Jose “JJ” Zamora called the meeting to order at 7:00 pm.
- II. **INVOCATION**
Commissioner Carmen Rios gave the invocation.
- III. **PLEDGE OF ALLEGIANCE**
City Commission led the Pledge of Allegiance.
- IV. **PUBLIC COMMENT/OPEN FORUM: PLEASE NOTE:**
 - Any person with business before the Commission, not scheduled on the Agenda as a Public hearing may speak to the commission.
 - Public Comment Forms are located on the table at the entrance of the City Chambers meeting Room. [For further information, contact the Office of the City Secretary]
 - Public Comment Forms must be filled out and presented to the City no later than fifteen (15) minutes prior to scheduled start of the meeting, to be considered and recognized.
 - The speaker must state his/her full name before speaking.
 - There is a three (3) minute time limit per speaker.
 - Public Comment Forms are not accepted after 5:45 p.m.
 - PowerPoint Presentations are not conducted during the public comment period.None.
- V. **CONSENT AGENDA ITEMS:**
 - 1. All Consent Agenda items listed are considered to be routine by the City Commission and will be approved by one motion. There will be no separate discussion of these items unless a City Commissioner so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.
 - a. Consideration and approval of budget amendments and/or salary schedules
 - b. Special Meeting December 16, 2019
Special Meeting January 14, 2020Commissioner Carmen Rios motioned, second by Commissioner Martin Cantu Jr., and all voting “aye” to approve the minutes with corrections.

VI. REGULAR REPORTS

- **Update reports from Department Heads**
[Administration, EDC Revolving Loan, EMS, Fire, Public Works, Museum, PI Event & Cultural Center, Library and Police]
The City Manager Jared Hockema informed the City Commission:
 - The situation with the virus that is out there it has a serious health impact on the public and also impact on citizens daily life The City has been monitoring the serious of this virus and mitigate the effect the virus has by ordering additional PPE for the ambulance equipment and operators, two weeks we put in special measures for the ambulance operators to insure if they are screening patients they will not be compromised to any potential exposure and also working on a finance plan incase this virus has an impact on our sales tax. The city take health measures by encourgraging citizens to practicie social distancing, wearing masks when going out. If the citizens participate in these measures the rate will be low of spreading this virus. The City Buildings will be closed and just have the employees to rotate days working. Payments and permits can be issued online or a drop of box at the door.

VII. NEW BUSINESS

1. **Discussion and potential action to allow staff of Beach Waterpark at Isla Blanca to use the City pool to conduct their lifeguard training at a rate of \$100.00 dollars a day for the following date 3/14, 3/15, 3/21,3/22, 3/28 and 3/29. [Fire Marshal John Sandoval]**
Commissioner Martin C. Cantu motioned, second by Commissioner Carmen Rios and all voting “aye” to table staff of Beach Waterpark at Isla Blanca to use the City pool to conduct their lifeguard training at a rate of \$100.00 dollars a day for the following date 3/14, 3/15, 3/21,3/22, 3/28 and 3/29.
2. **Discussion and potential action to approve the bills. [City Manager Jared Hockema]**
Commissioner Martin C. Cantu motioned, second by Commissioner Martin Cantu Jr., and all voting “aye” to approve the bills.
3. **Discussion and potential action to approve Resolution NO. 03-17-2020-01: A Resolution of the City Commission of the City of Port Isabel, Texas, supporting for the closure of one lane of the Queen Isabella Causeway for the RAV Run Adventures scheduled to be held Sunday, September 20, 2020. [City Manager Jared Hockema]**
Commissioner Martin C. Cantu motioned, second by Commissioner Carmen Rios and all voting “aye” to approve Resolution NO. 03-17-2020-01: A Resolution of the City Commission of the City of Port Isabel, Texas, supporting for the closure of one lane of the Queen Isabella Causeway for the RAV Run Adventures scheduled to be held Sunday, September 20, 2020.
4. **Discussion and potential action to approve a Letter of Support for the Proposed Rule 3.334 for cities to receive the local sales taxes from remote sellers that have no physical presence in Texas. [City Manager Jared Hockema]**
Commissioner Martin C. Cantu motioned, second by Commissioner Martin Cantu Jr., and all voting “aye” to approve a Letter of Support for the Proposed Rule 3.334 for cities to receive the local sales taxes from remote sellers that have no physical presence in Texas.
5. **Discussion and potential action to approve the contract with R & R for the Street Improvement Project. [Building Inspector Joshua Garza]**
Commissioner Martin Cantu Jr., motioned, second by Commissioner Carmen Rios and all voting “aye” to approve the contract with R & R for the Street Improvement Projec subject to legal review.
6. **Discussion and potential action upon the recommendation of the Planning and Zoning Commission on a request by Mejia & Rose Inc., to replat Lot 26 Block 3 Pirates Cove Subdivision, Into 2 Lots, Lots 26A & 26B, Block 3 Pirates Cove Subdivision, Replat No. 2. [Building Inspector Josh Garza]**
Commissioner Martin C. Cantu motioned, second by Commissioner Carmen Rios and all voting “aye” to approve the recommendation of the Planning and Zoning Commission on a request by Mejia & Rose Inc., to replat Lot 26 Block 3 Pirates Cove Subdivision, Into 2 Lots, Lots 26A & 26B, Block 3 Pirates Cove Subdivision, Replat No. 2.
7. **Discussion and potential action upon the recommendation of the Planning and Zoning Commission on a request by Mejia & Rose Inc., to replat Lot 1, 1A, 2, 2A, 3, 3A, 4, 4A 5, 5A 7, 7A, 8, 9, 9A, 10 & 10A,**

all in Block 78 and Lot 1, 1A, 2, 2A, 3, 3A, 4, 4A & 5, all in Block 79, Port Isabel Original Townsite into 4 Lots, Lots A, B, & C Block 78, and Lot D Block 79, Port Isabel Original Townsite.

[Building Inspector Joshua Garza]

Commissioner Martin C. Cantu motioned, second by Commissioner Martin Cantu Jr., and all voting “aye” to approve the recommendation of the Planning and Zoning Commission on a request by Mejia & Rose Inc., to replat Lot 1, 1A, 2, 2A, 3, 3A, 4, 4A 5, 5A 7, 7A, 8, 9, 9A, 10 & 10A, all in Block 78 and Lot 1, 1A, 2, 2A, 3, 3A, 4, 4A & 5, all in Block 79, Port Isabel Original Townsite into 4 Lots, Lots A, B, & C Block 78, and Lot D Block 79, Port Isabel Original Townsite.

8. Discussion and possible action to approve line of credit facility with PlainsCapital Bank.

[City Manager Jared Hockema]

Commissioner Martin C. Cantu motioned, second by Mayor Juan Jose “JJ” Zamora and all voting “aye” to approve line of credit facility with PlainsCapital Bank.

9. Discussion and possible action to continue mayor's declaration of disaster of March 13, 2020.

[City Manager Jared Hockema]

Commissioner Martin C. Cantu motioned, second by Commissioner Carmen Rios and all voting “aye” to continue mayor's declaration of disaster of March 13, 2020 for thirty days.

10. Discussion and possible action related to COVID-19 response. [City Manager Jared Hockema]

Mayor Juan Jose “JJ” Zamora motioned, second by Commissioner Martin Cantu Jr., and all voting “aye” to acknowledge report given by City Manager Jared Hockema

11. Discussion and possible approval Spectrum Enterprise proposal for communications services.

[City Manager Jared Hockema]

Commissioner Martin C. Cantu motioned, second by Commissioner Carmen Rios and all voting “aye” to approve Spectrum Enterprise proposal for communications services.

VIII. CLOSED SESSION

Commissioner Martin C. Cantu motioned, second by Commissioner Carmen Rios and all voting “aye” to go into closed session at 6:23 pm.

- 1. Deliberation regarding potential intervention in PUC Docket No 50546, an application of AEP, Inc. to amend its certificate of convenience and necessity for th proposed Union Carbide to Loma Alta Cut-in to Pompano 138-kV Double Circuit Transmission Line in Cameron County, pursuant to Texas Government Code, Section 551.071(1)(a), pending or contemplated litigation.**
- 2. Deliberation regarding sale of real property, described as Being the 39.81 acres, more or less, adjacent to Blocks 103, 106 and 110, Port Isabel Original Townsite, as per map recorded in Volume 7, Page 23, City of Port Isabel, Cameron County, Texas for the purpose of an Underground Service Easement and Right of Way consisting of a strip of land, ten feet (10’) in width, extending in a direct route as practicable from a point of connection with company’s facilities to a point below ground at the customer’s meter location on the improvement, pursuant to Texas Government Code, Section 551.072.**

IX. OPEN SESSION

Commissioner Martin C. Cantu motioned, second by Commissioner Carmen Rios and all voting “aye” to come out of closed session at 7:23 pm.

- 1. Action relative to closed session.**
Commissioner Martin C. Cantu motioned, second by Commissioner Carmen Rios and all voting “aye” and all voting “aye” for City Attorney to proceed as discussed under closed session.
- 2. Action relative to closed session.**
Commissioner Martin C. Cantu motioned, second by Commissioner Carmen Rios and all voting “aye” and all voting “aye” for the City Engineer to proceed on easement as discussed under closed session.

X. ADJOURNMENT

Commissioner Martin C. Cantu motioned, second by Commissioner Carmen Rios and all voting “aye” and all voting “aye” to adjourn at 7:24 pm.

CITY OF PORT ISABEL, TEXAS

Juan Jose “JJ” Zamora, Mayor

ATTEST:

Susie Alcocer, CITY SECRETARY