

**MINUTES OF A REGULAR MEETING
OF THE CITY OF PORT ISABEL COMMISSION**

DATE: January 28, 2020
TIME: 7:00 p.m.
PLACE: City Commission Chambers Meeting Room
MEMBERS PRESENT: Juan Jose “JJ” Zamora, Mayor
Martin Cantu Jr. Commissioner Pl No. 1
Carmen Rios, Commissioner Place No. 2
Martin C. Cantu Commissioner Place 3
Jeffery David Martinez, Commissioner Pl No. 4
Jared Hockema, City Manager
Susie Alcocer, City Secretary
Nadini Jee, Assistant City Secretary
Gilbert Hinojosa, City Attorney

MEMBERS ABSENT None

ALSO PRESENT: Glenda Stafford, June William, Tracy William, Kristin Parra, Eduardo Salazar, James Dickens, Carlos Galvan, Robert Gomez, Gary Snyder, and Victor Baldovinos

ORDER OF BUSINESS

I. CALL TO ORDER

Mayor Juan Jose “JJ” Zamora called the meeting to order at 7:00 pm.

II. INVOCATION

Commissioner Carmen Rios gave the invocation.

III. PLEDGE OF ALLEGIANCE

City Commission led the Pledge of Allegiance.

IV. PUBLIC COMMENT/OPEN FORUM: PLEASE NOTE:

- Any person with business before the Commission, not scheduled on the Agenda as a Public hearing may speak to the commission.
- Public Comment Forms are located on the table at the entrance of the City Chambers meeting Room. [For further information, contact the Office of the City Secretary]
- Public Comment Forms must be filled out and presented to the City no later than fifteen (15) minutes prior to scheduled start of the meeting, to be considered and recognized.
- The speaker must state his/her full name before speaking.
- There is a three (3) minute time limit per speaker.
- Public Comment Forms are not accepted after 5:45 p.m.
- PowerPoint Presentations are not conducted during the public comment period.

Citizen Glenda Stafford approached the City Commission on New Business Item No. Ms. Stafford stated that she wants the City Commission to vote no to the Circus bringing animals to the Circus she is against animals used for the Circus.

Citizen Victor Baldovinos thanked the City Commission for allowing the Laguna Madre District to give a presentation on the on-infrastructure needs for the water in the Laguna Madre area.

V. CONSENT AGENDA ITEMS:

1. All Consent Agenda items listed are considered to be routine by the City Commission and will be approved by one motion. There will be no separate discussion of these items unless a City Commissioner so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.
 1. Consideration and approval of budget amendments and/or salary schedules
 2. Special Meeting October 21, 2019
Regular Meeting November 12, 2019

3. Regular Meeting November 26, 2019

Commissioner Martin C. Cantu motioned, second by Commissioner Carmen Rios and all voting “aye” to approve the minutes with corrections.

VI. PRESENTATION

- **Presentation by Laguna Madre Water District on infrastructure needs [Laguna Madre Water District Administration]**

The Laguna Madre District Administration informed the City Commission how important it is for the people to vote for on the bond election coming up May. With the bond election they can improve the quality of the water in the Laguna Madre Area.

VII. REGULAR REPORTS

- **Update reports from Department Heads [Administration, EDC Revolving Loan, EMS, Fire, Public Works, Museum, PI Event & Cultural Center, Library and Police]**

The City Manager informed the City Commission on the following:

- The project for the medians will be on hold until AEP is done installing the new light poles.
- The new ambulance has been ordered it will ready in a couple of months.
- We are waiting for the Letter to Proceed to start on the city building roof repairs.
- TXDOT will be working on the lights that need to be repaired at the causeway.

VIII. OLD BUSINESS

1. **Discussion and potential action to approve the second and final Reading of Ordinance No. 04-23-2019: An Ordinance granting to AEP Texas Inc., its successors and assigns a non-exclusive franchise to construct, maintain and operate lines and appurtenance and appliances for conducting electricity in, over, under and through the streets, avenues, alleys and public places of the City of Port Isabel Texas. [City Manager, Jared Hockema]**

Commissioner Martin C. Cantu motioned, second by Commissioner Carmen Rios and all voting “aye” to table the second and final Reading of Ordinance No. 04-23-2019: An Ordinance granting to AEP Texas Inc., its successors and assigns a non-exclusive franchise to construct, maintain and operate lines and appurtenance and appliances for conducting electricity in, over, under and through the streets, avenues, alleys and public places of the City of Port Isabel Texas. The City Commission recommended that the City Attorney to review it Ordinance NO. 04-23-2019.

IX. NEW BUSINESS

1. **Discussion and potential action to approve the bills. [City Manager Jared Hockema]**
Commissioner Martin C. Cantu motioned, second by Commissioner Jeffery David Martinez and all voting “aye” to approve the bills.
2. **Discussion and potential action to approve a request from Carson & Barnes Circus to allow the use of animals at the Circus on February 19-20, 2020 at the Laguna Madre Park. [City Manager Jared Hockema]**
Mayor Juan Jose “JJ” Zamora motioned, second by Commissioner Jeffery David Martinez and all voting “aye” to denied a request from Carson & Barnes Circus to allow the use of animals at the Circus on February 19-20, 2020 at the Laguna Madre Park.
3. **Discussion and potential action to approve an Interlocal Cooperation Contract for the Failure to Appear (FTA) Program between Texas Department of Public Safety and the City of Port Isabel. [City Manager Jared Hockema]**
Commissioner Martin C. Cantu motioned, second by Commissioner Jeffery David Martinez and all voting “aye” to approve an Interlocal Cooperation Contract for the Failure to Appear (FTA) Program between Texas Department of Public Safety and the City of Port Isabel.
4. **Discussion and potential action to allow John Sandoval-Fire Marshal, Oscar Del Abra-Code Enforcement Supervisor, Joshua Garza-Building Inspector to attend the 20th Building Professional Institute, February 17-20, 2020 in Houston, TX. [Fire Marshal John Sandoval]**
Commissioner Carmen Rios motioned, second by Commissioner Martin C. Cantu and all voting “aye” to allow John Sandoval-Fire Marshal, Oscar Del Abra-Code Enforcement Supervisor, Joshua Garza-Building Inspector to attend the 20th Building Professional Institute, February 17-20, 2020 in Houston, TX.

5. **Discussion and potential action to approve a Memorandum of Understanding (MOU) between The American Red Cross and the City of Port Isabel for responding to, and recovering from emergencies and disasters. [City Manager Jared Hockema]**
 Commissioner Carmen Rios motioned, second by Commissioner Jeffery David Martinez and all voting “aye” approve a Memorandum of Understanding (MOU) between The American Red Cross and the City of Port Isabel for responding to, and recovering from emergencies and disasters.

6. **Discussion and potential action to allow Chief Robert Lopez to use the Emergency Operation Center (EOC) for a Street Crimes Training session on May 11-13 2020. [Chief Robert Lopez]**
 Mayor Juan Jose “JJ” Zamora motioned, second by Commissioner Carmen Rios and all voting “aye” to allow Chief Robert Lopez to use the Emergency Operation Center (EOC) for a Street Crimes Training session on May 11-13 2020.

7. **Discussion and potential action to approve Resolution No. 01-29-2020-02: A Resolution by the Port Isabel City Commission approving Mayor’s Order of Election and Notice of Municipal Election of May 2, 2020 for the purpose of electing the Mayor, City Commissioner Place 1, City Commissioner Place 2 and Port Isabel City Charter relating voting on proposed amendment to the City Charter, section 4.05, providing for a three-year term for the Mayor and City Commissioners, providing that the Mayor and City Commissioners shall serve staggered terms and providing that the Mayor and City Commissioners shall be elected by a majority vote. Authorizing the City Secretary to arrange the costs for the election; Designating election precincts; Appointing Election Officials; Establishing pay rates for election workers; Providing for Notice of said election; Providing for Early Voting; providing for the use of the ES&S Automark System to comply with the Help America Vote Act (HAVA); Providing for the Early Voting Ballot Board; Establishing regular business hours of the City Secretary’s Office on the final two days of early voting by personal appearance. [City Secretary, Susie Alcocer]**
Discusión y posible acción para aprobar la Resolución 01-29-2020-01: Una Resolución de la Comisión de la Ciudad de Puerto Isabel aprobada por la Orden de Elección y Notificación de la Elección Municipal del Alcalde – día dos de mayo de 2020 - para el fin de elegir a Alcalde y Comisionada de la Ciudad Lugar 1 Y una Comisionada de la Ciudad de Lugar 2 y aprobará la enmienda de las leyes establecidas de Port Isabel estas reglas determinan la duración de periodo en servicio de alcalde y comisionad para tres años. Autorizar al Secretario de la Ciudad para organizar los gastos de la elección; designar recinto electoral; Nombrar Oficiales Electorales; El establecimiento de tasas de remuneración para los trabajadores electorales; Prever Anuncio de dicha elección; Proporcionar para Votación Temprana; por el uso de la ES & S Automark sistema para dar cumplimiento a la Ley Ayuda a América a Votar (HAVA), para la Prestación de la Junta de Boleta de Votación Temprana, que establece el horario de atención normal del Secretario de la Ciudad en los dos últimos días de votación anticipada. [secretario de la Ciudad, Susie Alcocer]
 Commissioner Martin Cantu Jr., motioned, second by Commissioner Jeffery David Martinez and all voting “aye” to approve Resolution No. 01-29-2020-02: A Resolution by the Port Isabel City Commission approving Mayor’s Order of Election and Notice of Municipal Election of May 2, 2020 for the purpose of electing the Mayor, City Commissioner Place 1, City Commissioner Place 2 and Port Isabel City Charter relating voting on proposed amendment to the City Charter, section 4.05, providing for a three-year term for the Mayor and City Commissioners, providing that the Mayor and City Commissioners shall serve staggered terms and providing that the Mayor and City Commissioners shall be elected by a majority vote. Authorizing the City Secretary to arrange the costs for the election; Designating election precincts; Appointing Election Officials; Establishing pay rates for election workers; Providing for Notice of said election; Providing for Early Voting; providing for the use of the ES&S Automark System to comply with the Help America Vote Act (HAVA); Providing for the Early Voting Ballot Board; Establishing regular business hours of the City Secretary’s Office on the final two days of early voting by personal appearance.

8. **Discussion and potential action to allow city officials and staff to attend the Texas Elected Officials Conference in Frisco, Texas on March 4-6, 2020. [Jared Hockema, City Manager]**
 Commissioner Jeffery David Martinez motioned, second by Commissioner Carmen Rios and all voting “aye” to allow city officials and staff to attend the Texas Elected Officials Conference in Frisco, Texas on March 4-6, 2020.

9. **Discussion and potential action to approve Resolution No. 01-28-2020-02: A Resolution by the City Commission of Port Isabel, Texas to appoint or re- appoint members to the Port Isabel Planning & Zoning Board. [This appointment belongs to Commissioner Jeffery David Martinez].**
 Commissioner Jeffery David Martinez motioned, second by Commissioner Carmen Rios and all voting “aye” to a to approve Resolution No. 01-28-2020-02: A Resolution by the City Commission of Port Isabel, Texas

to appoint John Sandoval to the Port Isabel Planning & Zoning Board. Subject to the City Attorney look into that city employee can be appointed to the Port Isabel Planning & Zoning Board.

X. CLOSED SESSION

Commissioner Jeffery David Martinez motioned second by Commissioner Martin C. Cantu and all voting “aye” to go into closed session at 8:08 pm.

1. **Deliberation regarding air permit application of Texas LNG, LLC, SOAH Docket No. 582-19-6261 TCEQ Docket No. 2019-0624-AIR, pursuant to Texas Government Code, Section 551.071(1)(A).**
2. **Deliberation regarding applications of Texas LNG, Rio Grande LNG, Annova LNG and their affiliates before the Federal Energy Regulatory Commission and the US Army Corps of Engineers, pursuant to Texas Government Code, Section 551.071(1)(A).**
3. **Deliberation regarding lease of property described as 0.964 acres out of Block 61, Port Isabel Original Townsite (Volume 7, Page 23, Map Records of Cameron County), pursuant to Texas Government Code, Section 551.072.**

XI. OPEN SESSION

Commissioner Jeffery David Martinez motioned second by Commissioner Martin Cantu Jr. and all voting “aye” to come out of close session at 8:39 pm.

1. **Action relative to executive session.**
No action was taken
2. **Action relative to executive session.**
No action was taken

3. **Action relative to executive session.**

Commissioner Martin C. Cantu motioned, second by Commissioner Jeffery David Martinez and all voting “aye” for City Attorney to proceed as discussed under close session.

XII. ADJOURNMENT

Commissioner Jeffery David Martinez motioned, second by Commissioner Martin C. Cantu and all voting “aye” to adjourn at 8:40 pm.

CITY OF PORT ISABEL, TEXAS

Juan Jose “JJ” Zamora, Mayor

ATTEST:

Susie Alcocer, CITY SECRETARY