

**THE STATE OF TEXAS §**  
**COUNTY OF CAMERON §**  
**CITY OF PORT ISABEL §**



Martin Cantu Jr., CITY COMMISSIONER PLACE 1  
Martin C. Cantu, CITY COMMISSIONER PLACE 3

Carmen Rios, CITY COMMISSIONER PLACE 2  
Jeffery David Martinez, CITY COMMISSIONER PLACE 4

Juan Jose "JJ" Zamora, Sr., MAYOR

## **NOTICE OF A REGULAR MEETING OF THE CITY OF PORT ISABEL CITY COMMISSION**

### **NOTICE IS HEREBY GIVEN**

Pursuant to Chapter 551, Title 5 of the Texas Government Code, the Texas Open Meetings Act, notice is hereby given that the City Commission of the City of Port Isabel, Texas in accordance with Article II, Section 2.08 of the Charter of said City, will convene a Regular Meeting at the City Port Isabel Event & Cultural Center, located at 309 E. Railroad on November 17, 2020 at 6:00 p.m. for the purposes of discussing the following items:

**NOTE:** The City Commission of the City of Port Isabel reserves the right to discuss any items in Executive Session whenever authorized under the Texas Open Meetings Act, Chapter 551, and Title 5 of the Texas Government Code.

Please also note, pursuant to Section 551.127, members of the city commission or city staff may participate by remote means. Audio of the meeting will be available to the public in person at the Port Isabel Event & Cultural Center, 305 E Railroad, and public comments will be received at this location and audible to any member of the city commission or city staff participating remotely. Public comments may also be e-mailed to [salcocer@coptix.com](mailto:salcocer@coptix.com).

The City of Port Isabel does not discriminate on the basis of disability in the admission of, access to, treatment of, or employment in its programs, activities, or public meetings. Any individual with a disability in need of an accommodation is encouraged to contact the Office of the City Secretary at 956-943-2682 at least 24 hours prior to the scheduled meeting to make proper arrangements.

### **ORDER OF BUSINESS**

- I. CALL TO ORDER/ROLL CALL**
- II. INVOCATION**
- III. PLEDGE OF ALLEGIANCE**
- IV. PUBLIC COMMENT/OPEN FORUM: PLEASE NOTE:**

- Any person with business before the Commission, **not** scheduled on the Agenda as a **Public hearing** may speak to the commission.

- Public Comment Forms are located on the table at the entrance of the City Chambers Meeting Room. [For further information, contact the Office of the City Secretary]
- Public Comment Forms must be filled out and presented to the City Secretary no later than fifteen (15) minutes prior to scheduled start of the meeting, to be considered and recognized.
- The speaker must state his/her full name before speaking.
- There is a three (3) minute time limit per speaker.
- Public Comment Forms are not accepted after 15 minutes prior to the posted meeting time.
- PowerPoint Presentations are not conducted during the public comment period.

**V. CANVASSING OF THE REGULAR ELECTION RETURNS:**

- a. Discussion and potential action to approve Resolution 11-10-20-01: A Resolution declaring the results of the City's General Election of November 3, 2020 and approving other election matters including ballots ordered and ballots used for Early Voting and Election Day.  
**[City Secretary, Susie Alcocer]**

**VI. ADMINISTER OATHS OF OFFICE**

- Mayor
  - Commissioner Place 1
  - Commissioner Place 2
- Selection of a Mayor Pro-Tempore.

**VII. CONSENT AGENDA ITEMS:**

1. All Consent Agenda items listed are considered to be routine by the City Commission and will be approved by one motion. There will be no separate discussion of these items unless a City Commissioner so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.
  - a. Consideration and approval of budget amendments and/or salary schedules
  - b. Regular Meeting July 28, 2020  
Special Meeting August 04, 2020

**VIII. REGULAR REPORTS**

- Update reports from Department Heads  
**[Administration, EDC Revolving Loan, EMS, Fire, Public Works, Museum, PI Event & Cultural Center, Library and Police]**

**IX. OLD BUSINESS**

1. Discussion and potential action to declare items as surplus and authorize their disposition.  
**[Chief Robert Lopez]**

**X. NEW BUSINESS**

1. Discussion and potential action to enter into a MOU with the Cameron County District Attorney's Office for use of the Port Isabel Shooting Range. **[Chief Robert Lopez]**
2. Discussion and potential action to install a speed hump on Illinois Street.  
**[City Manager Jared Hockema]**
3. Discussion and potential action to schedule Christmas Events.  
**[City Manager Jared Hockema]**

4. Discussion and potential action to approve Change Orders Numbers One and Two for the South Shore Paving project, TxCDBG Contract #7219330. **[City Manager, Jared Hockema]**
5. Discussion and potential action to approved the revised equipment list. **[City Manager, Jared Hockema]**
6. Discussion and potential action to approve the bills. **[City Manager Jared Hockema]**
7. Discussion and potential action to approve the city manager's appointment of Kenny Perez as an alternate municipal judge. **[City Manager Jared Hockema]**
8. Discussion and potential adoption of Ordinance 548-F, and Ordinance amending 548-E; and providing a repealer. **[City Manager Jared Hockema]**
9. Discussion and potential adoption of Ordinance 634-A, and Ordinance amending 634; and providing a repealer. **[City Manager Jared Hockema]**
10. Discussion and potential action to approve first reading of Ordinance No. 704: An ordinance establishing regulations for the placement of structures on city-owned submerged land; providing definitions; providing a repealer; and fixing a penalty. **[City Manager Jared Hockema]**
11. Discussion and potential adoption of Ordinance, an Ordinance 703-H, an ordinance extending the state of emergency in the City of Port Isabel due COVID-19; making provisions relating to the protection of public health and safety; providing a repealer; and fixing a penalty. **[City Manager Jared Hockema]**
12. Discussion and potential action to acknowledgment of 4<sup>th</sup> Quarter 2020 Public Funds Investment Act Report. **[City Manager Jared Hockema]**
13. Discussion and potential action to approve one-time salary adjustments in recognition of the holiday season. **[City Manager Jared Hockema]**
14. Discussion and possible action to create a Veterans wall committee. **[City Manager Jared Hockema]**
15. Discussion and possible action to award bid for solid waste service, and to approve a contract with the awarded provider. **[City Manager Jared Hockema]**

**XI. ADJOURNMENT**

**CERTIFICATION**

I certify that the above notice of a Regular Meeting of the City of Port Isabel is true and correct; and that I posted such notice on the bulletin board. A place convenient and readily accessible to the public on the 13<sup>th</sup> day of November 2020 at 6:30 p.m., in accordance with the Texas Open Meetings Act (Tex. Gov't. Code §551-041 - §551.050).



Susie Alcocer  
 CITY SECRETARY  
 CITY OF PORT ISABEL, TEXAS

**CERTIFICATION OF REMOVAL**

I certify that the agenda of items to be considered by the City Commission was removed by the City Secretary's Office from the Port Isabel City Hall bulletin area on the \_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
OFFICE OF THE CITY SECRETARY