

**THE STATE OF TEXAS §**  
**COUNTY OF CAMERON §**  
**CITY OF PORT ISABEL §**



Martin Cantu Jr., CITY COMMISSIONER PLACE 1  
Martin C. Cantu, CITY COMMISSIONER PLACE 3

Carmen Rios, CITY COMMISSIONER PLACE 2  
Jeffery David Martinez, CITY COMMISSIONER PLACE 4

Juan Jose "JJ" Zamora, Sr., MAYOR

**NOTICE OF A REGULAR MEETING  
OF THE CITY OF PORT ISABEL CITY COMMISSION**

**NOTICE IS HEREBY GIVEN**

Pursuant to Chapter 551, Title 5 of the Texas Government Code, the Texas Open Meetings Act, notice is hereby given that the City Commission of the City of Port Isabel, Texas in accordance with Article II, Section 2.08 of the Charter of said City, will convene a Regular Meeting at the City Commission Chambers Meeting Room, located at 305 E. Maxan January 28, 2020 at 7:00 p.m. for the purposes of discussing the following items:

**NOTE:** The City Commission of the City of Port Isabel reserves the right to discuss any items in Executive Session whenever authorized under the Texas Open Meetings Act, Chapter 551, and Title 5 of the Texas Government Code.

The City of Port Isabel does not discriminate on the basis of disability in the admission of, access to, treatment of, or employment in its programs, activities, or public meetings. Any individual with a disability in need of an accommodation is encouraged to contact the Office of the City Secretary at 956-943-2682 at least 24 hours prior to the scheduled meeting to make proper arrangements.

**ORDER OF BUSINESS**

- I. CALL TO ORDER/ROLL CALL**
- II. INVOCATION**
- III. PLEDGE OF ALLEGIANCE**
- IV. PUBLIC COMMENT/OPEN FORUM: PLEASE NOTE:**
  - Any person with business before the Commission, **not** scheduled on the Agenda as a **Public hearing** may speak to the commission.
  - Public Comment Forms are located on the table at the entrance of the City Chambers Meeting Room. [For further information, contact the Office of the City Secretary]
  - Public Comment Forms must be filled out and presented to the City Secretary no later than fifteen (15) minutes prior to scheduled start of the meeting, to be considered and recognized.

- The speaker must state his/her full name before speaking.
- There is a three (3) minute time limit per speaker.
- Public Comment Forms are not accepted after 15 minutes prior to the posted meeting time.
- PowerPoint Presentations are not conducted during the public comment period.

**V. CONSENT AGENDA ITEMS:**

1. All Consent Agenda items listed are considered to be routine by the City Commission and will be approved by one motion. There will be no separate discussion of these items unless a City Commissioner so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.
  - a. Consideration and approval of budget amendments and/or salary schedules
  - b. Special Meeting October 21, 2019  
Regular Meeting November 12, 2019  
Regular Meeting November 26, 2019

**VI. PRESENTATION**

- Presentation by Laguna Madre Water District on infrastructure needs  
**[Laguna Madre Water District Administration]**

**VII. REGULAR REPORTS**

- Update reports from Department Heads  
**[Administration, EDC Revolving Loan, EMS, Fire, Public Works, Museum, PI Event & Cultural Center, Library and Police]**

**VIII. OLD BUSINESS**

1. Discussion and potential action to approve the second and final Reading of Ordinance No. 04-23-2019: An Ordinance granting to AEP Texas Inc., its successors and assigns a non-exclusive franchise to construct, maintain and operate lines and appurtenance and appliances for conducting electricity in, over, under and through the streets, avenues, alleys and public places of the City of Port Isabel Texas.**[City Manager, Jared Hockema]**

**IX. NEW BUSINESS**

1. Discussion and potential action to approve the bills. **[City Manager Jared Hockema]**
2. Discussion and potential action to approve a request from Carson & Barnes Circus to allow the use of animals at the Circus on February 19-20, 2020 at the Laguna Madre Parl. **[City Manager Jared Hockema]**
3. Discussion and potential action to approve an Interlocal Cooperation Contract for the Failure to Appear (FTA) Program between Texas Department of Public Safety and the City of Port Isabel. **[City Manager Jared Hockema]**
4. Discussion and potential action to allow John Sandoval-Fire Marshal, Oscar Del Abra-Code Enforcement Supervisor, Joshua Garza-Building Inspector to attend the 20th Building Professional Institute, February 17-20, 2020 in Houston, TX. **[Fire Marshal John Sandoval]**
5. Discussion and potential action to approve a Memorandum of Understanding (MOU) between The American Red Cross and the City of Port Isabel for responding to, and recovering from emergencies and disasters. **[City Manager Jared Hockema]**

6. Discussion and potential action to allow Chief Robert Lopez to use the Emergency Operation Center (EOC) for a Street Crimes Training session on May 11-13 2020. **[Chief Robert Lopez]**
  
7. Discussion and potential action to approve Resolution No. 01-29-2020-02: A Resolution by the Port Isabel City Commission approving Mayor's Order of Election and Notice of Municipal Election of May 2, 2020 for the purpose of electing the Mayor, City Commissioner Place 1, City Commissioner Place 2 and Port Isabel City Charter relating voting on proposed amendment to the City Charter, section 4.05, providing for a three-year term for the Mayor and City Commissioners, providing that the Mayor and City Commissioners shall serve staggered terms and providing that the Mayor and City Commissioners shall be elected by a majority vote. Authorizing the City Secretary to arrange the costs for the election; Designating election precincts; Appointing Election Officials; Establishing pay rates for election workers; Providing for Notice of said election; Providing for Early Voting; providing for the use of the ES&S Automark System to comply with the Help America Vote Act (HAVA); Providing for the Early Voting Ballot Board; Establishing regular business hours of the City Secretary's Office on the final two days of early voting by personal appearance. **[City Secretary, Susie Alcocer]**  
*Discusión y posible acción para aprobar la Resolución 01-29-2020-01: Una Resolución de la Comisión de la Ciudad de Puerto Isabel aprobada por la Orden de Elección y Notificación de la Elección Municipal del Alcalde – día dos de mayo de 2020 - para el fin de elegir a Alcalde y Comisionada de la Ciudad Lugar 1 Y una Comisionada de la Ciudad de Lugar 2 y aprobará la enmienda de las leyes establecidas de Port Isabel estas reglas determinan la duración de periodo en servicio de alcalde y comisionad para tres años. Autorizar al Secretario de la Ciudad para organizar los gastos de la elección; designar recinto electoral; Nombrar Oficiales Electorales; El establecimiento de tasas de remuneración para los trabajadores electorales; Prever Anuncio de dicha elección; Proporcionar para Votación Temprana; por el uso de la ES & S Automark sistema para dar cumplimiento a la Ley Ayuda a América a Votar (HAVA), para la Prestación de la Junta de Boleta de Votación Temprana, que establece el horario de atención normal del Secretario de la Ciudad en los dos últimos días de votación anticipada. **[secretario de la Ciudad, Susie Alcocer]***
  
8. Discussion and potential action for city officials and staff to attend the Texas Elected Officials Conference in Frisco, Texas on March 4-6, 2020. **[Jared Hockema, City Manager]**
  
9. Discussion and potential action to approve Resolution No. 01-28-2020-02: A Resolution by the City Commission of Port Isabel, Texas to appoint or re- appoint members to the Port Isabel Planning & Zoning Board. **[This appointment belongs to Commissioner Jeffery David Martinez].**

## **X. CLOSED SESSION**

1. Deliberation regarding air permit application of Texas LNG, LLC, SOAH Docket No. 582-19-6261 TCEQ Docket No. 2019-0624-AIR, pursuant to Texas Government Code, Section 551.071(1)(A).
2. Deliberation regarding applications of Texas LNG, Rio Grande LNG, Annova LNG and their affiliates before the Federal Energy Regulatory Commission and the US Army Corps of Engineers, pursuant to Texas Government Code, Section 551.071(1)(A).
3. Deliberation regarding lease of property described as 0.964 acres out of Block 61, Port Isabel Original Townsite (Volume 7, Page 23, Map Records of Cameron County), pursuant to Texas Government Code, Section 551.072.

## **XI. OPEN SESSION**

1. Action relative to executive session.

2. Action relative to executive session.
3. Action relative to executive session.

**XII. ADJOURNMENT**

**CERTIFICATION**

I certify that the above notice of a Regular Meeting of the City of Port Isabel is true and correct; and that I posted such notice on the bulletin board. A place convenient and readily accessible to the public on the 24<sup>th</sup> day January 2020 at 6:30 p.m., in accordance with the Texas Open Meetings Act (Tex. Gov't. Code §551-041 - §551.050).



Susie Alcocer  
CITY SECRETARY  
CITY OF PORT ISABEL, TEXAS

**CERTIFICATION OF REMOVAL**

I certify that the agenda of items to be considered by the City Commission was removed by the City Secretary's Office from the Port Isabel City Hall bulletin area on the \_\_\_\_ day of \_\_\_\_, 2020.

\_\_\_\_\_  
OFFICE OF THE CITY SECRETARY